

**MINUTES OF THE LEE COUNTY METROPOLITAN PLANNING ORGANIZATION
BOARD'S EXECUTIVE COMMITTEE**

Held on June 11, 2014

The following members were present for the meeting of the Lee County Metropolitan Planning Organization Board's Executive Committee on June 11, 2014 at Cape Coral Public Works Building, Conference Room 200, 815 Nicholas Parkway E., Cape Coral, Florida.

Councilman Rick Williams	City of Cape Coral
Councilman Thomas Leonardo	City Of Fort Myers
Vice-Mayor Stephen McIntosh	City of Bonita Springs
Mayor Kevin Ruane	City Of Sanibel
Commissioner Cecile Pendergrass	Lee County
Councilman Alan Mandel	Town of Fort Myers Beach

Those also in attendance included: Don Scott and Johnny Limbaugh of Lee County MPO.

CALL TO ORDER

The meeting was called to order at 1:31 p.m. There was a quorum

APPROVAL OF MINUTES

Agenda Item #1 – *Approval of the Minutes of the March 12, 2014 and April 9, 2014 Executive Committee Meetings

NEW BUSINESS

Agenda Item #2 – Public Comments on New Business Items

Comments will be addressed at each agenda item.

Agenda Item #3 – Results of the Revenue Analysis and Staff Recommendations

Don Scott provided an update on revenue analysis study that was conducted by Tindale Oliver and how the MPO staff is currently using this data, along with the input received by FDOT, to estimate the 2040 revenues for the Long Range Plan.

Due to projected population growth in Lee County during this time period, actual local option fuel tax revenues will continue to increase, but at a declining annual rate. When this is applied to what was received for revenue projections previously, there will be some reductions in those projected revenues.

The committee discussed the projected revenue estimates and impact fee projections. And Directed staff to update the table and bring the projections back for further review.

Agenda Item #4 – FDOT Letter on the Maintenance of Sidewalks/Pathways

Don Scott provided an update. MPO staff has requested additional information from FDOT. We have been advised that the response is still be worked on. FDOT was invited but did not attend the meeting.

Agenda Item #5 – Staff Presentation on the Project Scheduling and Online RFP Process

Johnny Limbaugh gave a presentation on the MPO's new E-procurement web site and process and MS project online for tracking MPO projects cost and progress.

Agenda Item #6 – Project Schedule for the Implementation of the TIGER Projects

Don Scott and Johnny Limbaugh gave an update on current activities. The committee also discussed current Bike/Ped activities and concerns.

The MPO staff have been holding weekly meetings with the Federal Highway Administration (FHWA) to keep the project moving towards a successful implementation. The latest version of the TIGER grant agreement that also includes the updated schedule information and staff will also go through the different iterations of the agreement that have occurred based on input from USDOT. Listed below are some of the major activities that have occurred over the last few weeks and staff will provide the latest information at the meeting:

- The Construction Engineering and Inspection Request for Proposal closed on April 28th with seven firms submitting Letters of Interest. The selection committee ranked the firms on May 12th and asked the top four to make a presentation and answer questions on May 27th. Based on the results of presentation/Question and Answer meeting on May 27th, the selection committee ranked the firms: 1. Atkins, 2. High Spans, 3. URS, 4. AIM.
- The environmental determination (Categorical Exclusion) was signed on May 12th.
- The draft agreement is currently being reviewed by USDOT and staff is providing additional back up information, as requested.

Agenda Item #7 – Executive Director Contract Expiring February 2015

The contract with the Executive Director expires on January 30, 2015 and by July 1st of the year before the ending of the agreement, the terms of the agreement can be extended by mutual written agreement of the MPO and the Employee. The current contract has been reviewed by MPO counsel. Derek had some minor changes to address legislative changes. **Mayor Ruane made a motion to extend the Executive Directors contract and Councilman Leonardo seconded the motion. The Motion passed unanimously**

Other Business

Agenda Item #8 – Public Comments on Items Not on the Agenda

There were no comments made under this item.

Agenda Item #9 – Announcements

Council Mandel provide an update on TD trip funding

Councilman Leonardo discussed the upcoming Land Use Study results and the recommendation of scenario “C”

Agenda Item #10 – Information and Distribution Items

None

ADJOURNMENT