

# METROPOLITAN PLANNING ORGANIZATION BOARD

9:00 a.m., Friday, January 17, 2014  
City of Cape Coral Council Chambers  
1015 Cultural Park Boulevard  
Cape Coral, Florida 33990  
239-244-2220



## AGENDA

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### Call to Order

### Roll Call

### Approval of Minutes

- 1 \*Minutes from the December 13, 2013 Joint MPO Meeting
- 2 Citizen's Advisory Committee Report
- 3 Bicycle Pedestrian Coordinating Committee Report
- 4 Public Comments will be Taken at Each Item

### New Business

- 5 \*Election of Officers for 2014 meetings (Johnny Limbaugh)
- 6 \* Approval of the Unified Planning Work Program Amendments for FY 2013/2014 (Don Scott)
- 7 \* Approval of the Revised San Carlos Planning Study Scope of Work (Don Scott)
- 8 \* Appoint Chair of the Local Coordinating Board (Don Scott)
- 9 \* Appoint Citizen Advisory Committee members (Johnny Limbaugh)
- 10 Presentation and Discussion on the Land Use Scenario Project Planners Workshop (Jacobs)
- 11 +Review and Provide Input on the List of Roundabout Feasibility Study Locations to Begin the Scoping of the Project (Don Scott)
- 12 Update on the Development of Statewide Performance Measures (Don Scott)
- 13 \*Identification of Two MPO Members to Attend the MPOAC Weekend Institute Training (Don Scott)

### Other Business

- 14 Public Comments on Items not on the Agenda
- 15 Update on the TIGER Grant
- 16 LeeTran Report
- 17 FDOT Report
- 18 Announcements
- 19 Topics for next meeting
- 20 Information and Distribution Items

**Adjournment**      \*Action Items      +May Require Action

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Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Mr. Johnny Limbaugh at the Lee MPO at 239-330-2242 or by email at [jlimbaugh@leempo.com](mailto:jlimbaugh@leempo.com) at least seven (7) days prior to the meeting. If you are hearing or speech impaired call (800) 955-8770 Voice / (800) 955-8771 TDD. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Florida Department of Transportation District One Title VI Coordinator Robin Parrish at (863) 519-2675 or by writing her at P.O. Box 1249, Bartow, Florida 33831.

December 13, 2013

**MINUTES OF THE LEE COUNTY METROPOLITAN PLANNING ORGANIZATION AND THE  
CHARLOTTE - PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION JOINT MEETING**

**Held on December 13, 2013**

The following members were present for the joint meeting of the Charlotte County - Punta Gorda and the Lee County Metropolitan Planning Organization held on December 13, 2013 at the Charlotte Harbor Event and Convention Center, Myakka River Room A and B, 75 Taylor Street, Punta Gorda, Florida

**Lee County MPO Board**

Commissioner Cecil Pendergrass	Lee County Commissioner, District 2
Commissioner Brian Hamman	Lee County Commissioner, District 4
Commissioner Frank Mann	Lee County Commissioner, District 5
Mayor Randy Henderson	City of Fort Myers
Councilman Thomas Leonardo	City of Fort Myers
Councilman Mike Flanders	City of Fort Myers
Mayor Alan Mandel	Town of Fort Myers Beach
Mayor Marni Sawicki	City of Cape Coral
Councilman John Carioscia	City of Cape Coral
Councilman Jim Burch	City of Cape Coral
Councilman Rick Williams	City of Cape Coral
Councilman Richard Leon (Alternate)	City of Cape Coral

**Charlotte County - Punta Gorda MPO Board**

Commissioner Christopher Constance(Chair)	Charlotte County Commissioner
Commissioner Ken Doherty	Charlotte County Commissioner
Commissioner William Truex (Alternate)	Charlotte County Commissioner
Vice-Mayor Carolyn Freeland	City of Punta Gorda
Commissioner James Herston	Charlotte County Airport Authority

**Others Present**

Donald Scott, Ranjit Gogoi, Johnny Limbaugh, with Lee MPO; Bekie Murrill, Eugene Klara, Lakshmi N. Gurram, Gary Harrell, and Robert Herrington with Charlotte-Punta Gorda MPO; Dan Gallagher with the Charlotte County Attorney's Office; Billy Hattaway, Laura Lockwood, Russ Muller, Debbie Tower, Vitor Suguri, Carmen Monroy, Zac Burch, Suzanne Lex, Roxann Lake, Richard Shine, Debi Stevens, and Providence Nagy with FDOT; Frank Meares FDOT Consultant; Persides Zambrano with the City of Cape Coral; Tom Cavanaugh, Linda Sposito, Dennis Murphy and Mitchell Austin with the City of Punta Gorda, Wayne Gaither with LeeTran; Lucilla Ayer and Sarah Layman with the Collier County MPO; Deborah Forester, Venkat Vattikuti and Brian Barnes with Charlotte County; Karen Seggerman of the Center for Urban Transportation Research (CUTR); Steve Fabian, Naomi Manning, and John Burrage with the Charlotte County Citizens Advisory Committee; Carie Call and Dave Urich with the Lee County

December 13, 2013

MPO Citizens Advisory Committee; Gary Roberts with the Charlotte Sun; Tess Canja with Team Parkside (Charlotte County); Darla Letourneau with Bike Walk Lee County; Stephen Leung with DPA; Ned Baier with Jacobs Engineering; Alan Ayash with McMahon Associates; Mike McGee with TKW; Glenice Reed, as a public citizen.

**1. Call to Order/Roll Call**

The meeting was called to order at 2:37 p.m. by Charlotte County MPO Board Chair Commissioner Christopher Constance.

**2. Chairs' Comments**

Charlotte County MPO Board Chair Board Christopher Constance welcomed the Lee County MPO Board members and all who were present. He then led attendees in the Pledge of Allegiance. Chair Constance then asked members to introduce themselves and state who they represent on their respective MPO Boards.

**3. Public Comments on Agenda Items**

Ms. Darla Letourneau representing BikeWalk-Lee County thanked FDOT District 1 Secretary Billy Hattaway for his continuing efforts dedicated to improving bicycle and pedestrian safety in the District and statewide. Ms. Letourneau then related her concerns on funding reductions recently experienced by LeeTran. Wayne Gaither of LeeTran, addressed Ms. Letourneau's concerns noting that LeeTran continues to examine recent transit budget reductions.

Dave Urich of the Lee County Citizens Advisory Committee (CAC) stated that both the Lee and Charlotte MPOs need to consider the construction of a road connecting Burnt Store Rd. and Tuckers Grade for the Babcock Ranch proposed development.

**4. Approval of Agenda**

MOTION BY CHARLOTTE COUNTY-PUNTA GORDA BOARD MEMBER VICE-MAYOR CAROLYN FREELAND TO APPROVE THE AGENDA FOR THE DECEMBER 13, 2013 JOINT LEE/CHARLOTTE-PUNTA GORDA MPO MEETING. THE MOTION WAS SECONDED BY CHARLOTTE COUNTY MPO BOARD MEMBER COMMISSIONER KEN DOHERTY. THE MOTION CARRIED UNANIMOUSLY.

Charlotte County-Punta Gorda MPO Board Chair Christopher Constance suggested that Agenda Item 6-the review of MPO Long Range Transportation Plans presented by the Center for Urban Transportation Research (CUTR) be moved forward to Agenda Item 5. Members by consent agreed with this Agenda change, with no dissension.

5. 2013 Review of MPO Long Range Transportation Plans

Karen Seggerman of the Center for Urban Transportation Research (CUTR) began her PowerPoint presentation by stating that at the request of the Florida Metropolitan Planning Organization Advisory Council (MPOAC), CUTR began a comparative review of current MPO Long Range Transportation Plans (LRTP) in 2012 with the report finalized in April 2013. She noted that similar reviews were prepared in 1997, 2002 and 2008. Of note was the projected twenty-year funding shortfall from 2016 through 2035 estimated to be \$126.4 billion in 2009 dollars. This estimate is derived from needs costs minus anticipated revenue to arrive at the shortfall estimate. A number of suggestions were presented by Ms. Seggerman to help guide MPOs during the drafting of their next LRTPs. Suggestions included the determination of transit needs beyond the ten-year Transit Development Plan (TDP) horizon and without consideration of revenue; provide unified data throughout the LRTP's that include more than one county or more than one MPO; increase consideration of bicycle and pedestrian safety and the consideration of aging road user safety, access and mobility.

6. FY 2014/15 - 2018/19 Draft Tentative Work Program Presentations (FDOT)

A. Charlotte County

Ms. Carmen Monroy of FDOT introduced FDOT Community Liaison Roxann Lake who briefed members on the Charlotte County - Punta Gorda 2014/2015-2018/2019 FDOT Draft Tentative Work Program. She noted that the MPOs number one, two, and four highway project priorities are programmed including Harborview Road preliminary design and environmental phase to construct 4 divided lanes from Melbourne Street to I-75; US 41 at Carmalita Street extension now in the design phase to add turning lanes and the construction phase of decorative finish lighting on US 41 from Aqui Esta Drive to Airport Road. She also noted that three congestion management project priorities were programmed or advanced including US 41 intersection improvements at Hancock Blvd, Gardner Blvd. and Port Charlotte Blvd. MPO Board Chair Christopher Constance appealed to FDOT to further advance the project priority scheduling phase for completion of the Taylor Road Bike Path from North Jones Loop Road to Airport Road.

