

**MINUTES OF THE LEE COUNTY METROPOLITAN PLANNING ORGANIZATION  
BOARD**

**Held on August 16, 2013**

The following members were present for the regular meeting of the Lee County Metropolitan Planning Organization Board on August 16, 2013 at the City of Cape Coral Council Chambers, 1015 Cultural Park Boulevard, Cape Coral, Florida.

Commissioner Frank Mann	Lee County Commission, District 5
Commissioner Tammy Hall	Lee County Commission, District 4
Commissioner Cecil Pendergrass	Lee County Commission, District 2
Councilman Mike Flanders	City of Fort Myers
Councilman Chris Chulakes-Leetz	City of Cape Coral
Mayor John Sullivan	City of Cape Coral
Councilman Kevin McGrail	City of Cape Coral
Councilman John Carioscia	City of Cape Coral
Councilman Joe Kosinski	Town of Fort Myers Beach
Councilman Doug Congress	City of Sanibel
Vice-Mayor Stephen McIntosh	City of Bonita Springs
Mayor Ben Nelson	City of Bonita Springs

Those also in attendance included: Councilperson Rana Erbick with the City of Cape Coral, Carmon Monroy, Zac Burch Billy Hattaway FDOT, Rosalie Berlin as citizen; Meghan Marion as citizen, Margret Bayan as citizen, David Loveland, LCDOT; Wayne Gaither LeeTran; Tessa LeSage, Lee Co.; Joe Kosinski: Josh Philpott, Lee Port Authority; Bill Spikowski, Persides Zambrano with the City of Cape Coral; and Don Scott, Ron Gogoi and Johnny Limbaugh of Lee County MPO.

**CALL TO ORDER**

The meeting was called to order at 9:03 a.m. by Vice-Chairman McIntosh.

Vice-Chairman McIntosh led the Board in the Pledge of Allegiance.

Mr. Limbaugh called the roll and announced that a quorum was present.

## **APPROVAL OF MINUTES**

### **Agenda Item #1 – Approval of Minutes from the June 21, 2013 MPO Meeting**

**MOTION BY MAYOR NELSON TO APPROVE THE MINUTES FROM THE APRIL 19, 2013 MPO BOARD MEETING. SECONDED BY MAYOR SULLIVAN. MOTION CARRIED UNANIMOUSLY.**

### **Agenda Item #2 – Citizen’s Advisory Board**

Mr. Scott gave an overview of the last Citizen’s Advisory Committee (CAC) meeting. The CAC discussed and recommended approval of the Transportation Improvement Program (TIP) amendments, the Unified Planning Work Program (UPWP) amendments and the two LAP agreements. The CAC also discussed the proposed roadway functional classifications and recommended approval. They also received a presentation on the CMS/Transportation System Performance Measures.

### **Agenda Item #3 – Bicycle Pedestrian Coordinating Committee Report**

Mr. Scott gave an overview of the last Bicycle Pedestrian Coordinating Committee (BPCC) meeting in June. The BPCC heard a presentation from the Visitor Convention Bureau on promoting Bike/Ped tourism. They also discussed Bike/Ped Safety Action Plan recommendations and design standards and the need to notify staff about completed bicycle pedestrian projects to keep the system map up to date.

### **Agenda Item #4 – Public Comments will be Taken at Each Item**

## **PUBLIC HEARING ITEMS**

### **Agenda Item #5 – Approval of the FY 2013/2014 through FY 2017/2018 Transportation Improvement Program (TIP) to Add the Roll Forward Report**

Mr. Scott presented this item. This amendment is being done to account for the roll forward project on US 41 from Corkscrew Road to San Carlos Blvd landscape agreement with Lee County within the TIP.

**MOTION BY COUNCILMAN CONGRESS TO APPROVE THE AMENDMENTS TO TRANSPORTION IMPROVEMENT PLAN. SECONDED BY COUNCILMAN MCGRAIL.**

**ROLL CALL**

Commissioner Frank Mann	AYE
Commissioner Tammy Hall	AYE
Commissioner Cecil Pendergrass	AYE
Councilman Mike Flanders	AYE
Councilman Chris Chulakes-Leetz	AYE
Mayor John Sullivan	AYE
Councilman Kevin McGrail	AYE
Councilman John Carioscia	AYE
Councilman Joe Kosinski	AYE
Councilman Doug Congress	AYE
Vice-Mayor Stephen McIntosh	AYE
Mayor Ben Nelson	AYE

**MOTION CARRIED UNANIMOUSLY.**

**NEW BUSINESS**

**Agenda Item #6 – Adoption of Amendments to the FY 2012/13 and FY 2013/14 Unified Planning Work Program**

Mr. Scott presented this item. This amendment to the Unified Planning Work Program (the MPO's budget) is being done to address the need to hire an MPO attorney, to add several tasks and to update the transit planning funding allocations. The proposed changes are included on the task sheets provided in underline and strike through format.

