

**MINUTES OF THE LEE COUNTY LOCAL COORDINATING BOARD
MEETING FOR THE TRANSPORTATION DISADVANTAGED – PUBLIC HEARING**

Held on March 6, 2015 @ 10:00 am

City of Cape Coral Annex Building, Conference Room A200, 815 Nicholas Pkwy E, Cape Coral, FL

A Representative of:	Voting Members	Agency	Alternates to Voting Members	Agency
An elected official from the MPO Board to serve as the official Chairperson.	Rick Williams (Present)	City of Cape Coral	No alternate	
A. A local representative of the Florida Department of Transportation (DOT)	Debi Stephens (Present)	FDOT	Richard Shine (Absent)	FDOT
B. A local representative of the Florida Department of Children and Families (DCF)	Donna Torres (Absent)	DCF	Nathan Santos (Present)	DCF
C. A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible	Roger Lloyd (Present)	Lee County School Board	Vacant	
D. In areas where they exist, a local representative of the Division of Vocational Rehabilitation Services or the Division of Blind Services, representing the Department of Education	Mary Watford (Absent)	DOE	Flora Gonzalez (Absent)	DOE
E. A person recommended by the local Veterans Service Office, representing Veterans of the county	Jerry Conway (Present)		Frank Greulich (Absent)	
F. A person recognized by the Florida Association for Community Action representing the economically disadvantaged	Kim Hustad (Present)	Lee County Human Services	Robin Jewett (Absent)	
G. A person representing the Elderly in the county	Linda Carter (Present)		(Vacant)	
H. A person with a disability representing the disabled in the county	(Vacant)		(Vacant)	
I-1. [One of Two] Citizen Advocates in the County	Michael Pierce (Present)		(Vacant)	
I-2. [One of two] Citizen Advocates this one must be a person who uses the transportation service(s) of the system as their primary means of transportation.	David Lane (Present)		(Vacant)	
J. A local representative for children at risk	Lorena Rodriguez (Absent)	Lee Memorial-Children's Hospital	Mark Tesoro (Present)	Lee Memorial-Children's Hospital

K. In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit Systems Board, except in cases where they are also the Community Transportation Coordinator.	Steve Myers (Absent)	LeeTran	Peter Gajdjis/ Jill Brown (Present)	LeeTran
L. A local representative of the Florida Department of Elder Affairs	Vacant		Vacant	
M. An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the CTC.	Michael Griffin (Present)	SWFL Transportation	Priscilla Hardaway (Absent)	Creative Resources
N. A local representative of the Florida Agency for Health Care Administration	Joe Martinez (Present)	AHCA	Karen Brooks (Absent)	AHCA
O. A representative of the Regional Workforce Development Board established in Chapter 445, <i>Florida Statutes</i> .	Jim Wall (Absent)	Career Source SWFL	Deb Reardon (Present)	Career Source SWFL
P. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, hospitals, local health department or other home and community based services, etc.	Vacant	Lee Memorial Health Systems	Vacant	Lee Memorial Health Systems

Also in attendance: Alan Mandel- Good Wheels, Rosalie Berlin – Citizen, and Brian Raimondo – Lee MPO.

The meeting was called to order by Chairman Williams at 10:06 am. There was a quorum. The Pledge of Allegiance was recited and introductions were made.

Agenda Item #1 – CTC Evaluation

Mr. Raimondo discussed that the LCB evaluation committee met on Feb 3rd at Good Wheels. Those in attendance were Linda Carter, Mike Griffin, Alan Mandel and Brian Raimondo. The bus ride took place that same morning. Mr. Raimondo mentioned the LCB should review and make comments on the evaluation. Ms. Carter discussed how there were issues last year that weren't resolved this year (complaint documentation and document retention). After the evaluation she went to Good Wheels to assist in resolving the issues and helped update their files. Mr. Griffin said some of the people he had to call had incorrect phone numbers. Ms. Hustad discussed limited language skill assistance for the website.

**Motion by Ms. Carter and seconded by Mr. Martinez to approve the CTC Evaluation.
Carried unanimously.**

Agenda Item #2 – Minor Update of the TDSP

Mr. Raimondo discussed the bullet points he provided in the staff report on the items updated by Good Wheels, LeeTran and himself. These items included, but not limited to, general housekeeping dates/name

changes, population figures, fare changes, needs assessment, challenges to coordination, CIP and coordination contract agencies. Mr. Martinez said the Medicaid grievance procedures needed to be removed since Good Wheels no longer provides Medicaid trips. Replace the grievance procedures with the Medicaid Grievance Hotline: 877-254-1055.

Motion by Ms. Carter and seconded by Mr. Lane to approve the TDSP and TD Grievance Procedures with the Medicaid Grievance changes. Roll call vote was taken and the motion was passed unanimously.

Agenda Item #3 – Endorse the FTA Grants

Ms. Stephens said she needed to abstain since she is with FDOT who awards the grants.

Ms. Carter said there is no documentation stating that each agency is current and is licensed to do business with FDOT. Mr. Mandel said Good Wheels is updated and current. Ms. Carter said the grants need to be amended and Dr. Piper and Hope Hospice should be denied until that document is added. Ms. Stephens said while employed at Good Wheels she never added that document. Mr. Raimondo asked FDOT what happens if the LCB doesn't endorse the grants and Ms. Stephens said she would have to get back with an answer. Later in the meeting, Mr. Gajdjis said the LCB endorsement would help with tie breaking situations. Chairman Williams said this document doesn't have anything to do with doing business with the state, but it's more for tax purposes.

Ms. Carter went on to say she wants to endorse the grants, but wants them called to have this document updated. Ms. Hustad asked if there is some regulation that this committee needs to endorse them and Mr. Raimondo replied that FDOT requests the LCB to review them. Mr. Conway said he just looked on the internet and found Hope Hospice as a business that is taxable.

Mr. Mandel said Hope Hospice and Dr. Piper don't have coordination contracts at this time, but he is sending out the applications in the next few days.

Motion by Ms. Carter and seconded by Mr. Pierce to endorse all the grants. Motion passed unanimously.

Agenda Item #4 – Public Comments on Items not on the Agenda

None

Motion by Ms. Carter and seconded by Mr. Martinez to closet meeting. Motion carried.