MOTION BY CHARLOTTE COUNTY-PUNTA GORDA MPO BOARD MEMBER KEN DOHERTY TO ENDORSE THE FY 2014/2015-FY 2018/2019 FDOT DISTRICT ONE DRAFT TENTATIVE WORK PROGRAM FOR CHARLOTTE COUNTY. MOTION SECONDED BY CHARLOTTE COUNTY-PUNTA GORDA MPO MEMBER COMMISSIONER KEN DOHERTY. THE MOTION CARRIED UNANIMOUSLY.

B. Lee County

FDOT Community Liaison Russ Muller briefed members on the Lee County 2014/2015-2018/2019 FDOT Draft Tentative Work Program. He stated that the number one Lee County Regional project priority advanced was in the preliminary design and environmental phase for

the Harnes Marsh to Joel Blvd Bike Path/Trail completion. Mr. Muller noted that a transportation planning study centering on the design and potential locations for "roundabouts" is continuing, with Lee County MPO Director Don Scott noting that the MPO is working with FDOT in developing a scope and potential list of planned roundabout locations in Lee County. Discussion then centered on the restoration of recent funding cuts experienced by LeeTran, with FDOT's Richard Shine of the District One Modal Development Office stating that FDOT is working with Lee County to provide increased funding to the transit system in future work program allocations. Commissioner Mann and Commissioner Hamman asked about the staff comments as well as the transit funding and whether to approve the work program. Mr. Scott recommended approving the work program with the provision that FDOT address the staff comments.

MOTION BY LEE COUNTY MPO BOARD MEMBER COMMISSIONER FRANK MANN TO ENDORSE THE FY 2014/2015-FY 2018/2019 FDOT DISTRICT ONE DRAFT TENTATIVE WORK PROGRAM FOR LEE COUNTY WITH THE PROVISION THAT FDOT ADDRESS THE STAFF COMMENTS. MOTION SECONDED BY LEE COUNTY MPO BOARD MEMBER COMMISSIONER BRIAN HAMMAN. THE MOTION CARRIED UNANIMOUSLY

**7. Amendments to the Interlocal Agreement between the Charlotte County-Punta Gorda and the Lee County MPOs**

MPO Director Bob Herrington reviewed the FY 2012 submittal of the joint Transportation Regional Incentive Program (TRIP) projects list noting that FDOT was unable to fund the submitted projects. Discussion by both MPO Boards ensued in 2013 resulting in the suggestion that if no projects from either Lee or Charlotte County receive TRIP funding then that same list would be resubmitted for the next year. Mr. Herrington noted that this language be included in the Interlocal Agreement for Joint Regional Transportation Planning and Coordination between the Charlotte County-Punta Gorda and Lee County MPO's,

MOTION BY CHARLOTTE COUNTY-PUNTA GORDA MPO BOARD ALTERNATE MEMBER COMMISSIONER WILLIAM TRUOX TO APPROVE THE DRAFT REVISED INTERLOCAL AGREEMENT WITH NOTED CHANGES AND AUTHORIZE EACH MPO BOARD CHAIR TO SIGN THE FINAL REVISED INTERLOCAL AGREEMENT. THE MOTION WAS SECONDED BY CHARLOTTE COUNTY MPO BOARD MEMBER COMMISSIONER JAMES HERSTON. THE MOTION CARRIED UNANIMOUSLY.

**8. Burnt Store Road Corridor Improvements Status Report**

MPO Director Bob Herrington introduced Charlotte County Project Engineer Brian Barnes who stated that the Charlotte County portion of the Burnt Store Road Corridor is geographically segmented into three phases. He noted the first phase from Scham Road to US 41 is complete and was funded using gas tax, road impact fees, sales tax and Transportation Regional Improvement Program (TRIP) allocations.

Mr. Barnes noted that the second phase of the Charlotte County Burnt Store Road Corridor is from the Lee County line to the Zemel Road intersection. This segment, he noted was originally slated to be funded by developers including the now defunct Tern Bay Development project. Currently developers have halted all construction and related Corridor improvements, with Charlotte County recently committing funds for design and Right of Way (ROW) acquisition. He noted that FDOT in its 2014 Draft Tentative Work Program reflects TRIP funding for the design phase of this segment, but noted that currently there is still a need to identify funding for the construction phase of this segment.

Mr. Barnes noted the third phase of the Corridor is from the Lee County Line to a point north of Zemel Road and this section is scheduled for construction to begin in 2014.

Mr. Scott, of the Lee County MPO, talked from the map in the agenda packet and presented the current plans for the three segments of Burnt Store Road that are currently moving forward, the north segment from Diplomat Parkway to Van Buren Parkway which is programmed for construction in FY 2014/2015, the central section from Tropicana to Diplomat Parkway which is programmed for construction in FY 2016/2017 and 2017/2018 and the south section from SR 78 to Tropicana Parkway where construction is anticipated in FY 2018/2019. Mr. Scott noted that the section from Van Buren Parkway to the Charlotte County line has no phases funded in the TIP and is projected to be funded beyond 2025.

Lee County MPO Board Commissioner Jim Burch stated that he commends Charlotte County in its ongoing efforts to complete improvements for the Burnt Store Road Corridor. MPO Board Chair Christopher Constance acknowledged that Charlotte County will continue to seek advancement of funding schedules by FDOT to complete this Corridor, and noted that the current "hourglass" shape of the roadway reflects the need for completion of the Corridor improvements in light of the critical evacuation route this Corridor provides to both Lee and Charlotte County residents.

## **9. Florida Department of Transportation (FDOT) Report**

FDOT's District One Secretary Billy Hattaway stated that increased efforts and future funding will be centered on improving bicycle and pedestrian safety throughout the state. He noted that the agency has recently hired bicycle and pedestrian safety specialists who are currently "on board" and developing viable bicycle and pedestrian safety for the District and statewide including the development of future "complete street" and "context based" guidelines and policies. Mr. Hattaway noted that landscaping and streetscaping projects along the edges of state roadways are under review with preliminary findings expected in 2014. He also stated that FDOT is placing added emphasis on the development and construction of additional "roundabouts statewide, noting that after initial public concern and criticism these intersection congestion management solutions are being met with increased public acceptance.

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Lee County MPO Board Councilman Jim Burch thanked Mr. Hattaway for his efforts on behalf of the region with Charlotte County-Punta Gorda MPO Board Member Vice-Mayor Carolyn Freeland noting that the increased use of roundabouts throughout the state is a positive development.

Charlotte County-Punta Gorda MPO Board Chair Christopher Constance noted that with the increased use and acceptance by the motoring public of hybrid and electric vehicles that it may be time for the state to consider the levying of a vehicle use tax, rather than the current gas tax method to fund transportation projects. MPO Director Bob Herrington noted that that issue is addressed in the Charlotte County-Punta Gorda MPOs 2014 Legislative Policy Statement.

#### **10. Staff Comments and Next Year's Joint Lee/Charlotte-Punta Gorda MPO Board Meeting**

MPO Director Bob Herrington suggested that the Lee County and Charlotte County-Punta Gorda MPO Boards consider the scheduling of the annual joint MPO Board meetings to coincide more to the mid-point of the calendar year, rather than at year end. Charlotte County-Punta Gorda MPO Board Member Vice-Mayor Carolyn Freeland noted that the MPO may also want to consider scheduling more than one joint meeting per calendar year depending on urgency the of joint regional issues and required approvals.

MOTION BY CHARLOTTE COUNTY-PUNTA GORDA MPO BOARD MEMBER COMMISSIONER KEN DOHERTY TO DIRECT BOTH MPOs TO SCHEDULE FUTURE ANNUAL JOINT MEETINGS TOWARD THE MIDDLE OF THE CALENDAR YEAR. THE MOTION WAS SECONDED BY LEE COUNTY MPO BOARD MEMBER COUNCILMAN JIM BURCH. THE MOTION CARRIED UNANIMOUSLY.

#### **11. Member Comments**

MPO Board Chair Christopher Constance noted that preliminary discussions between the Seminole-Gulf Railway and Lee and Collier County have taken place on the possibility of acquiring Right of Way (ROW) land immediately adjoining the railway. Commissioner Constance asked that Charlotte County be included in these discussions, as these ROW's from the Railway could reduce construction costs and accelerate project completion along Railway controlled land.

#### **12. Public Comments**

There were no public comments

#### **14. Adjournment**

The meeting was adjourned at 3:53 p.m. by Charlotte County MPO Board Chair Christopher Constance.



December 13, 2013

## **ELECTION OF OFFICERS FOR 2014**

**RECOMMENDED ACTION:** To call for nominations for Chair, Vice-Chair, and Treasurer and to hold elections for those offices.

Each year the MPO Board holds the election of Chair and Vice-Chair and the term for those offices will begin on February 1<sup>st</sup>. In the past we have done a rotation of the Chair and Vice-Chair from the municipalities and the County in this order:

- City of Sanibel (Current Chair and Treasurer)
- City of Bonita Springs (Current Vice-Chair)
- City of Fort Myers
- Lee County
- Town of Fort Myers Beach
- City of Cape Coral

It is at the discretion of the Board if you wish to continue this rotation. Following the rotation a City of Fort Myers representative would be next to serve as Vice Chair. Sanibel Mayor Kevin Ruane has served as the MPO treasurer since November 2011 when the position was created.

## **REVIEW AND APPROVAL OF THE UNIFIED PLANNING WORK PROGRAM AMENDMENTS FOR FY 2013/2014**

**RECOMMENDED ACTION:** Approval of the proposed Amendments to the FY 2013/2014 Unified Planning Work Program (UPWP) to add the San Carlos Planning study to Task 1.6 Transit Related Program Management and Support.

