CHANGED - LOCATION

TECHNICAL ADVISORY COMMITTEE

9:30 a.m. Thursday, January 9, 2014
Lee County Metropolitan Planning Organization
Lake Kennedy Senior Center
400 Santa Barbara Blvd., Cape Coral

9:30 a.m.

AGENDA

Call to Order

Roll Call

Approval of Minutes

1. *Minutes from the December 4, 2013 TAC Meeting
2. Public Comments on Items on the Agenda

New Business

3. *Election of Officers for 2014 meetings (Johnny Limbaugh)
4. *Review and Approval of the UPWP Amendments for FY 2012/2013 and FY 2013/2014 (Don Scott)
5. *Review and Approval of the Revised San Carlos Planning Study Scope of Work (Don Scott)
6. Presentation and Discussion on the Land Use Scenario Project Planners Workshop (Jacobs)
7. +Review and Provide Input on the List of Roundabout Feasibility Study Locations to Begin the Scoping of the Project (Don Scott)
8. Update on the Development of Statewide Performance Measures (Don Scott)

Other Business

9. Public Comments on Items not on the Agenda
10. LeeTran Report
11. FDOT Report
12. Announcements
13. Topics for next meeting
14. Information and Distribution Items

Adjournment *Action Items +May Require Action

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Mr. Johnny Limbaugh at the Lee MPO at 239-330-2242 or by email at jlimbaugh@leempo.com at least seven (7) days prior to the meeting. If you are hearing or speech impaired call (800) 955-8770 Voice / (800) 955-8771 TDD. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Florida Department of Transportation District One Title VI Coordinator Robin Parrish at (863) 519-2675 or by writing her at P.O. Box 1249, Bartow, Florida 33831.

MINUTES OF THE TECHNICAL ADVISORY COMMITTEE

Held on December 5, 2013

The following members were present for the regular meeting of the Technical Advisory Committee on Dec 6, 2013 at the City of Cape Coral Annex/Public Works Building, 815 Nicholas Parkway East, Cape Coral, FL.

Member Agency	Representative		Alternate		Alternate	
Lee County						
Department of Community Development	Mat Noble	**P**	Rick Burris			
Department of Transportation	Andy Getch	**P**	Lili Wu			
Lee County Port Authority	Josh Philpott	**P**	Ellen Lindblad			
Lee Tran	Steve Myers	**P**	Wayne Gaither	**P**		
Lee County School Board	Dawn Huff	**p**	Elisa Yanes			
City of Cape Coral						
Department of Community Development	Wyatt Daltry	**A**	Rick Sosnowski			
Department of Public Works	Persides Zambrano*	**P**	Stephanie Smith			
Cape Coral Mini Bus Service	Kitty Sayers	**P**	Mildred Hammer			
City of Fort Myers						
Department of Planning	Nicole DeVaughn	**A**	Lynee Rodriguez			
Department of Engineering	Ben Bullert	**P**	Saeed Kazemi			
Town of Fort Myers Beach						
	Walter Fluegel	**A**	Josh Overmyer			
City of Sanibel						
Department of Planning	Jimmy Jordan		Ben Pople	**P**	Roy Gibson	
Department of Public Works	Keith Williams	**A**	Scott Krawczuk			
City of Bonita Springs						
Department of Public Works	Matt Feeney	**A**	John Gucciardo			
Collier MPO						
	Lorrain Lantz	**P**	Sue Faulkner			
Charlotte MPO						
	Bob Herrington		Gary Harrell	**P**		
SWFL Regional Planning Council						
	Margaret Wuerstle		Jennifer Pellechio	**P**	Dave Crawford	

Those also in attendance included: Russ Muller FDOT; Ned Baier Jacobs; Varo Suguri, FGCU; Darla Letourneau with BikeWalkLee; and Don Scott, and Brian Raimondo of the Lee County MPO.

Chairperson Zambrano called the meeting to order at 9:34 a.m.

The roll was called and announced that a quorum was present.