**MOTION BY MAYOR NELSON TO APPROVE THE AMENDMENTS TO THE FY 2012/13 AND FY2013/14 UNIFIED PLANNING WORK PROGRAM SECONDED BY COMMISSIONER HALL.**

**MOTION CARRIED 11 TO 1 WITH COMMISSIONER MANN DISSENTING.**

**Agenda Item #7 – Approval of the Proposed Functional Classifications**

Mr. Gogoi presented this item outlining the proposed changes to the highway functional classifications. This concludes the review and update of the functional classifications of the roadways that are being sent to FDOT and FHWA for their consideration. This exercise is done every ten years. The TAC and CAC unanimously approved the recommended changes that are in the agenda packet.

**MOTION BY MAYOR NELSON TO APPROVE THE PROPOSED ROADWAY FUNCTIONAL CLASSIFICATIONS SECONDED BY COMMISSIONER HALL.**

**MOTION CARRIED UNANIMOUSLY.**

**Agenda Item #8 – Endorsement of the Aviation Priorities**

Mr. Scott presented this item for endorsement; it includes the Lee County Port Authority priorities for the aviation projects at both the Southwest Florida International Airport and Page Field. The TAC and CAC unanimously approved this item.

**MOTION BY MAYOR NELSON TO APPROVE THE TRANSIT BUS PULL OUT STUDY LOCAL AGENCY PROGRAM AGREEMENT. SECONDED BY COMMISSIONER HALL.**

**MOTION CARRIED UNANIMOUSLY.**

**Agenda Item #9 – Approval of the Transit Bus Pull Out Study Local Agency Program Agreement**

Mr. Scott presented this item for Board approval of the Local Agency Program (LAP) agreement for the development of a transit bus pullout study that will look at identifying, prioritizing developing conceptual design plans for the implementation of bus pullouts at high ridership locations. The project cost is \$124,000. The LAP agreement is between the MPO and FDOT and will be advertising for Request for Proposal (RFP) for a consulting firm to do the project. The TAC and CAC unanimously approved this item.

**MOTION BY MAYOR NELSON TO APPROVE THE TRANSIT BUS PULL OUT STUDY LOCAL AGENCY PROGRAM AGREEMENT. SECONDED BY COMMISSIONER HALL.**

**MOTION CARRIED UNANIMOUSLY.**

**Agenda Item #10 – Approval of the Transit Bus Pull Out Study Local Agency Program Agreement**

Mr. Scott presented this item for Board approval of the Local Agency Program (LAP) agreement for the development of a transit bus queue study that will look at identifying congested intersection locations where there options for buses to jump to the head of the line or get an early green to help keep transit running times during congested hours of the day. The project limits are on US 41 from Coconut Road to the Shell Factory and

it will also include the development of conceptual design options for implementation. The project cost is \$55,000. The LAP agreement is between the MPO and FDOT and we will be advertising a Request for Proposal (RFP) for a consulting firm to do the project. The TAC and CAC unanimously approved this item.

**MOTION BY MAYOR NELSON TO APPROVE THE TRANSIT BUS PULL OUT STUDY LOCAL AGENCY PROGRAM AGREEMENT. SECONDED BY COMMISSIONER HALL.**

**MOTION CARRIED UNANIMOUSLY.**

**Agenda Item #11 – Approval of Local Coordinating Board (LCB) Appointments**

Mr. Scott presented this item for Board approval to add three members to the Local Coordinating Board for the Transportation Disadvantaged. The three members being added include, Gerald Conway representing veterans, Linda Carter representing the elderly (person over 60) and David Lane representing the disabled in the community.