The MPO staff is amending FY 2013/2014 of the Unified Planning Work Program to add the San Carlos Planning study to Task 1.6 Transit Related Program Management and Support and to fund the study using Section 5303 funds. This study is being conducted to help define the project limits and scope of the San Carlos Trolley Lane Project Development and Environment (PD&E) study that is programmed to start next year. The scope of the planning study is included in the next agenda item. **Attached** in underline and strike through format, are the proposed changes that are being done as part of this amendment. The results of the TAC and CAC meeting, that is being held on January 9<sup>th</sup>, will be reported at the MPO meeting.



# **UNIFIED PLANNING WORK PROGRAM FOR FISCAL YEARS 2012/13 – 2013/14 (July 1, 2012 – June 30, 2014)**

**Adopted May 11, 2012**

Amended: September 21, 2012, January 18, 2013, May 17, 2013, August 16, 2013, November 22, 2013 & January 17, 2014

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Mayor Kevin Ruane, Chairman

## **LEE COUNTY METROPOLITAN PLANNING ORGANIZATION**

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Prepared by the staff and the participating agencies of the Lee County Metropolitan Planning Organization. This report was financed in part by the U.S. Department of Transportation, Federal Highway and Transit Administrations; the Florida Department of Transportation (FDOT); and participating local governments.

*"The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration (FTA), U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code (USC). The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation."*

CFDA # 20.205, Highway Planning and Construction  
Federal Aid Project Number 0261 (049)

FDOT financial project number 423642-1-14-01 for FY 12/13 & FY 13/14

CFDA # 20.505, Federal Transit Technical Studies Grant (Metropolitan Planning)  
FDOT financial project number 410115-1-14-22&23

**Section: ADMINISTRATION** **UPWP Task No: 1.6**  
**Task: TRANSIT RELATED PROGRAM MANAGEMENT AND SUPPORT (CONTINUED)**

**END PRODUCT (CONTINUED)**

- Spring 2013: A Bus Rapid Transit (BRT) Plan (44.23.02).
- Fall 2012: Downtown Circulator Study and Operations Plan (44.26.14).
- Spring 2013: Pine Island Mobility Plan (44.23.02)
- June 2014: Rural Transportation Service Connection Study (44.26.14).
- Winter 2012 to Winter 2013: Development of the Land Use Scenarios in support of the 2040 LRTP update (44.23.02).
- Summer 2013: Scope next phase of the Cape Coral Transit Study including the development of the Transit Operations Plan (44.23.02).
- Spring 2013: MPO consultant work with FDOT on developing transit modeling data and test additional routes in preparation for the 2040 LRTP update (44.23.02).
- Fall 2013: Scope and conduct a transit fare study (44.26.15).
- Spring/Fall 2013: Develop scope and began project to assist staff with LRTP amendments to address transit route changes (44.23.02).
- January-April 2014: Conduct San Carlos Boulevard planning study in preparation of the Trolley Lane PD&E study. Tasks include data collection, stakeholder interviews and workshop, conditions analysis and final report (44.23.02).

<b>FINANCIAL PARTICIPATION – 2012/13</b>		<b>RESPONSIBLE AGENCY</b>
PL staff	\$15,000	<b>Lead Agency: LeeTran</b> <b>Other Agency Lee MPO</b>  <u>**Portion of carryforward funds will be used for San Carlos Boulevard Planning Study.</u>
State (soft match)	\$3,308	
FTA SEC. 5303	\$175,698	
FTA SEC. 5303 Carryforward Consultant Services**	\$160,000	
State (FTA match)	\$21,962	
Local (FTA match)	\$21,963	
Total	\$237,931	
<b>FINANCIAL PARTICIPATION – 2013/14</b>		
PL staff	\$22,000	
State (soft match)	\$4,852	
FTA SEC. 5303*	\$211,486	
FTA SEC. 5303 Carryforward from Previous Contract**	\$106,000	
State (FTA match)	\$26,436	
Local (FTA match)	\$26,436	
Total	\$291,210	

\*Section 5303 for FY 2013/2014 will be applied for in April 2013

# RESOLUTION 14-01

## A RESOLUTION OF THE LEE COUNTY METROPOLITAN PLANNING ORGANIZATION APPROVING AMENDMENTS TO THE FY 2013/2014 UNIFIED PLANNING WORK PROGRAM TO ADD THE SAN CARLOS PLANNING STUDY TASK

*Whereas*, the Lee County Metropolitan Planning Organization (MPO) is designated by the Governor of the State of Florida as the body responsible for the Urban Transportation Planning Process for the Lee MPO area; and

*Whereas*, the Unified Planning Work Program is defined as the MPO's transportation planning work program which identifies the budget and tasks that will be undertaken by the Lee County MPO; and

Whereas, the MPO is conducting a San Carlos Planning Study in preparation of the San Carlos Trolley lane PD&E study; and

*NOW THEREFORE, BE IT RESOLVED by the Lee County Metropolitan Planning Organization Board:*

That the attached amendments to the Unified Planning Work Program that add the San Carlos Planning Study task and funding revisions are approved.

PASSED AND DULY ADOPTED this 17<sup>th</sup> day of January 2014.

LEE COUNTY METROPOLITAN PLANNING ORGANIZATION

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Mayor Kevin Ruane, MPO Chairman

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Donald Scott, Lee County MPO Executive Director

## **REVIEW AND APPROVAL OF THE REVISED SAN CARLOS PLANNING STUDY SCOPE OF WORK**

**RECOMMENDED ACTION:** Review and approval of the revised San Carlos Trolley Lane planning scope that will be conducted prior to the start of the Project Development and Environment Study.

A year and half ago the Lee MPO prioritized the San Carlos Trolley Lane project for a Project Development and Environment (PD&E) Study between Summerlin Road and San Carlos Boulevard. This project was prioritized as a follow up to the discussions and presentations on the alternatives analysis that was done by FDOT at the end of 2011. Last year the PD&E study was programmed by FDOT in FY 2014/2015. Since that time there have been different stakeholders that have raised questions and issues, some within the original project limits and some outside the original project limits, which has led the MPO staff to develop a planning scope to help define the scope of work for the PD&E study. Attached is the draft scope and fee for the Board's consideration. The discussion and actions taken at the TAC and CAC meeting on January 9<sup>th</sup> will be reported at the MPO Board meeting.

**Lee County MPO San Carlos Boulevard Planning and Facilitation Services- 1/9/2014**

The Lee County MPO seeks to engage a CONSULTANT to help Florida Department of Transportation (FDOT) define the need for and scope of the Project Development and Environment (PD&E) Study that is programmed in FY 2014/2015. The MPO will select a CONSULTANT to provide planning and facilitation services to support the proposed San Carlos Boulevard project. A schedule of 90 days is anticipated in order to complete this task after receiving Notice to Proceed, which is expected prior to February 2014.

The development of the project will include the following tasks:

**Project Tasks:**

1. Conduct kick-off meeting.
2. Collect and summarize the findings of previous studies related to this project and the project study area.
3. Conduct Existing Transit and Roadway Condition and Future Development Research
4. Conduct preliminary analysis to respond to questions from stakeholders.
5. Conduct stakeholder interviews.
6. Conduct stakeholder workshop.
7. Produce the final documentation on this project.
8. Present results.

The CONSULTANT will be responsible for the tasks listed below:

**Task 1: CONDUCT KICK-OFF MEETING**

Schedule and conduct a kick-off meeting with MPO and FDOT staff within ten days of the issuance of a Notice to Proceed by the MPO. At the kick-off meeting, review the scope of work, schedule, outreach strategies, outreach tools/materials, and required deliverables.

<b>Anticipated Meetings</b> <ul style="list-style-type: none"><li>• MPO and FDOT Kick-off Meeting (1 meeting)</li></ul>
<b>Anticipated Deliverables</b> <ul style="list-style-type: none"><li>• Public/Stakeholder Involvement Plan (Outreach Strategies)</li><li>• Public Involvement Plan Schedule</li></ul>



**Task 2: COLLECT AND SUMMARIZE THE FINDINGS OF PREVIOUS STUDIES RELATED TO THIS PROJECT AND THE PROJECT STUDY AREA**

Coordinate with the various stakeholders to collect and summarize the findings of previous studies and reports related to this project and the project study area. Identify recommendations made as part of these studies and include any capital improvements that are planned, programmed, or have occurred on San Carlos Boulevard and within the study area. Also identify future development within the study area that may influence what is needed as part of the PD&E Study.

Emphasis will be placed on understanding the past recommendations and how they shaped what is now being requested by the various stakeholders.

<b>Anticipated Deliverables</b> <ul style="list-style-type: none"><li>• Collect recent studies and details on recommendations</li><li>• Develop a list of key messages regarding past recommendations</li></ul>
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**Task 3: CONDUCT EXISTING TRANSIT AND ROADWAY CONDITION AND FUTURE DEVELOPMENT RESEARCH**

The Consultant will conduct preliminary analysis of existing transit and roadway conditions based on existing and future planned development within the study area. The Consultant will also document the findings in a summary report that will include maps, picture and typical cross sections.

<b>Anticipated Deliverables</b> <ul style="list-style-type: none"><li>• Analysis of existing transit and roadway conditions</li><li>• Identify future development within the study area</li><li>• Develop maps and documents summarizing the existing conditions and future development</li></ul>
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**Task 4: CONDUCT STAKEHOLDER INTERVIEWS AND PRELIMINARY ANALYSIS TO RESPOND TO STAKEHOLDERS CONCERNS**

The Consultant will conduct up to 15 one-on-one stakeholder interviews to determine the issues that each of the stakeholders have, and to help define the key concerns for a stakeholder workshop(s). This task will also help MPO and FDOT staff to determine options for consensus building and defining the need for and scope of the PD&E Study. These key concerns will be organized by common theme and frequency.