APPROVAL OF MINUTES

Agenda Item #1 – Minutes from the November 7, 2013 TAC Meeting

MOTION BY MR. NOBLE TO APPROVE THE MINUTES FROM THE NOV 7, 2013 TAC MEETING. SECONDED BY MR. MYERS. MOTION CARRIED UNANIMOUSLY.

Agenda Item #2 – Public Comments on Items on the Agenda

There were no public comments, comments will be taken at each of the agenda items.

NEW BUSINESS

Agenda Item #3 – *Review and Endorsement of FDOT's FY 2014 Through FY 2019 Tentative Work Program

Mr. Russ Muller presented this item. Russ reviewed the Add, Defer, Delete, table that was handed out (attached)

LEE MPO ADDS, DELETES, DEFERS.pd

Additions
Page 1

4350121	Presides asked how to change the project scope.

Page 2

4354321	Presides asked is this because the scope was approved?
4347071	Presides asked is this a bike/ped request. Don said it was to fill in the gap. Russ said it's from the CTST

Page 3

4345101	Dawn asked which phase they are doing first for construction.
4349911	Matt wanted to know where the roundabout study would be. Don said a list had been compiled. Noble said the list may need revisited.
4101401	Myers said it should be a state grant and not a block grant under the description.

Deletes

4298141	Presides said it was deleted but limits were changed. This was deleted but another was added.
4300141	Don asked if the bridge repairs are no longer needed. Russ said he will look into it.

Defers

4308901 Presided said this was good for the cape.

Advancements

Last page

Increases
4226212 Don questioned when would they all need to be replaced.

Don discussed the comparison of funding.

Persides said a SRTS project is missing for $164,000

Don said cape has nine projects in one fiscal year and asked whether there needed to be any changes, like asking for revisions to years or asking FDOT to do a couple of the projects or can the Cape handle them all. Persides responded that they are starting a second crew.

Comments

Steve Myers, stated that LeeTran appreciated the fourth and fifth year additions on the transit. 4073291 but expects a million dollar budget problem after the fifth year. He thinks money is being taken from Lee County to give to other counties for new projects. LeeTran can't support the work program due to this.

Dawn Huff, The district is looking to do a press release for signed and funded projects. Do the municipalities have a problem with this? Do they wait until the governor signs it in June. She prefers to wait. Don said wait, at least, until it goes through the public hearing process.

Andy said to coordinate with Betsy Clayton the county. PIO

Persides said to coordinate with their PIO. Connie Barron

Russ said to coordinate with Debbie tower.

MOTION BY MR. NOBLE TO APPROVE THE RECOMMEND CHANGES TO THE TENTATIVE WORK PROGRAM THAT INCLUDED 1.) RESTORING THE $400,000 IN FUNDING THAT WAS REMOVED FROM THE US 41 TRANSIT CORRIDOR FUNDING PROJECT AND 2) ADDRESSING THE TRAFALGER SAFE ROUTES TO SCHOOL FUNDING THAT WAS REMOVED FROM THE WORK PROGRAM. SECONDED BY MR. GETCH. MOTION CARRIED UNANIMOUSLY.

Agenda Item #4 – Discussion and Input on the Burnt Store Road Joint MPO Meeting Agenda Item

Don introduced the item for discussion. There have been a lot of rumors about Burnt Store Road and a possible transfer to the State. Gary Harrell presented the Charlotte County Airport proposal to extend Piper Road to US17 and connect Burnt Store road to US 17 via Piper Road and designating the corridor as US17 all the way into Cape Coral.

The committee discussed the ongoing projects along the corridor.

No action

Agenda Item #5 – Review of the Proposed Goals and Objectives for the Long Range Transportation Plan

Mr. Scott presented this item. The goal is to simplify the goals and objectives this time to be more user friendly. Darla Letourneau recommended adding more emphasis on safety given the high rates of crashes the county is seeing. Don asked that if anyone had any comments please provide them and he will finalize it and bring it back for final approval.

