

MINUTES OF THE TECHNICAL ADVISORY COMMITTEE

Held on January 8, 2015

The following members were present for the regular meeting of the Technical Advisory Committee on Jan. 8, 2015 at the City of Council Chambers 1015 Cultural Parkway Cape Coral, FL 33990

| Member Agency | Representative | Alternate | Alternate | Alternate | Alternate |
|---------------------------------------|-----------------------|------------------|--------------------|------------------|------------------|
| Lee County | | | | | |
| Department of Community Development | Rick Burris | P | | | |
| Department of Transportation | Andy Getch | P | Lili Wu | | |
| Lee County Port Authority | Ellen Lindblad | A | | | |
| Lee Tran | Wayne Gaither | A | | | |
| Lee County School Board | Ellen Lucas | P | Paul Skau | | |
| City of Cape Coral | | | | | |
| Department of Community Development | Wyatt Daltry | P | Rick Sosnowski | | |
| Department of Public Works | Persides Zambrano* | P | Stephanie Smith | | |
| Cape Coral Mini Bus Service | Kitty Sayers | X | Mildred Hammer | | |
| City of Fort Myers | | | | | |
| Department of Planning | Nicole DeVaughn | A | Lynnee Rodriguez | | |
| Department of Engineering | Saeed Kazemi | A | Nick Danu | P | |
| Town of Fort Myers Beach | | | | | |
| City of Sanibel | | | | | |
| Department of Planning | Jimmy Jordan | A | Craig Chandler | P | Roy Gibson |
| Department of Public Works | Keith Williams | A | Scott Krawczuk | | |
| City of Bonita Springs | | | | | |
| Department of Public Works | Matt Feeney | P | John Gucciardo | | |
| Collier MPO | | | | | |
| | Lorrain Lantz | P | Ward Kennedy | | |
| Charlotte MPO | | | | | |
| | Bob Herrington | P | Gary Harrell | P | |
| SWFL Regional Planning Council | | | | | |
| | Nichole Gwinnett | P | Jennifer Pellechio | | Dave Crawford |

Don Scott called the meeting to order

The roll was called and announced that a quorum was present.

Agenda Item #1 – Public Comments on Items on the Agenda

Agenda Item #2 – * Approval of the Dec 4, 2014 TAC Meeting Minutes

MOTION BY MS. ZAMBRANO TO APPROVE THE DEC 4TH MEETING MINUTES FOR SECONDED BY MR. HERRINGTON MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

Agenda Item #3 – Election of Officers

MOTION BY MS. ZAMBRANO TO NOMINATE ANDY GETCH FOR CHAIRMAN. SECONDED BY MS. GWINNETT. MOTION CARRIED UNANIMOUSLY.

MOTION BY MS. ZAMBRANO TO NOMINATE NICK DANU FOR VICE-CHAIRMAN. SECONDED BY MS. GWINNETT. MOTION CARRIED UNANIMOUSLY.

Agenda Item #4 – Review and Approval of the Transit Element Scope of Services

Don Scott presented the item. Susan Riley with LeeTran requested the following change to the scope

TASK 1: Review Baseline Conditions and Existing Services/Facilities

Add and **Vision Plan** to bullet #1

Add Bullet • **LeePlan Transportation Element**

Remove complementary • Fixed-route bus services and complementary ADA paratransit services

Add Van Pool to • Commuter Assistance Program / **Van Pool**

Transportation Disadvantaged (TD) Trip Demand Assessment **_should consider seasonal nature of service**

- Review existing and future land use maps **(ADD) and new/ proposed major developments that may impact transit by creating a need for additional services**

- Review existing services, including fixed-route bus and complementary ADA paratransit services. **(ADD) Analysis should consider seasonal nature of service**

MOTION BY MR. GETCH TO RECOMMEND APPROVAL OF THE TRANSIT ELEMENT SCOPE OF SERVICES WITH THE CHANGES DISCUSSED. SECONDED BY MS. ZAMBRANO. MOTION CARRIED UNANIMOUSLY.

Agenda Item #5 – Discussion of FDOT Work Program Fair Share Report

Don Scott presented the item. At the December meeting, the CAC asked as part of the review of the FDOT Tentative Work Program how Lee County compared with other Counties in respect to transportation funding fair share analysis. The Committee asked to have a presentation on the equity analysis report conducted by the Center for Urban Transportation Research (CUTR) at the next meeting. As part of the presentation of the Work Program to the MPO Board, FDOT staff indicated to the Board that the study was being reviewed by the FDOT Central Office, and that at this time, was not ready to be presented to the Committees or the Board. FDOT did provide two fair share reports prior

to the MPO Board meeting, one based on the adopted work program that shows the funding percentages for the previous five years (FY 2011 - FY 2015) and the projected five years of the work program (FY 2016 - FY 2020) . The other is based on the tentative work program and it includes the five years in the tentative work program covering FY 2015 - FY 2019 (the FY 2020 to FY 2024 is included but it is incomplete as it does not include all of the funding sources and we have not prioritized those future projects yet).

Each of the reports includes the transportation funding sources that are included in the analysis. The reports also include percentages that each of the Counties have received over the previous five years as well as the projections over the next five years in comparison with each other in the District.

Agenda Item #6 – Review and Discussion of On Going LRTP Activities

Don Scott presented the LRTP project request forms. The forms have been revised slightly based on the comments received to date and approved by the Executive committee. The forms are now web based and a link will be provided in the future of the local jurisdictions and the public can submit possible projects for consideration to be included in the 2040 LRTP. Don briefly discussed the LRTP schedule.

Agenda Item #7 – Provide input on the development of the Status of Bicycle Pedestrian Safety Action Plan and Master Plan Activities

Don Scott gave a PowerPoint presentation on the status of the recommendations in the Bicycle Pedestrian Master Plan. This will included what some of our partners have been doing to help address the recommendations as well as some of the issues we have run into and where we might want to focus future activities. The committee discussed the status of addressing the recommendations from Bicycle Pedestrian Safety Action Plan. Mr. Scott asked each jurisdiction to share any information they may have.

Agenda Item #8 – Public Comments on Items not on the Agenda

Darla Letourneau mentioned that National Bicycle Friendly Communities/LAB expert, Steve Clark's, visit to Lee County and talked about the value of LAB's visit to our local communities

Agenda Item #9 – LeeTran Report

Starting January 22nd LeeTran staff will start moving into their new building. The ribbon cutting is scheduled for March 11th. The Rezoning for the Beach Park and Ride parcel is underway.

Agenda Item #10 – FDOT Report

D’Juan Harris reported the City of Bonita Springs received a \$100,000 Beautification Grant

Agenda Item #11 – Announcements

None

Agenda Item #12 – Topics for next meeting

Agenda Item #13 – Information and Distribution Items