Once interviews are complete, the Consultant will conduct high-level/order of magnitude analysis necessary to respond to stakeholder questions and concerns. This task is expected to

include some transit and roadway condition field analysis to help facilitate discussions at the stakeholder workshop(s).

The Consultant will then use the key concerns and preliminary analysis to identify a series of potential strategies to mitigate each concern. This will also include a comparison of the benefits of the strategy.

<p><b>Anticipated Meetings</b></p> <ul style="list-style-type: none"> <li>• 15 one-on-one stakeholder briefings</li> </ul>
<p><b>Anticipated Deliverables</b></p> <ul style="list-style-type: none"> <li>• Electronic Stakeholder Surveys (no more than 7 questions)</li> <li>• Stakeholder Interview Surveys (no more than 7 questions)</li> <li>• Summary of Concerns by Common Theme and Frequency (Matrix)</li> <li>• Workshop materials that demonstrate potential mitigation strategies and the benefits of each</li> </ul>

**Task 5: CONDUCT STAKEHOLDER WORKSHOP**

Conduct one workshop with the stakeholders to determine the scope of work that will be addressed as part of the PD&E Study. The workshop will allow participants to share perspectives and expectations, discuss issues and develop consensus recommendations.

<p><b>Anticipated Meetings</b></p> <ul style="list-style-type: none"> <li>• MPO and FDOT Coordination Meeting (1 meeting)</li> <li>• Stakeholder Workshop</li> </ul>
<p><b>Anticipated Deliverables</b></p> <ul style="list-style-type: none"> <li>• Workshop press release</li> <li>• Workshop newsletter and advertisements</li> <li>• Scheduling and logistics to reserve workshop location</li> <li>• Workshop presentation materials</li> <li>• Workshop sign-in and comment sheets</li> </ul>

**Task 6: PRODUCE THE FINAL DOCUMENTATION**

Produce the final documentation on this project providing a summary of all of the previous studies and capital improvements identified in the study area, a synopsis of the results of the stakeholder interviews, a summary report outlining questions received from stakeholders during the course of the study, responses to stakeholder questions, a summary of field work and findings, a report on exemplary multi-modal practices, overview of the consensus items

determined as part of this study and recommendations resulting from the process. The end product will include the limits and expectations of what will be studied as part of FDOT's PD&E study.

**Anticipated Deliverables**

- Draft Executive Summary of Findings
- Final Executive Summary of Findings
- Public Outreach Methodology and Results Tech Memo (Inc. documentation of all comments collected)

**Task 7: PRESENT RESULTS**

Provide a project summary and PowerPoint presentation to MPO staff for review and comments. Results, including consensus items and recommendations, will be presented (up to 4 presentations) to the MPO Board and Committees, FDOT, Town of Ft. Myers Beach and Lee County Board of County Commissioners.

**Anticipated Meetings**

- MPO Committee Meetings (1 meeting)
- MPO Board Meeting (1 meeting)
- Town Ft. Myers Beach Meeting (1 meeting)
- Lee County Board of County Commissioners Meeting (1 meeting)

**Anticipated Deliverables**

- Presentation materials (Up to 4 meetings)

PROJECT: San Carlos Plg & Facilitation DATE OF ESTIMATE: 12/24/2013  
CONSULTANT: Jacobs TASK NUMBER: GPC Task #6  
CLIENT Lee County MPO Lee County MPO

Tasks/Deliverables	Project Mgr	Sr Planner	Planner	GIS Spec.	Clerical	Sr. Eng.	Eng.	JEG Hrs	Subtotal Cost	No. Events	Duration	No. Staff	Prep./Review	Total Check
<b>Loaded Rates</b>	\$ 180.00	\$ 140.00	\$100.00	\$ 90.00	\$65.00	\$ 155.00	\$ 120.00							
<b>San Carlos Boulevard Planning and Facilitation Services</b>														
<b>Task 1: Conduct MPO and FDOT Kick-off Meeting</b>	\$ 1,080.00	\$ 1,400.00	\$ 200.00	\$ -	\$ 325.00	\$ -	\$ -	23	\$ 3,005.00					
1.1 MPO/FDOT Kick-off Meeting with FCRC (1)	5	8			1			14		1	6.00	2.00	4.00	16.00 ERROR
1.2 Prepare Stakeholder and Public Involvement Plan	1	2	2		4			9		1	7.00	1.00	3.00	10.00 ERROR
<b>Task 2: Identify Stakeholders</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -					
2.1 MPO/FDOT Coordination Meeting (1)	0	0			0			0		1	1.00	3.00	3.00	6.00 ERROR
2.2 Research area and stakeholder and organizations		0	0		0			0		1	8.00	1.00	4.00	12.00 ERROR
2.3 Develop a stakeholder list as part of the Public Involvement Plan		0	0		0			0		1	4.00	2.00	4.00	12.00 ERROR
<b>Task 3: Collect and Summarize Findings of Previous Studies Related to this Project and the Study Area</b>	\$ 360.00	\$ 1,120.00	\$ 800.00	\$ 1,080.00	\$ 1,560.00	\$ -	\$ -	54	\$ 4,920.00					
3.1 MPO/FDOT Coordination Meeting (1)	0	0			0			0		1	2.00	3.00	4.00	10.00 ERROR
3.2 Collect recent studies and details on recommendations		2	2		8			12		1	10.00	1.00	2.00	12.00 Check
3.3 Research public support for and status of implementing past recommendations		0	0		0			0		1	10.00	1.00	2.00	12.00 ERROR
3.4 Develop a list of public and stakeholder key recommendations and comments		2	2		8			12		1	10.00	1.00	2.00	12.00 Check
3.5 Document research findings in a summary report (include maps if needed)	2	4	4	12	8			30		1	28.00	1.00	6.00	34.00 ERROR
<b>Task 4: Conduct Existing Transit and Roadway Condition and Future Development Research</b>	\$ 360.00	\$ 840.00	\$ 1,200.00	\$ 1,800.00	\$ 2,600.00	\$ -	\$ -	80	\$ 6,800.00					
4.1 MPO/FDOT Coordination Meeting (1)	0	0			0			0		1	2.00	3.00	4.00	10.00 ERROR
4.2 Conduct existing transit and roadway condition preliminary analysis to help facilitate discussion at workshops		2	8	4	20			34		1	36.00	1.00	2.00	38.00 ERROR
4.3 Describe future development planned for area within study limits that may impact future actions		2	2	4	8			16		1	14.00	1.00	2.00	16.00 Check
4.4 Document findings in a summary report (include maps, pictures, typical cross sections and other visuals)	2	2	2	12	12			30		1	34.00	1.00	4.00	38.00 ERROR
<b>Task 6: Conduct Stakeholder Interviews</b>	\$ 5,400.00	\$ 5,600.00	\$ 1,200.00	\$ -	\$ 1,430.00	\$ -	\$ -	104	\$ 13,630.00					
6.1 MPO/FDOT Coordination Meetings with FCRC (1)	0	0			0			0		2	2.00	3.00	8.00	20.00 ERROR
6.2 Prepare for stakeholder workshop (invites, support materials, survey forms)		6	8		12			26		2	16.00	1.00	6.00	38.00 ERROR
6.3 Conduct stakeholder interviews (Up to 15)	22	22						44		15	2.00	1.00	16.00	46.00 ERROR
6.4 Document stakeholder interviews in a summary report	8	12	4		10			34		1	30.00	1.00	4.00	34.00 Check
<b>Task 7: Conduct Stakeholder Workshop</b>	\$ 2,340.00	\$ 2,800.00	\$ 300.00	\$ -	\$ 1,105.00	\$ -	\$ -	53	\$ 6,545.00					
7.1 MPO/FDOT Coordination Meetings with FCRC (1)	2	2			6			10		2	2.00	3.00	8.00	20.00 ERROR
7.2 Prepare for stakeholder workshops (scheduling and logistics to reserve room, invites, support materials)		1	2		6			9		2	8.00	1.00	2.00	18.00 ERROR
7.3 Workshop press release, workshop newsletter, or advertisement (1)		1	1		3			5		2	4.00	1.00	2.00	10.00 ERROR
7.4 Stakeholder workshops (1)	10	10						20		2	10.00	2.00	0.00	40.00 ERROR
7.5 Document stakeholder workshop in a summary report	1	6			2			9		1	14.00	1.00	4.00	18.00 ERROR
<b>Task 8: Produce the Final Documentation</b>	\$ 720.00	\$ 1,120.00	\$ 500.00	\$ 1,350.00	\$ 845.00	\$ -	\$ -	45	\$ 4,535.00					
8.1 MPO/FDOT Coordination Meeting (1)	0	0			0			0		1	2.00	3.00	4.00	10.00 ERROR
8.2 Draft summary of findings	2	4	2	6	6	0		20		1	34.00	1.00	6.00	40.00 ERROR
8.3 Final summary of findings	1	2	2	3	3			11		1	16.00	1.00	8.00	24.00 ERROR
8.4 Public and Stakeholder Methodology and Results Tech Memo (documentation of all documents collected)	1	2	1	6	4			14		1	13.00	1.00	3.00	16.00 ERROR
<b>Task 9: Presentations</b>	\$ 4,320.00	\$ 2,520.00	\$ 700.00	\$ 1,080.00	\$ 910.00	\$ -	\$ -	75	\$ 9,530.00					
9.1 MPO/FDOT Coordination Meeting with FCRC (1)	0	0			0			0		1	2.00	3.00	4.00	10.00 ERROR
9.2 MPO Committee Meetings (1)		8						8		6	8.00	1.00	0.00	48.00 ERROR
9.3 MPO Board Meeting (1)	6							6		2	4.00	2.00	0.00	16.00 ERROR
9.4 Town of Fort Myers Beach Council Meeting (1)	6							6		1	3.00	2.00	0.00	6.00 Check
9.5 Lee County Board of County Commission Meeting (1)	6							6		1	3.00	2.00	0.00	6.00 Check
9.6 Lee County Transit Task Force Meeting (1)		0						0		1	3.00	2.00	0.00	6.00 ERROR
		0						0		1	3.00	2.00	0.00	6.00 ERROR
9.8 Presentation materials (PowerPoint)	3	5	5	12	10			35		1	34.00	1.00	9.00	43.00 ERROR
9.9 Document presentations in a summary report	3	5	2		4			14		1	32.00	1.00	4.00	36.00 ERROR

