

**MINUTES OF THE LEE COUNTY LOCAL COORDINATING BOARD  
MEETING FOR THE TRANSPORTATION DISADVANTAGED**

**Held on September 6, 2013 @ 10:30am**

City of Cape Coral Annex Building, Conference Room A200, 815 Nicholas Pkwy E, Cape Coral, FL

<b>A Representative of:</b>	<b>Voting Members</b>	<b>Agency</b>	<b>Alternates to Voting Members</b>	<b>Agency</b>
The MPO shall appoint one elected official to serve as the official Chairperson for all Coordinating Board meetings.	Commissioner Hall (Absent)	Lee County BoCC	No alternate	Patty Pirog (Voting Proxy)
A. A local representative of the Florida Department of Transportation (DOT)	Deb Stephens (Absent)	FDOT	Richard Shine (Absent)	FDOT
B. A local representative of the Florida Department of Children and Families (DCF)	Dianne Ledbetter (Absent)	DCF	Stacey Lowe (Present)	DCF
C. A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible	Roger Lloyd (Absent)	Lee County School Board	Vacant	
D. In areas where they exist, a local representative of the Division of Vocational Rehabilitation Services or the Division of Blind Services, representing the Department of Education	Mary Watford (Absent)		Flora Gonzales (Absent)	
E. A person recommended by the local Veterans Service Office, representing Veterans of the county	Jerry Conway (Present)		Vacant	
F. A person recognized by the Florida Association for Community Action representing the economically disadvantaged	Kim Hustad (Absent)	Lee County Human Services	Robin Jewett (Absent)	
G. A person representing the Elderly in the county	(Vacant)		(Vacant)	
H. A person with a disability representing the disabled in the county	Brian Powers (Excused)		(Vacant)	
I-1. [One of Two] Citizen Advocates in the County	Michael Pierce (Present)		Joe Belardinelli (Absent)	
I-2. [One of two] Citizen Advocates this one must be a person who uses the transportation service(s) of the system as their primary means of transportation.	David Lane (Present)		(Vacant)	

J. A local representative for children at risk	Selena Hinsdale (Excused)	Children's Medical Services	Lacey Binkley (Excused)	RCMA
K. In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit Systems Board, except in cases where they are also the Community Transportation Coordinator.	Steve Myers (Absent)	LeeTran	Peter Gajdjis (Absent)	LeeTran
L. A local representative of the Florida Department of Elder Affairs	Angela Wood (Excused)	Area Agency on Aging for SW Florida	Sue Clarke (Excused)	Area Agency on Aging for SW Florida
M. An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the CTC.	Michael Griffin (Present)		Priscilla Hardaway (Present)	
N. A local representative of the Florida Agency for Health Care Administration	Joe Martinez (Present)	Agency for Health Care Administration	Karen Brooks (Absent)	Agency for Health Care Administration
O. A representative of the Regional Workforce Development Board established in Chapter 445, <i>Florida Statutes</i> .	Jim Wall (Absent)	Regional Workforce Development Board	Deb Reardon (Present)	Regional Workforce Development Board
P. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, hospitals, local health department or other home and community based services, etc.	Sue Maxwell (Absent)	Lee Memorial Health Systems	Teresa Frank-Farhner (Absent)	Lee Memorial Health Systems

Also in attendance: Tom Nolan - Good Wheels, Inc., Julia Davis – Omnibus, Jill Brown and Wayne Gaither – LeeTran, Frank Greulich, Don Scott, and Brian Raimondo – Lee MPO

### **CALL TO ORDER**

The meeting was called to order by Vice-Chair Lane directly after the Public Hearing meeting at 10:30am. There was no quorum. All motions and actions were done by the committee as a whole.

#### **Agenda Item #1 – Approval of Minutes from the April 5, 2013 meeting**

**Motion by Mr. Martinez and seconded by Mr. Pierce to approve the April 5, 2013 meeting minutes. Motion carried unanimously.**

#### **Agenda Item #2 – Public Comments on Items on the Agenda**

None

### **Agenda Item #3 – Review of CTC 2012/13 AOR**

Good Wheels received a 30 day extension, therefore, this item was tabled until the December LCB meeting.

### **Agenda Item #4 – Review of 2012/13 AER**

Staff didn't receive the AER worksheets from the CTD in enough time to request the numbers from agencies and prepare the data for the meeting. Therefore, this item was tabled until the December LCB meeting.

### **Agenda Item #5 – Annual Review of Bylaws**

Mr. Raimondo said he removed the need for the public to fill out "Request to Speak" cards and advertising in the FAW four weeks in advance. Discussion ensued regarding these two issues.

Mr. Raimondo said an erroneous date was removed from the Bylaws and the Chairperson name was updated to Tammy Hall and dates were updated.

**Motion by Ms. Lowe and seconded by Ms. Pirog to approve the Bylaws. Motion carried unanimously.**

### **Agenda Item #6 – Program Updates and Distribution Items**

Mr. Raimondo discussed the upcoming calendar of events and provided the 3<sup>rd</sup> and 4<sup>th</sup> quarter reports.

### **Agenda Item #7 – CTC News and Reports**

Mr. Nolan discussed the Good Wheels Ridership and Complaint reports for January – March 2013 and April – June 2013.

Mr. Pierce was pleased on the reduction of complaints and the budget.

Mr. Nolan mentioned this was the first year for Good Wheels that the funds exceeded the expenses by approximately 2%. They just had their audit, which was one week, two weeks less than normal.

### **Agenda Item #8 – Public Comments on Items not on the Agenda**

Mr. Martinez questioned how LeeTran advertises their public meetings, which was discussed by Mr. Gaither.

Mr. Martinez asked if Good Wheels can use their buses to advertise LCB meetings. Mr. Nolan said it was possible.

Mr. Martinez said there is a policy for Good Wheels' drivers to not talk while driving, and a sign in each bus needs to be installed. Mr. Nolan agreed.

Mr. Conway mentioned that Mr. McCabe from the SWFRPC created a survey for the DAV membership. The survey is a study by LeeTran to get information from Vets as to what transportation amenities they require.

The meeting adjourned at 11:20 am.