

MINUTES OF THE CITIZEN ADVISORY COMMITTEE

Held on December 4, 2014

The following members were present for the regular meeting of the Citizen Advisory Committee on Dec. 4, 2014 at the City of Cape Coral Public Works Building 815 Nicholas Parkway East, Cape Coral, FL 33990

Members Appointed by the Lee County Commission				
District 1 Commissioner Manning	MARGARET BANYAN	P	CARIE CALL	P
District 2 Commissioner Pendergrass	BILL WILLIAMS (Vice-Chair)	A	MICHAEL GRIFFIN	P
District 3 Commissioner Kiker	TONY CARDINALE	A	ALBERT O'DONNELL	A
District 4 Commissioner Hamman	MARION BRIGGS	P	MIGUEL FERNANDEZ	A
District 5 Commissioner Mann	RICK ANGLICKIS (Chairman)	P	JAMES BOESCH	A
Members Appointed by the City of Cape Coral				
City of Cape Coral	PHILLIP BOLLER	P	STEVEN HOOK	P
	THOMAS HOLMLUND	A	EDWARD BLOT P.E.	P
Members Appointed by the City of Fort Myers				
City of Fort Myers	DAVID URICH	P	KIRK BECK	P
	LEVON SIMMS	A		
Members Appointed by the City of Bonita Springs				
City of Bonita Springs	EDWARD "TED" TRYKA	P	DANIEL G. WAGNER	A
Member Appointed by the City of Sanibel				
City of Sanibel	JOSEPH MONDELLI	A		
Member Appointed by the Town of Fort Myers Beach				
Town of Fort Myers Beach	JOHN POHLAND	P		
Members Appointed At-Large				
Member Appointed At-Large	LINDA CARTER	P		
Member Appointed At-Large	PRISCILLA HARDAWAY	P		
Member Appointed At-Large	SCOTT GILBERTSON	P		

Chairperson Anglickis called the meeting to order

The roll was called and announced that a quorum was not present.

Agenda Item #1 – Public Comments on Items on the Agenda

Item #5 was moved up on the agenda because on action was being requested and no quorum was present

Agenda Item #5 – Presentation on the 2040 Socio-Economic Data

At the June 2014 committee meetings, the TAC and CAC voted to endorse "Scenario C" as the land-use pattern on which the 2040 long-range transportation plan would be based. Later in June, the MPO Board voted unanimously to select "Scenario C."

Since that time, the Scenario C pattern has been converted into the format needed by the new regional travel model, which has been created for Florida DOT's District 1.

Two significant adjustments to Scenario C were required:

- Identify how many dwelling units would not have permanent residents; and
- Scale the level of development (population and employment) back from build-out levels to anticipated 2040 levels.

Bill Spikowski presented a summary of the adjustment process, along with summary data for thirteen communities within Lee County and TAZ maps that show existing conditions in 2010 and forecasted conditions in 2040.

Agenda Item #2 – * Approval of the November 6, 2014 Joint CAC Meeting Minutes

MOTION BY MS. CARTER TO APPROVE THE NOV. 6 MEETING MINUTES FOR SECONDED BY MR BOLT MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

Agenda Item #3 – Review and Endorsement of FDOT's FY 2015/2016 through FY 2019/2020 Tentative Work Program

Mr. D’Juan Harris presented the FDOT Draft Tentative work program. The committee discussed the pathway projects priorities that were not funded in the FDOT Work Program and the need to identify funds for the projects specifically safety funds.

- **Ms. Banyan recommended** adding the City of Cape Coral SW 20th Street Safe Routes to School project that was asked to be deferred back in 2012 due to a utility project but was removed and has not been added back and using safety funding to fund the Safe Routes to School (SRTS) projects that did not get funded.
Ms. Call Seconded. Approved unanimously
- **Ms. Banyan recommended** funding the Gator Circle project on the priority list with box funds as this is eligible and there is about \$2.5 million of funds left unspent in FY 2017/2018. **Ms. Briggs Seconded. Approved unanimously**
- The CAC also requested FDOT to present the FDOT/CUTR equity analysis report at the next CAC meeting. The report was to be presented to the MPO Board back in September and then FDOT said it was not ready. This report will hopefully show us where Lee County and the other Counties in District One are in regards to fair share of transportation funds over a 24 year period (from 1995 through 2018).
Ms. Banyan made the recommended asking FDOT to make a present ion at the next CAC meeting. Mr. Hook Seconded. Approved unanimously

- The committee recommended following the TAC recommendation of changing the SR 82 from Lee Boulevard to Shawnee project from concrete to asphalt to use those funds on the next segment of SR 82.