Hourly Rate	\$ 180.00	\$ 140.00	\$ 100.00	\$ 90.00	\$65.00	\$ 155.00	\$ 120.00							
Total Labor \$ (Hours x Hourly Rate)	\$ 14,580.00	\$ 15,400.00	\$ 4,900.00	\$ 5,310.00	\$ 8,775.00	\$ -	\$ -	434	\$ 48,965.00					

Jacobs Labor	\$ 48,965.00
Jacobs Expenses	\$ 1,259.00
Sub-consultant Florida Conflict Resolution Consortium (FCRC)	\$ 7,000.00
<b>Task Total</b>	<b>\$ 57,224.00</b>

**OPTIONAL**

Tasks/Deliverables	Project Mgr	Sr Planner	Planner	GIS Spec.	Clerical	Sr. Eng.	Eng.	JEG Hrs	Subtotal Cost	No. Events	Duration	No. Staff	Prep./Review	Total Check
<b>Task 5: Conduct Research of Exemplary Multi-Modal Practices</b>	\$ 720.00	\$ 1,400.00	\$ 2,000.00	\$ -	\$ 3,250.00	\$ -	\$ -	84	\$ 7,370.00					
5.1 MPO/FDOT Coordination Meeting (1)	2	2			6			10		1	2.00	3.00	4.00	10.00 Check
5.2 Select 5 Florida beach examples based on input from MPO and FDOT	1	2			5			8		5	1.00	1.00	3.00	8.00 Check
5.3 Conduct Research		2	10		30			42		5	8.00	1.00	2.00	42.00 Check
5.4 Prepare Summary Report	3	6	10		15			34		5	5.00	1.00	9.00	34.00 Check

## **LOCAL COORDINATING BOARD APPOINTMENTS**

**RECOMMENDED ACTIONS:** Discuss the appointment of the Local Coordinating Board (LCB) Chair and approve the appointment of an MPO Board member to serve as the LCB Chair for 2014 and authorize the chairman to sign the LCB certification.

Pursuant to Chapter 427, Florida Statutes, and Rule 41-2, Florida Administrative Code, the Lee County Metropolitan Planning Organization is the designated official planning agency for the Lee County Transportation Disadvantaged program. The MPO is, therefore, responsible for appointing the Local Coordinating Board (LCB).

### **Certification of LCB membership**

Whenever there are changes in LCB membership, the MPO must certify the LCB membership form that is attached.

### **About the Local Coordinating Board**

The Local Coordinating Board is established to assist the Community Transportation Coordinator (CTC) in its role of coordinating the provision of transportation service for the transportation disadvantaged. Some of the basic duties of the Board include:

- 1) Reviewing and approving the annual Transportation Disadvantaged Service Plan, including the Memorandum of Agreement, prior to its submittal to the Commission for the Transportation Disadvantaged;
- 2) In cooperation with the CTC, reviewing and providing recommendations to the Commission for the Transportation Disadvantaged on funding applications affecting the transportation disadvantaged;
- 3) Reviewing strategies for coordinating service to the transportation disadvantaged in the designated service area;
- 4) Conducting an annual evaluation of the Community Transportation Coordinator.

The Lee County Local Coordinating Board typically meets quarterly to guide the functions of the CTC, Good Wheels, Inc.

## LEE COUNTY LOCAL COORDINATING BOARD MEMBERSHIP CERTIFICATION

MPO Name: Lee County Metropolitan Planning Organization; 815 Nicholas Parkway East, Cape Coral, Florida 33990

The Lee County Metropolitan Planning Organization named above hereby certifies to the following:

1. The membership of the Lee County Local Coordinating Board, established pursuant to Rule 41-2.012(3), *FAC*, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

Signature: \_\_\_\_\_ Date: January 2014

Mayor Sanibel Island, MPO Chair

	<b>The Lee LCB has a Representative of:</b>	<b>Voting Member</b>	<b>Term Expires</b>	<b>Alternate's Name</b>	<b>Term Expires</b>
1	The MPO or DOPA shall appoint one elected official to serve as the official Chairperson for all Coordinating Board meetings.	Vacant	To be appointed	No alternate by law	
2	A. A local representative of the Florida Department of Transportation (FDOT)	Debra Stephens	Agency	Richard Shine	Agency
3	B. A local representative of the Florida Department of Children and Families (DCF)	Stacey Lowe	Agency	Melissa Mickey	Agency
4	C. A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible	Roger Lloyd	Agency	Vacant	
5	D. In areas where they exist, a local representative of the Division of Vocational Rehabilitation Services or the Division of Blind Services, representing the Department of Education	Mary Watford	Agency	Flora Gonzalez	Agency
6	E. A person recommended by the local Veterans Service Office, representing Veterans of the county	Jerry Conway	July 2016	Frank Gruelich	August 2016
7	F. A person recognized by the Florida Association for Community Action representing the economically disadvantaged	Kim Hustad	Agency	Robin Jewett	Agency
8	G. A person over age 60 representing the Elderly in the county	Linda Carter	July 2016	Vacant	

	<b>The Lee LCB has a Representative of:</b>	<b>Voting Member</b>	<b>Term Expires</b>	<b>Alternate's Name</b>	<b>Term Expires</b>
9	H. A person with a disability representing the disabled in the county	Brian Powers	December 2015	Vacant	
10	I--1.[One of Two] Citizen Advocates in the County	Michael Pierce	June 2014	Joe Belardinelli	May 2015
11	I--2. [One of two] Citizen Advocates this one must be a person who uses the transportation service(s) of the system as their primary means of transportation.	David Lane	July 2016	Vacant	
12	J. A local representative for children at risk	Vacant	Agency	Vacant	Agency
13	K. In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit System's Board, except in cases where they are also the Community Transportation Coordinator.	Steve Myers	Agency	Peter Gajdjis Jill Brown	Agency
14	L. A local representative of the Florida Department of Elder Affairs	Vacant	Agency	Vacant	Agency
15	M. An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the Community Transportation Coordinator.	Michael Griffin	December 2015	Priscilla Hardaway	December 2015
16	N. A local representative of the Florida Agency for Health Care Administration	Joe Martinez	Agency	Karen Brooks	Agency
17	O. A representative of the Regional Workforce Development Board established in Chapter 445, <i>Florida Statutes</i>	Jim Wall	Agency	Deborah Reardon	Agency
18	P. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, hospitals, local health department or other home and community based services, etc.	Sue Maxwell	Agency	Teresa Frank-Farhrner	Agency

**CAC VACANCIES**

**RECOMMENDED ACTIONS:**

- 1. Approve the appointment of Scott Gilbertson for the remaining At-Large vacancy.
- 2. Approve the appointment for the one (1) remaining vacancy for Lee County District 4, if someone is nominated who meets the membership requirements spelled out below.
- 3. Approve the appointment for the two (2) remaining vacancies for City of Cape Coral, if someone is nominated who meets the membership requirements spelled out below.
- 4. Approve the appointment for the two (2) remaining vacancies for City of Fort Myers, if someone is nominated who meets the membership requirements spelled out below.
- 5. Approve the appointment for the one (1) remaining vacancy for City of Sanibel, if someone is nominated who meets the membership requirements spelled out below.

MPO Staff has attached the current CAC Roster along with a CAC Application for members of the MPO Board to have their Appointees complete and return to MPO Staff. There are currently seven (7) vacancies on the MPO’s Citizen Advisory Committee (CAC), representing the following areas:

<b>Lee County, District 4 .....</b>	<b>1 Vacancy</b>
<b>City of Cape Coral.....</b>	<b>2 Vacancies</b>
<b>City of Fort Myers .....</b>	<b>2 Vacancies</b>
<b>City of Sanibel.....</b>	<b>1 Vacancy</b>
<b>At-Large, Minority .....</b>	<b>1 Vacancies</b>

**Federal and State CAC Membership Requirements**

In its 1997 review of the Lee County MPO’s planning process, the federal Highway Administration/Federal Transit Administration (FHWA/FTA) review team demanded that the MPO “must develop proactive methodologies to directly involve minority, low income, elderly, and other disadvantaged groups in the transportation planning process.” The review team identified this as a corrective action that must be completed in order to avoid federally imposed sanctions. In addition, Chapter 339.175, *Florida Statutes*, stipulates that minorities, the elderly, and the handicapped must be adequately represented on the CAC.



