

**MINUTES OF THE LEE COUNTY LOCAL COORDINATING BOARD
MEETING FOR THE TRANSPORTATION DISADVANTAGED**

Held on December 6, 2013 @ 10:30am

City of Cape Coral Annex Building, Conference Room A200, 815 Nicholas Pkwy E, Cape Coral, FL

A Representative of:	Voting Members	Agency	Alternates to Voting Members	Agency
The MPO shall appoint one elected official to serve as the official Chairperson for all Coordinating Board meetings.	Vacant		No alternate	
A. A local representative of the Florida Department of Transportation (DOT)	Deb Stephens (Present)	FDOT	Richard Shine (Absent)	FDOT
B. A local representative of the Florida Department of Children and Families (DCF)	Belinda Amankwaa (Absent)	DCF	Stacey Lowe (Present)	DCF
C. A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible	Roger Lloyd (Absent)	Lee County School Board	Vacant	
D. In areas where they exist, a local representative of the Division of Vocational Rehabilitation Services or the Division of Blind Services, representing the Department of Education	Mary Watford (Absent)		Flora Gonzalez (Present)	
E. A person recommended by the local Veterans Service Office, representing Veterans of the county	Jerry Conway (Present)		Frank Greulich (Absent)	
F. A person recognized by the Florida Association for Community Action representing the economically disadvantaged	Kim Hustad (Present)	Lee County Human Services	Robin Jewett (Absent)	
G. A person representing the Elderly in the county	Linda Carter (Present)		(Vacant)	
H. A person with a disability representing the disabled in the county	Brian Powers (Excused)		(Vacant)	
I-1. [One of Two] Citizen Advocates in the County	Michael Pierce (Present)		Joe Belardinelli (Absent)	
I-2. [One of two] Citizen Advocates this one must be a person who uses the transportation service(s) of the system as their primary means of transportation.	David Lane (Present)		(Vacant)	

J. A local representative for children at risk	Vacant		Vacant	
K. In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit Systems Board, except in cases where they are also the Community Transportation Coordinator.	Steve Myers (Absent)	LeeTran	Peter Gajdjis (Present)	LeeTran
L. A local representative of the Florida Department of Elder Affairs	Vacant		Vacant	
M. An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the CTC.	Michael Griffin (Present)	SWFL Transportation	Priscilla Hardaway (Present)	Creative Resources
N. A local representative of the Florida Agency for Health Care Administration	Joe Martinez (Present)	Agency for Health Care Administration	Karen Brooks (Absent)	Agency for Health Care Administration
O. A representative of the Regional Workforce Development Board established in Chapter 445, <i>Florida Statutes</i> .	Jim Wall (Absent)	Career Source SWFL	Deb Reardon (Present)	Career Source SWFL
P. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, hospitals, local health department or other home and community based services, etc.	Sue Maxwell (Absent)	Lee Memorial Health Systems	Teresa Frank- Farhner (Absent)	Lee Memorial Health Systems

Also in attendance: Tom Nolan and Rob Bowman - Good Wheels, Inc., Julia Davis – Omnibus, Lorena Rodriguez - LMHS, Don Scott and Brian Raimondo – Lee MPO

CALL TO ORDER

The meeting was called to order by Vice-Chair Lane at 10:06 am. There was a quorum.

Agenda Item #1 – Approval of Minutes from the September 6, 2013 Public Hearing meeting

Motion by Ms. Carter and seconded by Mr. Pierce to approve the September 6, 2013 meeting minutes. Motion carried unanimously.

Agenda Item #2 – Approval of Minutes from the September 6, 2013 meeting

Motion by Ms. Carter and seconded by Ms. Hustad to approve the September 6, 2013 meeting minutes. Motion carried unanimously.

Agenda Item #3 – Public Comments on Items on the Agenda

Ms. Lowe mentioned all documents that state ‘developmental delayed’ need to reflect the new terminology ‘intellectually disadvantaged’.

Agenda Item #4 – Ratify the FY 13/14 TDSP Major Update Passed by the Committee as a Whole in September 2013 and Minutes of the May 3, 2013 Meeting

Motion by Mr. Martinez and seconded by Ms. Carter to ratify the documents. Motion carried unanimously.

