

## MINUTES OF THE CITIZENS ADVISORY COMMITTEE

Held on April 3, 2014

The following members were present for the regular meeting of the Citizens Advisory Committee on April 3, 2014 at the City of Cape Coral Annex/Public Works Building, 815 Nicholas Parkway East, Cape Coral, FL.

<b>Members Appointed by the Lee County Commission</b>				
District 1 Commissioner Manning	MARGARET BANYAN	P	CARIE CALL	P
District 2 Commissioner Pendergrass	BILL WILLIAMS (Vice- Chair)	P	MICHAEL GRIFFIN	P
District 3 Commissioner Kiker	TONY CARDINALE	P	ALBERT O'DONNELL	P
District 4 Commissioner Hamman	MARION BRIGGS	A	<b>Vacant</b>	A
District 5 Commissioner Mann	RICK ANGLICKIS (Chairman)	P	JAMES BOESCH	P
<b>Members Appointed by the City of Cape Coral</b>				
City of Cape Coral	PHILLIP BOLLER	P	STEVEN HOOK	P
	THOMAS HOLMLUND	P	EDWARD BLOT P.E.	P
<b>Members Appointed by the City of Fort Myers</b>				
City of Fort Myers	DAVID URICH	A	KIRK BECK	P
	LEVON SIMMS	P		
<b>Members Appointed by the City of Bonita Springs</b>				
City of Bonita Springs	EDWARD "TED" TRYKA	P	DANIEL G. WAGNER	P
<b>Member Appointed by the City of Sanibel</b>				
City of Sanibel	JOSEPH MONDELLI	P		
<b>Member Appointed by the Town of Fort Myers Beach</b>				
Town of Fort Myers Beach	JOHN POHLAND	P		
<b>Members Appointed At-Large</b>				
Member Appointed At- Large	LINDA CARTER	P		
Member Appointed At- Large	PRISCILLA HARDAWAY	P		
Member Appointed At- Large	SCOTT GILBERTSON	P		

Those also in attendance included: C, Wathal Bush with Blot Engineering; Russ Muller FDOT; Anna Bielawska with LeeTran; Ned Baier Jacobs; and Don Scott, and Ron Gogoi of the Lee County MPO.

Chairperson Rick Anglickis called the meeting to order at 3:02 p.m.

The roll was called and announced that a quorum was present.

## **APPROVAL OF MINUTES**

### **Agenda Item #1 – Minutes from the March 11, 2014 Joint CAC Meeting**

Mr. Don Scott handed out the revised Joint CAC meeting minutes that he got from Collier and he went through and overview of the proposed changes.

**MOTION BY MS. CARTER TO APPROVE THE MINUTES FROM THE MARCH 11, 2014 JOINT CAC MEETING. SECONDED BY MR. O'DONNELL MOTION CARRIED UNANIMOUSLY.**

### **Agenda Item #2 – Public Comments on Items on the Agenda**

There were no public comments, comments will be taken at each of the agenda items.

## **NEW BUSINESS**

### **Agenda Item #3 – Review of the Proposed Amendments to the 2035 Long Range Transportation Plan**

Mr. Don Scott gave an overview of the proposed changes to the E+C, SIS, Federal and State and Lee County Cost Feasible tables that will come back for final determination at next month's meeting. He also spoke about combining the Federal and State (other arterial) project lists so that it is consistent with the priority list that we give FDOT and more consistent with how the funding may be programmed. Mr. Don Scott spoke about how the MPO was addressing the Lee County suggested changes that included updating capital improvement project schedules and the longer range project schedules. Mr. Scott also discussed the modeling of the traffic analysis of the alignment of Plantation Gardens in the City of Fort Myers and the results of the proposed facility as a two lane, four lane and no build alternatives. Mr. Anglickis then opened up the public comment to Councilman Leonardo who talked about the Plantation Gardens roadway and some of the issues surrounding the development of that roadway. Mr. Scott also touched on the impact to the surrounding roadways in the area which included Treeline, Daniels, Gateway and SR 82.

### **Agenda Item #4 – Recommendation of Joint Lee/Charlotte TRIP Priorities**

Mr. Don Scott outlined the MPO's process for determining the priority list with the Charlotte MPO and he noted that this list is done somewhat different than what we do with Collier MPO.

**MOTION TO APPROVE THE JOINT TRIP PRIORITIES WAS MADE BY MR. O'DONNELL, SECONDED BY MR. CARDINALE. MOTION CARRIED UNANIMOUSLY.**

**Agenda Item #5 – Review of the Federal Functional Classification Updates of Lee County Roadways**

Mr. Gogoi presented this item and he started with giving an overview of the functional classification changes that were made and then went into the form that will need to be filled out to address adding future roadways. He stated that this will need to be done to cover the roads that change in the future as well as for the roadways that were not addressed this time around. Mr. Gogoi went into some of the changes that were made but also described some of the changes that were not made that we will need to address as part of filling out the form and the process goes with that.