## MPO Bylaws Membership Requirements

Paragraphs (b) and (c) under Section 1.005(2) of the MPO Bylaws also spell out membership requirements that must be considered when making appointments to the CAC:

- (a) Each County Commissioner shall appoint two (2) members to the CAC from different communities within his or her district. Each of the other voting members of the MPO shall appoint one (1) member to the CAC who lives in his or her city. If a voting member is unable to find a volunteer to sit on the CAC that lives in his or her district the voting member may appoint someone who lives outside of their jurisdiction to represent their jurisdiction as long as the appointee lives in Lee County. The MPO shall also appoint a transportation handicapped member on an at-large basis and two other at-large members that will be filled with low income and/or minority members of the community. The appointments are subject to ratification by a majority of members of the MPO at a regular MPO meeting at which a quorum is present. Members of the CAC shall serve at the pleasure of the MPO members who appointed them, or their successors. (A notification letter will be sent to all elected officials that are new to the MPO Board regarding this process.) Due to the fact that each member of the CAC is appointed by a member of the MPO Board, the CAC Committee **does not** have alternate members.
- (b) The members of the Metropolitan Planning Organization Citizen's Advisory Committee shall be citizens and year-round residents of the city or county commission district which their appointers represent Lee County; or, in the case of the at-large, mobility handicapped member, of the Metropolitan Planning Organization's transportation study area. Members or their immediate family members (spouse, child, parent or sibling) shall not be declared candidates or elected officials of the Lee County Commission, municipalities in Lee County or Lee County Constitutional Officers. Members shall not be employees of any of the local governments represented on the MPO or of the state or federal departments of transportation. Should the status of any CAC member change in such a way as to disqualify him/her from membership under the terms of this paragraph, his/her membership shall automatically terminate. Those who thus become ineligible for CAC membership shall provide written notice to the MPO staff, the CAC Chairman and the MPO member responsible for appointing their replacements.

According to the MPO's current Public Involvement Plan, whenever vacancies occur on the Citizen's Advisory Committee, the MPO staff shall inform the MPO of the number of remaining Hispanic, African-American, female, elderly, transportation-handicapped, and members representing people with low incomes and point out any such group which is unrepresented or underrepresented relative to the population of the county. The current status of these minorities is as follows:

- |   |                   |
|---|-------------------|
| <input type="checkbox"/> Hispanic         | 0 current member  |
| <input type="checkbox"/> African-American | 1 current member  |
| <input type="checkbox"/> Women            | 4 current members |
| <input type="checkbox"/> Handicapped      | 1 current member  |
| <input type="checkbox"/> Low Income       | 0 current members |

**LEE COUNTY METROPOLITAN PLANNING ORGANIZATION  
CITIZEN'S ADVISORY COMMITTEE**

MEETING DATE: 1<sup>ST</sup> THURSDAY OF EACH MONTH AT 3:00 p.m.

AUTHORIZED MEMBERSHIP: 24

CURRENT MEMBERS: 17

QUORUM: 9

<b>Members Appointed by the Lee County Commission</b>		
District 1 Commissioner Manning	MARGARET BANYAN 4732 Tammie Lane Fort Myers, FL 33905 Home: (239) 693-7408 <a href="mailto:mbanyan@comcast.net">mbanyan@comcast.net</a>	CARIE CALL 7471 Georgiana Drive Bokeelia, FL 33922 Home: (239) 558-8591 <a href="mailto:clcall@live.com">clcall@live.com</a>
District 2 Commissioner Pendergrass	BILL WILLIAMS (Vice-Chair) 20043 Alana Court Estero, FL 33928 Home: (239) 405-7329 <a href="mailto:Wfwilliams48@comcast.net">Wfwilliams48@comcast.net</a>	MICHAEL GRIFFIN 606 S.E 24 <sup>th</sup> St. Cape Coral, 33990 Home: (239) 560-9563 <a href="mailto:mgriffin@swfltransportation.com">mgriffin@swfltransportation.com</a>
District 3 Commissioner Kiker	TONY CARDINALE 114 Montrose Drive Fort Myers, FL 33919 Home: (239) 633-6633 <a href="mailto:acardinale@gilbaneco.com">acardinale@gilbaneco.com</a>	ALBERT O'DONNELL 4291 Williams Road Estero, FL 33928 Home: (239) 992-8842 <a href="mailto:al@odonnelllandscapes.com">al@odonnelllandscapes.com</a>
District 4 Commissioner Hammon	MARION BRIGGS 1206 Pondella Circle North Fort Myers, FL 33903 Home: (239) 995-6001 Cell: (239) 850-5308 <a href="mailto:suncountryhomes@comcast.net">suncountryhomes@comcast.net</a>	<b>Vacant</b>
District 5 Commissioner Mann	RICK ANGLICKIS (Chairman) 643 Grandview Drive Lehigh Acres, FL 33936 Home: (239) 369-2371 Cell: (239) 851-8901 <a href="mailto:ltgovrick@aol.com">ltgovrick@aol.com</a>	JAMES BOESCH 21509 Portrush Run Estero, FL 33928 Home: (239) 947-2966 <a href="mailto:jimboesch@embarqmail.com">jimboesch@embarqmail.com</a>
<b>Members Appointed by the City of Cape Coral</b>		
PHILLIP BOLLER 4258 Coronado Parkway Cape Coral, FL 33904 Home: (239) 542-2428 <a href="mailto:Boller1970@aol.com">Boller1970@aol.com</a>	<b>Vacant</b>	STEVEN HOOK 2210 SW 22 <sup>nd</sup> Terrace Cape Coral, FL 33991 Home: (239) 283-3184 Cell: (239) 898-8483 <a href="mailto:Steven.hook@capecharterschools.org">Steven.hook@capecharterschools.org</a>
<b>Vacant</b>		

<b>Members Appointed by the City of Fort Myers</b>		
DAVID URICH 3919 McKinley Avenue Fort Myers, FL 33901 Cell: (239) 850-2413 <a href="mailto:d.urich@comcast.net">d.urich@comcast.net</a>	<b>Vacant</b>	<b>Vacant</b>
<b>Members Appointed by the City of Bonita Springs</b>		
EDWARD "TED" TRYKA 5637 Whispering Willow Way Fort Myers, FL 33908 Home: (239) 433-0225 <a href="mailto:tryka@abbinc.com">tryka@abbinc.com</a>	DANIEL G. WAGNER 13640 Worthington Way, Unit 1908 Bonita Springs, FL 34135 Home: (239) 495-9079 Cell: (239) 405-1170 <a href="mailto:dadwags@att.net">dadwags@att.net</a>	
<b>Member Appointed by the City of Sanibel</b>	<b>Member Appointed by the Town of Fort Myers Beach</b>	
<b>Vacant</b>	JOHN POHLAND 1 Fairview Blvd. Fort Myers Beach, FL 33931 Cell: (239) 935-9798 <a href="mailto:jwpmmp@aol.com">jwpmmp@aol.com</a>	
<b>Members Appointed At-Large</b>		
LINDA CARTER 704 Homer Avenue, North Lehigh Acres, FL 33971 Home: (239) 368-6846 <a href="mailto:mslindacarter@comcast.net">mslindacarter@comcast.net</a>	PRISCILLA HARDAWAY 4915 Lee Circle S. Lehigh Acres, FL 33971 Home: (239) 369-3043 <a href="mailto:Pdh246@aol.com">Pdh246@aol.com</a>	<b>Vacant</b>

11/12/2013



Citizens Advisory Committee Application

Return Application to: Lee County Metropolitan Planning Organization  
Johnny Limbaugh  
P.O. Box 150045  
Cape Coral, Florida 33915  
Phone: (239) 330-2242 Fax: (239) 790-2695  
Email: jlimbaugh@leempo.com

Please note: Your application will remain active in the MPO's Office for one (1) year. Resumes may be included; however, the application MUST still be completed. Read "Important Information" section on the second page of the application, then sign and date the application. (Use additional pages as needed.)

**PLEASE TYPE OR PRINT IN INK**

Date: \_\_\_\_\_ Commission District #/City \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_

City: \_\_\_\_\_ Florida Zip: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Contact Time: \_\_\_\_\_

Email Address: \_\_\_\_\_

Referred By: \_\_\_\_\_ Date Available: \_\_\_\_\_

Please list any Advisory Boards/Committees to which you are currently appointed:

1. \_\_\_\_\_ 3. \_\_\_\_\_

2. \_\_\_\_\_ 4. \_\_\_\_\_

Occupation (Or if retired, please indicate): \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Contact Time: \_\_\_\_\_

Application for Citizen Advisory Committee (Attach additional sheets or a resume if necessary)

Complete the following: (Please describe those facets of your background/experience which you feel may be useful for membership on this Board/Committee. Please list all public involvement activities you been involved in (include efforts outside the local area). Should you feel it appropriate, you may include academic, vocational, and skill training; diplomas, degrees and certification; licenses and other background information).

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Please describe any public involvement or community service you've been involved in either locally or otherwise.

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Would you be willing to serve on other advisory boards? \_\_\_\_\_

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**IMPORTANT INFORMATION:**

- Florida State Statute 119.07 designates that this application as a public document be made available for anyone requesting to view it.

Applicant's Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Are you related to any member of the Lee County MPO?

