

## **MEETING MINUTES**

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### **Agenda Item #1 - Call to Order**

The meeting was called to order by Chair Steve Jansen at approximately 1:00 p.m.

### **Agenda Item #2 - Roll Call/Introductions**

The members introduced themselves. There was a quorum.

### **Members Present**

Anthony Khawaja	Collier County Traffic
Arnold Valdez	LeeTran
Bill Floyd	Lee County Emergency Management
Carl Karakos	City of Fort Myers
David Willems	Village of Estero
Dawn Huff	LeeTran
Dominic Konieczki	Lee County Sheriff's Office
James Lear	Cape Coral Police Department
Mark Mathes	FDOT
Michael Cook	Lehigh Acres-MSID
Stephen Jansen	Lee County DOT
Tyler Brown	Lee County Port Authority

Others in attendance included: Ron Gogoi, Don Scott, and Brian Raimondo with the Lee County MPO; Courtney Reynolds with TranSystems; Danny Gray with Cape Coral Police Department; and Pierre-Marie Beauvoir with Collier County Traffic.

### **Agenda Item #3 - Public Comments on Items on the Agenda**

There were no public comments on items on the agenda.

### **Agenda Item #4 - \*Approval of the February 13, 2019 Minutes**

**Mr. David Willems made the motion to approve the February 13, 2019 Minutes. Mr. Dominic Konieczki seconded the motion. There were no objections, and the motion passed unanimously.**

### **Agenda Item #5 - Report on the TMOC Bylaws Amendments**

Mr. Gogoi reported on the TMOC Bylaws Amendments ratified by the MPO Board at the March 22<sup>nd</sup> meeting. He said staff had to make additional changes to the bylaws amendments approved by the TMOC in response to input provided by the CAC at its March 7<sup>th</sup> meeting. He noted a clean copy of the TMOC Bylaws has been included among the information and distribution items.

### **Agenda Item #6 - \*Approval of a Congestion Management Priority for the Purchase of 3D Crash Investigation Camera for the Cape Police Department**

Mr. Gogoi said the Cape Coral Police Department has requested federal dollars from the Lee County MPO to purchase a VZ-400i scanner for Forensics and Crash Scene Investigation. He added the scanner and associated costs (extended warranty, training, software, etc.) are approximately \$207,000. He said for consideration of MPO

allocated federal funds, the purchase of the scanner must be among the priorities that will be adopted by the MPO in the summer. He presented the current list of congestion management candidate projects for TA and SU funds and mentioned they were listed without any priority order. He noted that the priorities will be assigned by the MPO Board in June after input from all the advisory committees. He also mentioned that a demo of the scanner was given by RIEGL USA at the November 20, 2018 TMOC meeting.

There was a discussion on the benefits of using the RIEGL system. Mr. Scott noted this technology could save time after incidents. Mr. Raimondo explained the history of the procurement process and agencies involved. There was also a discussion on purchasing multiple scanner units, sharing the equipment, and the possible use of drones. The Cape PD representative said if there was a large crash then it could be deployed to that location to assist the other agencies. Mr. Cook suggested Cape PD could report back in a year after implementation. The committee then briefly discussed the amount and locations of crashes in Cape Coral. Chair Jansen asked about the order of the priorities and the reason some numbers were missing. Mr. Gogoi said that some projects have been funded and/or withdrawn. He also acknowledged that there are more projects than funds. Mr. Karakos asked about the due date for the priorities. Mr. Gogoi said the updated assigned priorities with rankings will be brought back to the committees in May. Mr. Karakos asked when FDOT will make a decision. Mr. Scott replied in the late fall of 2019. Chair Jansen asked if there was a motion.

**Mr. Bill Floyd made the motion to approve the addition of the 3D Crash Investigation Camera Purchase for the Cape Coral Police Department in the candidate list for TA and SU funds. Mr. Carl Karakos seconded the motion. There were no objections, and the motion passed unanimously.**

#### **Agenda Item #7 - District 1 Commuter Assistance Program Update**

Ms. Courtney Reynolds, with TranSystems, introduced herself and explained that FDOT District 1 selected a new team to reimagine the formerly titled Commuter Services Program. She then introduced the program manager, Ms. Annie Arguello, who participated in the meeting via conference call. She said the TPOs and MPOs in the twelve counties in District 1 had been surveyed and overall the results had shown little was known about the former program. She said the goal of the Commuter Assistance Program (CAP) is to reduce the number of single occupancy vehicles on the roadways. She said they are encouraging incentives from employers, coordinating carpools, promoting cycling and walking, mentioning teleworking, and suggesting compressed work weeks. She said all of these strategies are part of transportation demand management (TDM). She said they are currently in the process of defining their strategy and market plan. She noted the rebranding effort includes a new name and is anticipated for a soft launch May 29, 2019. She said ideally the full launch will be in June. She added the focus will be on creating connections. She asked Ms. Arguello if she would like to add anything to the presentation. Ms. Arguello said Ms. Reynolds had covered the main points and reviewed some of them. Ms. Reynolds gave a history of her career and her former commuter program success in District Five. Ms. Reynolds gave a brief background of Ms. Arguello as well. She said they are both excited to promote a measurable mode shift. Mr. Karakos asked a question about carpooling. Ms. Reynolds said carpools can be set up by anyone but her office would like to know about the carpools so their impacts can be measured. She said there will be a reward system implemented through the introduction of a mobile app for those carpooling and using transit. She added that larger carpools/vanpools can be reported as transit ridership and assist in gaining funding. There was a brief discussion on funding the vanpools. The committee then discussed other ways to reduce congestion on the roadways including high occupancy vehicle lanes and policy changes. Mr. Scott added that with dwindling funding for road expansions other options will have to be explored. Ms. Reynolds suggested government agencies could be leaders in alternative strategies and enacting policies. Ms. Reynolds discussed new ways to address the congestion management issue like encouraging biking for trips two miles or less. Mr. Scott mentioned the origin destination study being conducted by FDOT on I-75 and the data being collected. Collier County requested a presentation from the Commuter Assistance Program. There was a brief discussion on the emergency ride home program, especially for parents with young children. Ms. Reynolds suggested this could help further define the target audience to those without children and those whose children are grown. Chair Jansen thanked Ms. Reynolds for her presentation.