**Agenda Item #6 – Update of the Continuity of Operations Plan**

Mr. Scott presented this item. He explained that the Continuity of Operations Plan is put into operation if the MPO offices are closed for some type of emergency event but we still need to conduct our work. The Plan outlines how we will still keep the MPO operations going if the MPO offices are closed and how we will communicate with each other. The Plan is now being updated to address the recent changes in our operations since the last time this document was brought through the Committees and the Board. Mr. Scott noted that this included recent changes in our equipment and how we access this equipment from offsite locations. The committee talked about where the MPO would work out of and Mr. Scott talked about working on a reciprocal agreements and Chair Anglickis asked if the MPO could work out an agreement. The CAC had some further discussion and then decided to table the Plan to bring back reciprocal agreements as part of the agreement.

**Agenda Item #7 – Review of Preliminary Bicycle Pedestrian and Congestion Management Priorities**

Mr. Gogoi went through the prioritization process and touched on the drainage cost issues with the Bicycle Pedestrian projects and the discussion about providing additional local funding to offset the over 50% drainage cost issue. He also discussed the projects that had design funded last year that are now seeking construction funding to become fully funded. Mr. O'Donnell questioned not putting the school projects at the top of the list as he thought that this was the priority. Mr. Scott and Mr. Gogoi talked about the need to fund the projects fully as the design may need to be redone if there are too many years that go by before construction of a project. The discussion continued on how far the money would go in relation to the projects listed and that the Committee will decide on the priorities at the June meeting.

**Agenda Item #8 – Review of the Public Involvement Plan and Open the Public Comment Period**

Mr. Scott discussed that we were bringing the Public Involvement Plan (PIP) through the Committee's and the Board for their input and that we will also put it out for 45 day public comment period as part of that review. The PIP is put out for review on a periodic basis and staff will, at a minimum will be updating the references in the document but also has

received some comments such as updating the pictures throughout the document. Mr. Scott noted that this will come back for final approval at a future meeting. Ms. Banyan said that one of the changes that needs to be made is adding the online engagement activities to the LRTP section as this seems to have received a good response as part of the land use scenario project.

### **Agenda Item #9 – Update on Ongoing MPO Projects**

Mr. Don Scott gave a Power Point presentation to the Committee to provide an update on the various projects that the MPO staff is working on. He talked about the TIGER project and the Construction Engineering Inspection schedule that was advertised on March 28<sup>th</sup> and are due back on April 28<sup>th</sup>. He also talked about the development of the conceptual plans, the updating of the cost estimates and the resubmittal of the environmental documentation.

Mr. Scott then gave an overview of the land use scenario project that is nearing the end of the online public engagement activities. He noted that to date they had received 2,225 visits, 1,072 responses and 750 comments. He noted that at the May Committee and Board meetings the Consultant will give a presentation on the status of the project as well as reporting on the results of the public involvement process. The final scenario selection will be at the June MPO board meeting following the recommendations made by the Committees.

Mr. Scott then talked about the San Carlos Project that is a short planning phase in preparation of the Project Development and Environment study. He provided the schedule of the San Carlos project that included the kick-off meeting that has been held, the stakeholder interview meetings that are currently being set up, data collection activities that include previous studies that have been conducted as well as traffic impact studies, and finally the stakeholder workshop that we are planning to hold the end of May.

Mr. Scott then described the status of the TIP reporter tool project that will include an online searchable version as well as better mapping and reporting capabilities. A draft of the TIP will be brought to the May Committee meetings. He also touched on the Transit Bus Pullout study and the Queue Jump study that were put out for RFP and six firms submitted letters of interest, with Kittelson being scored the number one ranked firm for both projects. The next step is MPO Board approval of the rankings and negotiations with the top ranked firm.

Mr. Scott then went into the status of the Bicycle Pedestrian Safety Action Plan activities that included FDOT hosting the law enforcement meeting in March, the law enforcement agencies pursuing spot enforcement grant funding, the Bicycle Pedestrian Coordinating Committee forming a subcommittee to review fatalities and injuries crash causes on Del Prado Boulevard and US 41 and the upcoming Road Safety audits.

### **Other Business**

### **Agenda Item #11 – LeeTran Report**

Ms. Bielaska provided the LeeTran report. She talked about the ridership experiencing a 2% drop based on a comparison of February 2014 to February 2013.

**Agenda Item #12 – FDOT Report**

Mr. Scott stated that Mr. Muller was at the Doctors and that he talked about FDOT's bicycle pedestrian position and that Providence will be going on military tour for just over a year starting shortly.

**Agenda Item #13 – Announcements**

Mr. Don Scott mentioned the Safe Kids event that will be held on April 12<sup>th</sup> at the Gulf Coast Town Center.

**Agenda Item #14 – Topics for next meeting**

Mr. Don Scott talked about the upcoming agenda items that include approval of the UPWP, the LRTP amendments and the land use project presentation.

**Agenda Item #15 – Information and Distribution Items**

None.

**ADJOURNMENT**

Meeting adjourned at 4:45 p.m.