\_\_\_\_\_ YES \_\_\_\_\_ NO

**A LIST OF SAMPLE ELIGIBILITY REQUIREMENTS OR DESIRED QUALIFICATIONS FOR MEMBERSHIP ON THE CITIZEN'S ADVISORY COMMITTEE**

To assist the Lee County MPO in its selection process, please check as many of the following categories that apply to you:

1. Year-round resident of:

- a. Lee County (Unincorporated area) \_\_\_\_\_
- b. City of Cape Coral \_\_\_\_\_
- c. City of Fort Myers \_\_\_\_\_
- d. City of Bonita Springs \_\_\_\_\_
- e. City of Sanibel \_\_\_\_\_
- f. Town of Fort Myers Beach \_\_\_\_\_

2. Member of one of the following organizations or group:

- a. Florida Engineering Society \_\_\_\_\_
- b. Chamber of Commerce \_\_\_\_\_
- c. NAACP \_\_\_\_\_
- d. Historical Preservation Society \_\_\_\_\_
- e. A Homeowners' Association \_\_\_\_\_
- f. A Local Environmental Group \_\_\_\_\_
- g. Home Builders Association \_\_\_\_\_
- h. Lee County School Board \_\_\_\_\_
- i. Agricultural Community \_\_\_\_\_
- j. Other \_\_\_\_\_

3. Representative of one of the following:

- a. Persons with Disabilities \_\_\_\_\_
- b. Public Libraries \_\_\_\_\_
- c. Education \_\_\_\_\_
- d. Florida Department of HRS \_\_\_\_\_
- e. United Way \_\_\_\_\_
- f. Elderly Health Care Consumers \_\_\_\_\_
- g. Nongovernmental Health Care Consumers \_\_\_\_\_
- h. Consumers of Regular Bus Service \_\_\_\_\_
- i. Developmental Disability Services \_\_\_\_\_
- j. The Elderly \_\_\_\_\_
- k. Veterans \_\_\_\_\_
- l. Criminal Justice \_\_\_\_\_
- m. Health and Rehabilitative Services \_\_\_\_\_
- n. Other \_\_\_\_\_

4. Professional/Career Credentials:

- a. Registered Architect \_\_\_\_\_
- b. Licensed Attorney \_\_\_\_\_
- c. Licensed Engineer \_\_\_\_\_
- d. Licensed Building Contractor \_\_\_\_\_
- e. Licensed Electrical Contractor \_\_\_\_\_
- f. Licensed General Contractor \_\_\_\_\_
- g. Licensed Heating/Air Conditioning Contractor \_\_\_\_\_
- h. Licensed Plumbing Contractor \_\_\_\_\_
- i. Fire Official \_\_\_\_\_
- j. Geologist \_\_\_\_\_
- k. Licensed Health Professional \_\_\_\_\_
- l. Realtor \_\_\_\_\_
- m. Subcontractor (especially in building trades) \_\_\_\_\_
- n. Owner or Operator of Motel/Hotel, etc. \_\_\_\_\_
- o. Licensed Veterinarian \_\_\_\_\_
- p. Judge of the Family Law Division \_\_\_\_\_
- q. Land Surveyor \_\_\_\_\_
- r. Other \_\_\_\_\_

5. Knowledge, training, background, interest or experience in:

- a. Natural Sciences: Ecology, Biology, Botany, etc. \_\_\_\_\_
- b. Education \_\_\_\_\_
- c. Banking or Finance \_\_\_\_\_
- d. Real Estate \_\_\_\_\_
- e. Planning, Engineering, Environment \_\_\_\_\_
- f. The Development Industry \_\_\_\_\_
- g. Technical Codes (Building Codes) \_\_\_\_\_
- h. Archaeological, Historical Matters \_\_\_\_\_
- i. Architectural Development and Planning \_\_\_\_\_
- j. Historical Preservation \_\_\_\_\_
- k. Rehabilitation (related to health matters) \_\_\_\_\_
- l. Tourist Industry \_\_\_\_\_
- m. Child Advocate \_\_\_\_\_
- n. Agriculture \_\_\_\_\_
- o. Other \_\_\_\_\_

The Lee County MPO strives to ensure equal access for minorities, women, low income and those with disabilities to serve on advisory boards/committees.

The information below is voluntary only:

6. Ethnic Background:

- a. African American \_\_\_\_\_
- b. Asian American \_\_\_\_\_
- c. American Woman \_\_\_\_\_
- d. Hispanic American \_\_\_\_\_
- e. Native American \_\_\_\_\_
- f. Multi-lingual \_\_\_\_\_
- g. Other \_\_\_\_\_

7. Family Income Level:

- a. Less than \$20,000 per year \_\_\_\_\_
- b. Between \$20,001 and \$40,000 \_\_\_\_\_
- c. Between \$40,001 and \$60,000 \_\_\_\_\_
- d. Greater than \$60,000 per year \_\_\_\_\_

8. Family Size

- a. One or two people \_\_\_\_\_
- b. Three or four people \_\_\_\_\_
- c. Five or six people \_\_\_\_\_
- d. Greater than six people \_\_\_\_\_





Citizens Advisory Committee Application

Return Application to: Lee County Metropolitan Planning Organization  
Johnny Limbaugh  
P.O. Box 150045  
Cape Coral, Florida 33915  
Phone: (239) 330-2242 Fax: (239) 790-2695  
Email: jlimbaugh@leempo.com

Please note: Your application will remain active in the MPO's Office for one (1) year. Resumes may be included; however, the application MUST still be completed. Read "Important Information" section on the second page of the application, then sign and date the application. (Use additional pages as needed.)

PLEASE TYPE OR PRINT IN INK

Date: Dec 23, 2013 Commission District #/City Comm Dist 3  
Name: GILBERTSON SCOTT M  
Last First Middle

Address: 4309 MARINER WAY #102

City: FORT MYERS Florida Zip: 33919

Home Telephone: 239-482-6151 Contact Time: DAY

Email Address: gilbertson@comcast.net

Referred By: NA Date Available: 2014

Please list any Advisory Boards/Committees to which you are currently appointed: NONE

1. \_\_\_\_\_ 3. \_\_\_\_\_

2. \_\_\_\_\_ 4. \_\_\_\_\_

Occupation (Or if retired, please indicate): RETIRED / PART TIME

Employer: WILSON & COMPANY INC. ENGINEERS & ARCHITECTS

Address: 2930 DEL PRADO BLVD SUITE A-1 CAPE CORAL 33904

Phone: 239-770-3812 Contact Time: DAY

Application for Citizen Advisory Committee (Attach additional sheets or a resume if necessary)

Complete the following: (Please describe those facets of your background/experience which you feel may be useful for membership on this Board/Committee. Please list all public involvement activities you been involved in (include efforts outside the local area). Should you feel it appropriate, you may include academic, vocational, and skill training; diplomas, degrees and certification; licenses and other background information).

22 YEARS WITH LEE COUNTY DOT  
\_\_\_\_\_  
\_\_\_\_\_

Please describe any public involvement or community service you've been involved in either locally or otherwise.

DURING TIME W/ LEE DOT I OVERSAW NUMEROUS  
PUBLIC INVOLVEMENT MEETINGS COVERING COUNTY  
ROAD PROJECTS  
\_\_\_\_\_

Would you be willing to serve on other advisory boards? MAYBE  
\_\_\_\_\_



4. Professional/Career Credentials:

- a. Registered Architect \_\_\_\_\_
- b. Licensed Attorney \_\_\_\_\_
- c. Licensed Engineer \_\_\_\_\_
- d. Licensed Building Contractor \_\_\_\_\_
- e. Licensed Electrical Contractor \_\_\_\_\_
- f. Licensed General Contractor \_\_\_\_\_
- g. Licensed Heating/Air Conditioning Contractor \_\_\_\_\_
- h. Licensed Plumbing Contractor \_\_\_\_\_
- i. Fire Official \_\_\_\_\_
- j. Geologist \_\_\_\_\_
- k. Licensed Health Professional \_\_\_\_\_
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- q. Land Surveyor \_\_\_\_\_
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- c. Banking or Finance \_\_\_\_\_
- d. Real Estate \_\_\_\_\_
- e. Planning, Engineering, Environment \_\_\_\_\_
- f. The Development Industry \_\_\_\_\_
- g. Technical Codes (Building Codes) \_\_\_\_\_
- h. Archaeological, Historical Matters \_\_\_\_\_
- i. Architectural Development and Planning \_\_\_\_\_
- j. Historical Preservation \_\_\_\_\_
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- d. Hispanic American \_\_\_\_\_
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- f. Multi-lingual \_\_\_\_\_
- g. Other \_\_\_\_\_

7. Family Income Level:

- a. Less than \$20,000 per year \_\_\_\_\_
- b. Between \$20,001 and \$40,000 \_\_\_\_\_
- c. Between \$40,001 and \$60,000 \_\_\_\_\_
- d. Greater than \$60,000 per year   X

8. Family Size

- a. One or two people   X
- b. Three or four people \_\_\_\_\_
- c. Five or six people \_\_\_\_\_
- d. Greater than six people \_\_\_\_\_

## **PRESENTATION AND DISCUSSION ON THE LAND USE SCENARIO PROJECT PLANNERS WORKSHOP**

### **DISCUSSION ITEM:**

The MPO is currently undertaking an intensive effort to explore alternative ways the county could grow that would reduce or shorten vehicle trips and increase other travel options. Identifying future land use patterns as alternative scenarios will allow the MPO and citizens of Lee County to evaluate the costs and benefits of different patterns. At the end of this process, the MPO will select a preferred land use scenario, which will become the basis of the future transportation vision in the MPO's forthcoming 2040 Long Range Transportation Plan (LRTP).