#### **Agenda Item #8 - Update on the Lee County Transportation Systems Management Operations Master Plan**

Mr. Mark Mathes, District 1 TSM&O Program Manager gave an update on the Lee County Transportation Systems Management Operations Master Plan. He said for the Lee County metropolitan area, FDOT District 1 is

developing a Transportation Systems Management & Operations (TSM&O) Master Plan which would be available for review by the end of the month. Mr. Gogoi asked Mr. Mathes to provide a brief summary of the TSM&O program. He explained TSM&O is a philosophy of operating/managing the transportation network with technology strategies and clear performance measures to optimize performance outcomes. He added due to increasing travel demands and limited resources and right-of-way, mobility and congestion issues cannot be fully addressed without actively implementing TSM&O solutions throughout the state. He noted the purpose of the Master Plan is to identify corridors and TSM&O strategies and promote inclusion of TSM&O considerations in all development cycle phases. He said a baseline performance measure will be determined with targeted solutions to follow. Mr. Gogoi asked Mr. Mathes to call out the corridors and strategies proposed in Lee County. Mr. Mathes replied road segments included Colonial, SR 82, Cleveland Avenue, and Daniels corridors. He said the solutions included minor roadway improvements and Road Rangers on the arterials. He said a big-ticket item includes managed lanes on I-75. The committee discussed the impact driver behavior has on capacity and congestion. Mr. Mathes said reliability and throughput will be part of the performance measure metric. He added that BlueToad or other similar data sources will be used to measure. The committee discussed data sources that were approved to be used according to different agencies. Mr. Mathes said transit is another element of TSM&O. Mr. Gogoi asked about presentation to the MPO Board for approval of the Master Plan. Mr. Mathes said once strategies are agreed upon, then MPO Board approval can follow. There was a brief discussion on ramp metering. Mr. Karakos suggested incorporating monorails and transit. Chair Jansen thanked Mr. Mathes.

#### **Agenda Item #9 - Collier County Traffic Management Operations Update**

Mr. Anthony Khawaja introduced himself and fellow Collier County Traffic Division staff member Pierre-Marie Beauvoir. They provided an update on the traffic management and operation strategies that have recently been implemented or are part of projects that are under way or soon to be under way. The technology improvements included upgrading malfunction management units, closed caption tv cameras at intersections, and upgrading network switches and hubs to share data with other agencies. The projects included an adaptive traffic control system at Airport Road, adding more arterial monitoring cameras, upgrade of entire network infrastructure, and upgrading traffic count stations. They gave a presentation with further explanations on several of the projects. Mr. Karakos asked if there was a dedicated department to handle all of the updates and projects. The Collier team noted their department was growing. Ms. Reynolds asked about the connected technology of some of their equipment. Collier staff explained and added that it could be used to communicate with autonomous vehicles and cell phones. Chair Jansen thanked the Collier team for their presentation.

#### **Agenda Item #10 - MPO/Local Agency Updates**

Mr. Karakos said the City of Fort Myers is working on the conversion of First and Second streets from one way to two-way streets, and that the project will be advertised soon. He said it is a three phased project with the third phase to include roundabouts. Mr. Arnold Valdez with LeeTran said the service change for off-season will be at the end of the month with beach service ending on April 28 and downtown service ending May 1. Mr. Michael Cook with Lehigh Acres-MSID said they are currently working on five culvert projects, and Jaguar Boulevard will be shut down next Tuesday. Chair Jansen with Lee County noted that Lee County just let the contract for the Connected and Autonomous Vehicle Study. He said the ATMS program second phase is progressing with completion next year. Chair Jensen mentioned the state is conducting traffic counts along the major corridors in the area for the Interstate Corridor Study. He also mentioned the two Gateway roundabouts that are under contract, and the roundabout design being selected for Gunnery. There was a brief discussion on the continuous flow intersection. Mr. Scott gave a brief legislative update. Mr. Gogoi commented on the micromobility legislation.

#### **Agenda Item #11 - Public and Member Comments on Items not on the Agenda**

There were no public or member comments on items not on the agenda.

#### **Agenda Item #12 - Announcements**

There were no announcements.

### **Agenda Item #13 - Topics for next meeting**

Topics for next meeting included a presentation from Port Authority, the evaluations of projects, and recommendation of priorities. Mr. Gogoi said the next meeting would also be held at the Collaboratory.

### **Agenda Item #14 - Information and Distribution Items**

The information and distribution items included the updated TMOC Bylaws, current TMOC roster, and the MPOAC Legislative Update.

**The meeting was adjourned at approximately 2:45 p.m.**

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\*Action Items    \*May Require Action

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