**MOTION BY MAYOR NELSON TO APPROVE THE TRANSIT BUS PULL OUT STUDY LOCAL AGENCY PROGRAM AGREEMENT. SECONDED BY COMMISSIONER HALL.**

**MOTION CARRIED UNANIMOUSLY.**

**Agenda Item #12 – Peer Exchange Presentation on the Honore Avenue Project in Sarasota**

Jim Harriott, County Engineer for Sarasota County along with Frank Domingo with Stantec Engineering the county's project consultant (who also lives in the neighborhood), made a presentation about their award-winning Honore Blvd. project.

Commissioner Mann noted that this type of approach may be appropriate for the Ortiz project. Noting that he has received several comments from the neighborhood asking for a more walkable, neighborhood friendly roadway.

Margret Banyon spoke about the Ortiz neighborhood's walkability and the need for this type of project in the area.

Anne Peirce representing BikeWalkLee spoke in favor of this approach being used on Ortiz. She recommended that everyone take the time to drive Honore Ave to see how well it works. She inquired about the level of coordination required to complete a project of this nature. Were there any legal issues? For the funding were any impact fees used?

Jim Harriott and Frank Domino explained the level of neighborhood and agency coordination and project funding. The Power Point presentation is attached.



Honore Avenue Presentation.pdf

**Agenda Item #13 – Presentation on the Performance Measures Indicating the State of the Lee County Transportation Network**

Ron Gogoi introduced the MPO’s consultant Nick Lepp with the Renaissance Planning Group who has been working on a Performance Measure Analysis of the Lee County Congestion Management Network. The Analysis provides an insight into system-wide trends and conditions of the transportation network over the last three years on the basis of five emphasis areas from MAP 21. These emphasis areas are *Mobility, Accessibility, Socio-Economic, Safety, and Sustainability*. Then Nick Lepp presented a power point of the results of the analysis. **Attached.**



M13a.CMS Presentation.pdf

**Other Business**

**Agenda Item #14 – \*Review and Approval of the 2014 Meeting Schedule**

Mr. Scott presented the 2014 meeting schedule.

**MOTION BY COMMISSIONER HALL TO APPROVE THE TRANSIT BUS PULL OUT STUDY LOCAL AGENCY PROGRAM AGREEMENT. SECONDED BY COUNCILMAN MCGRAIL.**

**MOTION CARRIED UNANIMOUSLY.**

**Agenda Item #15 – Update on MPOAC Meeting**

Mr. Scott provided an overview of items discussed at the MPOAC meeting in Orlando.

**Agenda Item #16 – Public Comments on Items not on the Agenda**

None

**Agenda Item #17 – LeeTran Report**

Mr. Gather of LeeTran gave the report. He thanked the MPO for their support of the transit system.

Mr. Gather stated that ridership has increased for the month of July and they are on track to reach 4 million trips this year. This is 250 thousand trips over last year which was an increase over the previous year.

### **Agenda Item #18 – FDOT Report**

Ms. Carmen Monroy gave the FDOT report. She announced the Luara Lockwood has joined the department as Liaison Coordinator and they are currently advertising for a liaison position for the SWAO Office.

Mr. Billy Hattaway announced that Dwayne Carver is the new Statewide Bike/Ped coordinator. As part of the safety initiative they will be scheduling action plan training for locals. He has launched several statewide initiatives such as: complete streets, modern roundabouts, guidance for road diets on the state system, mid-block crossings and context based treatments for bike facilities. The Department has also created a Tip Card for Law Enforcement to improve understanding of existing Bicycle Pedestrian laws.

### **Agenda Item #19 – MPO Member Comments**

Commissioner Hall recommended that the peer presentations be placed at the beginning the agenda to allow more time for back and forth and dialog.

Councilman Flanders presented a photo of a round-a-bout in Carmel Indiana located at an intersection of two 4 lane roads which operates at a high level of service. He noted that this approach is more efficient and safer than a signalized intersection and should be something we should consider in the future.

### **Agenda Item #20 – Announcements**

### **Agenda Item #21 – Topics for next MPO meeting**

The Board had a short discussion regarding a Joint meeting with the Charlotte MPO in December.

### **Agenda Item #22 – Information and Distribution Items**

Mr. Scott noted that he included a copy of the letter to FDOT addressing the apportionment of the MPO and the 2010 census.

## **ADJOURNMENT**

Meeting adjourned at 10:22 a.m.