The Planners workshop (made up of staff of the local jurisdictions) was held on December 6, 2013 and the alternative scenarios were developed by the participants for analysis and further refinement. The Consultant team will be at the meeting to provide an overview of the workshop and the next steps in the project.

**REVIEW AND PROVIDE INPUT ON THE LIST OF PROPOSED  
ROUNDAABOUT FEASIBILITY STUDY LOCATIONS TO BEGIN  
SCOPING THE PROJECT**

**RECOMMENDED ACTION:** Review and provide input on the list of roundabout feasibility study locations prior to staff developing the scope of the project.

Back in 2012, the MPO Board had a presentation on roundabouts by Michael Wallwork and as part of developing that agenda item, staff developed a list of existing, planned and proposed roundabouts. At that time, the list was vetted through the Committee's and the Board for review and comment. Based on the Board's discussion following the presentation, staff included a transportation priority seeking planning funds to study the feasibility of implementing the roundabouts that were identified as planned on the list. This project has now received funding for this next fiscal year (starting July 1, 2014) and staff needs to start working on the scope of work for the project. The \$400,000 in funding that is in the work program was estimated based on the list that is **attached**. At this time, staff is seeking a review of this list to see if there are any changes that need to be made prior to developing the scope of work.



**PROPOSED ROUNDABOUTS IN LEE COUNTY**

**Attachment 2**

Intersection	Location	Ownership	Planned	Other Proposal	Comments
Homestead @ Alabama Rd	Lehigh Acres	Lee County	X		Project identified in Lehigh Community Plan
Homestead @ Beth Stacey Rd	Lehigh Acres	Lee County	X		Project identified in Lehigh Community Plan
Homestead @ S Loop Rd	Lehigh Acres	Lee County	X		Project identified in Lehigh Community Plan
Larchmonte Ave @ McGregor		Fort Myers	X		Project identified in Fort Myers Downtown Mobility Plan
Altamonte @ West First Street		Fort Myers	X		Project identified in Fort Myers Downtown Mobility Plan
Edison@Broadway		Fort Myers	X		Project identified in Fort Myers Downtown Mobility Plan
McGregor@Barcelona		Fort Myers	X		Project identified in City of Fort Myers Traffic Calming Plan
Lee St/MLK		FDOT	X		Project identified in Fort Myers Downtown Mobility Plan
Seaboard @ 1st St (SR 80)		FDOT	X		Project identified in Fort Myers Downtown Mobility Plan
Joel Blvd @ SR 80		FDOT		X	
US 41 Ramps @ MLK/Main St/McGregor	Fort Myers	FDOT	X		Project identified in Fort Myers 2010 Downtown Plan
Estero Blvd @ Times Square	Fort Myers Beach	Lee County		X	This may need to be removed pending confirmation of current County project
Winkler Ave Ext @ Challenger Pkwy	Fort Myers	Fort Myers	X		
Colonial Blvd @ McGregor Blvd	Fort Myers	FDOT		X	



## UPDATE ON THE DEVELOPMENT OF STATEWIDE PERFORMANCE MEASURES

### DISCUSSION ITEM:

The MPO staff is a member of the Statewide Multi-modal Performance Measures team that is currently working on developing and reporting multi-modal mobility performance measures that will be reported by FDOT as part of the anticipated MAP-21 requirements. Part of this process is determining reporting techniques and that the data is being collected by the best current methods. The State is currently reporting many of the mobility measures annually through the FDOT Multimodal Mobility Performance Measures Source Book (this book can be found on FDOT's website at [www.dot.state.fl.us/planning/statistics/sourcebook/2013.pdf](http://www.dot.state.fl.us/planning/statistics/sourcebook/2013.pdf) ). The current reports are mainly statewide reporting of data but FDOT will be providing the reporting data by smoothed urbanized boundary or by requested planning area (which is the County boundary for us). Most of the initial mobility measures are orientated to auto and truck modes but future iterations will evolve with increased emphasis on other modes such as transit, aviation, rail and seaports. **Attached** are the current list of mobility performance measures (Matrix A) and the future recommended mobility performance measures (Matrix B).

# A. Current Mobility Performance Measures Matrix

Matrix of Multimodal Mobility Performance Measures				
MODE	QUANTITY	QUALITY	ACCESSIBILITY	UTILIZATION
People	Vehicle Miles Traveled <input type="checkbox"/> Person Miles Traveled <input type="checkbox"/>	% Travel Meeting LOS Criteria <input type="checkbox"/>		% Miles Severely Congested <input type="checkbox"/> % Travel Severely Congested <input type="checkbox"/> Hours Severely Congested <input type="checkbox"/> Vehicles Per Lane Mile <input type="checkbox"/>
		% Miles Meeting LOS Criteria <input type="checkbox"/>		
		Travel Time Reliability <input type="checkbox"/>		
		Travel Time Variability <input type="checkbox"/>		
		Vehicle Hours of Delay <input type="checkbox"/>		
		Person Hours of Delay <input type="checkbox"/>		
		Average Travel Speed <input type="checkbox"/>		
Aviation	Passengers <input type="checkbox"/>	Departure Reliability <input type="checkbox"/>		
Rail	Passengers <input type="checkbox"/>			
Seaport	Passengers <input type="checkbox"/>			
Transit	Passenger Miles Traveled <input type="checkbox"/>	Average Headway <input type="checkbox"/>		
Pedestrian	Passenger Trips <input type="checkbox"/>		% Sidewalk Coverage <input type="checkbox"/>	
Bicycle			% Bike Lane/Shoulder Coverage <input type="checkbox"/>	
Freight	Combination Truck Miles Traveled <input type="checkbox"/> Truck Miles Traveled <input type="checkbox"/>	Travel Time Reliability <input type="checkbox"/>		% Miles Severely Congested <input type="checkbox"/> Vehicles Per Lane Mile <input type="checkbox"/>
		Travel Time Variability <input type="checkbox"/>		
	Tonnage <input type="checkbox"/> Tonnage <input type="checkbox"/> Tonnage <input type="checkbox"/> Truck Equivalent Units <input type="checkbox"/>	Combination Truck Hours of Delay <input type="checkbox"/>		
		Combination Truck Average Travel Speed <input type="checkbox"/>		

Reporting Periods:  = Peak Hour  = Peak Period  = Daily  = Yearly **Bold = Map-21-Related Measure**

Refer to *Multimodal Mobility Performance Measures Source Book* for more details - <http://www.dot.state.fl.us/planning/statistics/sourcebook/>

## B. Future Recommended Mobility Performance Measure Matrix

Draft Recommended Matrix of Multimodal Mobility Performance Measures					
MODE	QUANTITY	QUALITY	ACCESSIBILITY	UTILIZATION	
People	Auto/Truck Vehicle Miles Traveled Person Miles Traveled	% Travel Meeting LOS Criteria % Miles Meeting LOS Criteria Travel Time Reliability Travel Time Variability Vehicle Hours of Delay Person Hours of Delay Average Travel Speed	% Population Within 30 Min of Job	% Miles Severely Congested % Travel Severely Congested Hours Severely Congested Vehicles Per Lane Mile	
		Transit Passenger Miles Traveled Passenger Trips	Average Headway		
	Pedestrian	Level of service (LOS)	% Sidewalk Coverage		
	Bicycle	Level of service (LOS)	% Bike Lane/Shoulder Coverage		
	Aviation	Passengers	Highway adequacy (LOS) % Population within 30 min drive time	Demand to capacity ratios	
	Rail	Passengers	% Population < X time or distance		
	Seaports	Passengers	Highway adequacy (LOS)		
	Freight	Auto/Truck Combination Truck Miles Traveled Truck Miles Traveled Combination truck tonnage Combination truck ton miles traveled	Travel Time Reliability Travel Time Variability Combination Truck Hours of Delay Combination Truck Average Travel Speed Truck LOS		% Miles Severely Congested Vehicles Per Lane Mile Combination truck backhaul tonnage
			Aviation Tonnage	Highway adequacy (LOS)	
		Rail Tonnage	Highway adequacy (LOS) Quality rail access		
Seaports Tonnage Truck Equivalent Units		Highway adequacy (LOS)			

Reporting Periods: = Peak Hour = Peak Period = Daily = Yearly

**Bold = Map-21-Related Measure** *Italicized Grey Text = Future Measure in 2014*

## **IDENTIFICATION OF TWO MPO MEMBERS TO ATTEND THE MPOAC WEEKEND INSTITUTE TRAINING**

**RECOMMENDED ACTION:** Identify two MPO Board Members that want to attend the MPOAC (Metropolitan Planning Organization Advisory Council) Weekend Institute Training for elected officials.

Each year the MPOAC provides one or two MPO Board members an opportunity for training to enhance their understanding and leadership skills regarding transportation decision making. This year the training will be held twice, one in Orlando in March from the 28<sup>th</sup> through the 30<sup>th</sup> and one in Tampa from May 30<sup>th</sup> to June 1<sup>st</sup> (see **attached** information), that will then give two Lee MPO Board members an opportunity to take advantage of this training. Staff is asking the Board to identify one MPO Board member for the March training in Orlando and one MPO Board member for the May training in Tampa. At the MPO Executive Committee meeting, Councilman Williams expressed his interest in attending one of the training sessions.

## **UPDATE ON THE TIGER GRANT**

### **DISCUSSION ITEM:**

Staff will provide an update on the TIGER grant and will also provide the Board an update on the implementation of the Bicycle Pedestrian Safety Action Plan recommendations. The 2013 bicycle and pedestrian fatality and injury data is attached.