MOTION BY MR. BOLT TO RECOMMEND ENDORSMENT OF THE FDOTS DRAFT TENTATIVE WORK PROGRAM INCLUDING ALL COMMENTS DISCUSSED. SECONDED BY MR. URICH. MOTION CARRIED UNANIMOUSLY.

Agenda Item #4 – Review and Approval off the Revised 2014 Congestion Monitoring Report

Ron Gogoi presented the item

The first draft of the 2014 Congestion Monitoring Report was reviewed by the TMOC and BPCC at their respective August meetings, and by the TAC and CAC at their September meetings. The report has now been finalized, after addressing comments received as part of the review process from these meetings, and through written comments submitted separately.

Dave Ulrich handed out information and discussed his desire to have the report identify improvements along Kismet Pkwy instead of Diplomat Pkwy.

MOTION BY MS. HARDAWAY TO RECOMMEND APPROVAL OF THE 2014 CONGESTION MONITORING REPORT SECONDED BY MS. BRIGGS. MOTION CARRIED UNANIMOUSLY.

Agenda Item #6 – Discussion on the Regional ITS Architecture Update

Ron Gogoi gave an update of the District One Regional ITS Architecture update that is under way to address changes in the region relating to ITS systems, interconnections, project inventory, and market packages. As part of this update, the consultant conducted a teleconference with staff from the Lee MPO, LCDOT, LeeTran, City of Cape Coral and the City of Fort Myers to discuss and understand the systems deployed by each of these stakeholders in Lee County, the services provided (fixed route transit, incident management, network surveillance, etc.) and ITS projects recently completed, underway or planned.

The Consultant will develop a website that includes the updated architecture that should be up before Thanksgiving and a webinar on the updated architecture is planned for early December. Following the last update in 2005, the Lee MPO had adopted a resolution recognizing the District 1 Architecture as the regional architecture that governed all ITS improvements within the metropolitan planning area which encompasses all of Lee County. Such a resolution was adopted to be consistent with federal requirements, and to be able to use federal funds for implementation of ITS projects. Staff has now developed the draft resolution to recognize the updated architecture, and also take the opportunity to clean some of the existing language including the deletion of the SWFRPC as the MPO staffing agency.

Agenda Item #7 – Discussion on the Distribution and Submittal of LRTP Project Request Forms

Don Scott presented the LRTP project request forms. The forms have been revised slightly based on the comments received to date and approved by the Executive committee. The forms will be used by the local jurisdictions and the public to submit possible projects for consideration to be included in the 2040 LRTP.

Agenda Item #8 – Review and Approval of the Lee MPO Congestion Management Process Scope of Services

Ron Gogoi provided an overview of the Congestion Management process Scope of Services. The purpose of the scope of services is to build up, improve, and enhance the existing CMP by evaluating and updating it for consistency with MAP 21 requirements, the 2040 LRTP Goals and Objectives and the eight step process identified in FHWA's Congestion Management Process: A Guidebook. These steps are (1) Develop Regional Objectives (2) Define Regional CMP Network (3) Develop Multimodal Performance Measures (4) Collect Data/Monitor System Performance (5) Analyze Congestion Problems & Needs (6) Identify & Assess Strategies (7) Program & Implement Strategies (8) Evaluate Strategy Effectiveness.

MOTION BY MR. URICH TO RECOMMEND APPROVAL OF THE 2014 CONGESTION MONITORING REPORT SECONDED BY MR. BOLLER. MOTION CARRIED UNANIMOUSLY.

Agenda Item #9 – Public Comments on Items not on the Agenda

None

Agenda Item #10 – LeeTran Report

M. Gaither gave the LeeTran report. He reported the ridership continues to decline from last year's numbers approximately .89%. Starting January 22nd LeeTran staff will start moving into their new building. The ribbon cutting is scheduled for March 11th.

Agenda Item #11 – FDOT Report

No report

Agenda Item #12 – Announcements

Agenda Item #13 – Topics for next meeting

Agenda Item #14 – Information and Distribution Items