Agenda Item #5 – Election of Vice-Chair

Mr. Raimondo asked for nominations for the LCB for calendar year 2014 stating Mr. Lane is the current Vice-Chair.

Motion by Mr. Martinez and seconded by Ms. Lowe to nominate Mr. Lane as the Vice-Chair. Motion carried unanimously.

Agenda Item #6 – Review of Bylaws

Ms. Lowe mentioned any occurrence of ‘developmental delayed’ needs to reflect the new terminology ‘intellectually disadvantaged’.

Discussion on how the BoCC may not volunteer a commissioner to be the LCB chair for 2014, as they have done for the past several years. Mr. Raimondo mentioned changing the bylaws so the LCB Chair would be appointed by the MPO Board and must be an MPO Board member.

Motion by Ms. Hustad and seconded by Mr. Pierce to amend page three to include ‘who is a member of the Lee MPO Board’ and to not specify who the elected official is on the signature page on page nine. Motion carried with Mr. Gajdjis voting no.

Agenda Item #7 – Review of CTC 2012/13 AOR

Mr. Nolan discussed the current and prior year trip numbers.

Ms. Reardon asked if the Agency for Workforce Development is up and Mr. Nolan said there is a significant increase. She mentioned they had an agency name change, but it’s a TD Commission form that only the Commission can revise.

On page 7, Ms. Carter wanted to discuss how AHCA had a high no show rate and we get no return from this. She mentioned it was a waste of resources. Mr. Nolan said the no shows have been reduced by half from last year, and they are working very hard to reduce this. Letters are being sent to repeat offenders.

Ms. Carter questioned if the two chargeable and the nine uncharged accidents had any passengers or rider injured. Mr. Nolan said there were no injuries, but they were at fault from the insurance side.

Mr. Pierce commended Mr. Nolan since taking over. Lots of improvements since he took over.

Motion by Mr. Pierce and seconded by Mrs. Griffin to approve the AOR.. Motion carried unanimously.

Agenda Item #8 – Review of 2012/13 AER

Mr. Raimondo mentioned this was more of an informational item and discussed the document. It was submitted to the TD Commission prior to the September 15, 2013 deadline.

Agenda Item #9 – Appointment of Annual CTC Evaluation Committee

Ms. Carter, Mr. Lane, Ms. Hardaway and Mr. Griffin volunteered to sit on the committee.

Agenda Item #10 – Program Update and Distribution Items

Mr. Raimondo distributed the calendar.

Agenda Item #11 – Good Wheels Updates and Reports

Mr. Nolan discussed their ridership and complaint numbers. The TD non-sponsored almost rose by 7% from last quarter. They received a bit more money to help the demand. Fourteen complaints out of nearly 24,000 trips. He said they review every complaint. Nine of the complaints were under the service problem area listed as 'other'.

Mr. Nolan passed out and discussed the key performance indicators and financial summary that is discussed with his Board. They are well within the complaints threshold and with accidents. They are almost compliant with the 95% vehicle readiness.

Mr. Nolan mentioned the Good Wheels Annual Luncheon is March 24th. It recognizes special people from each agency. The guest speaker is Sheriff Scott.

Agenda Item #12 – Public Comments on Items not on the Agenda

Mr. Gajdjis wants all subcommittee meetings to have minutes.

Ms. Stephens said they are waiting for 5310 and 5311 grants. Mr. Conway asked what they are.

Mr. Martinez asked that the Pledge and Introductions be added to the agenda.

Mr. Pierce said two-thirds of all funds collected for disability parking fines stay here in Lee County to fund disability accommodations. Fines paid by local drivers can be turned into useful and essential

improvements for our citizens with disabilities, while, at the same time, bringing our county closer to compliance with Federal ADA policy.

Also, our ADA Council in partnership with the Center for Independent Living Gulf Coast, has entered into a contract with Lee County to inspect six million square feet of county property, in preparation to make these sites fully accessible to Lee's citizens with disabilities under Federal and Florida ADA Statutes.

Mr. Griffin said he is very impressed with what Good Wheels is doing.

The meeting adjourned at 11:52 am.