Agenda Item #6 – Review and Approval of the San Carlos Trolley Lane Scope

Mr. Scott presented this item. A year and half ago the Lee MPO prioritized the San Carlos Trolley project for a Project Development and Environment (PD&E) Study between Summerlin Road and San Carlos Boulevard following the discussions and presentations from an alternatives analysis that was done by FDOT about two years ago. Last year the PD&E study was programmed by FDOT in FY 2014/2015. Since that time there have been different stakeholders that have raised questions and issues, some within the project limits and some outside the project limits, that have led the MPO staff to develop a planning scope to help define the scope of work for the PD&E study.

The Scope that is included in the packet is about twice the amount that the MPO can afford at this time so the scope will need to be scaled back to a more affordable level. The goal is to gain a consensus that FDOT can build upon during the PD&E phase. The current budget is around 50,000. Don asked that any comments be provided to him.

Agenda Item #7 – Discuss Tasks for the FY 2014/2015 and 2015/2016 UPWP

Mr. Scott presented this item. The main focus of the UPWP will be the plan update and the data collection to support the update. Persides recommended a Bike/Ped Master Plan update.

Other Business

Agenda Item #8 – Public Comments on Items not on the Agenda

No comments

Agenda Item #9 – LeeTran Report

Mr. Gaither provided the LeeTran report. Wayne noted for the first time in over a year LeeTran saw a drop in ridership, this is due to the cutting of holiday service.

Agenda Item #10 – FDOT Report

Mr. Muller said that FDOT has a new Liaison for Collier County and her name is Susan Lex.

Agenda Item #11 – Announcements

Don provided an update on the TIGER grant.

Agenda Item #12 – Topics for next meeting

None.

Agenda Item #13 – Information and Distribution Items

None.

ADJOURNMENT

Meeting adjourned at 11:36 a.m.

ELECTION OF 2014 OFFICERS

RECOMMENDED ACTION: Elect a Chairperson and a Vice-Chairperson for 2014.

According to the TAC bylaws, a Chairman and Vice-Chairman are to be elected at the first regularly scheduled meeting of each calendar year. Any voting member or his alternate may nominate another voting member to be an officer. The current voting members of the TAC who are eligible to serve as officers are listed the attached roster.

Nominees should be primary members who attend meetings on a regular basis. Any member who would be unable to fulfill the duties of an officer should so state before nominations are taken, or notify the Chair before the meeting if unable to attend. Any alternate member who attends meetings regularly who would be willing to serve as an officer may bring a letter to the meeting from his or her agency's director, appointing him or her as the agency's primary TAC representative (in which case a new alternate should also be appointed at the same time).

Agenda Item 5
TAC 1/9/14

REVIEW AND APPROVAL OF THE REVISED SAN CARLOS PLANNING STUDFY SCOPE OF WORK

RECOMMENDED ACTION: Review and approval of the revised San Carlos Trolley Lane planning scope that will be conducted prior to the start of the Project Development and Environment Study.

A year and half ago the Lee MPO prioritized the San Carlos Trolley project for a Project Development and Environment (PD&E) Study between Summerlin Road and San Carlos Boulevard following the discussions and presentations from an alternatives analysis that was done by FDOT about two years ago. Last year the PD&E study was programmed by FDOT in FY 2014/2015. Since that time there have been different stakeholders that have raised questions and issues, some within the original project limits and some outside the original project limits, which has led the MPO staff to develop a planning scope to help define the scope of work for the PD&E study. A draft of the scope came through the Committees last month and staff has gone through to reduce the scope to match with the available funding. Attached is the revised draft scope and fee for the Committee's consideration.

Lee County MPO San Carlos Boulevard Planning and Facilitation Services- 12/31/2013

The Lee County MPO seeks to engage a CONSULTANT to help Florida Department of Transportation (FDOT) define the need for and scope of the Project Development and Environment (PD&E) Study that is programmed in FY 2014/2015. The MPO will select a CONSULTANT to provide planning and facilitation services to support the proposed San Carlos Boulevard project. A schedule of 90 days is anticipated in order to complete this task after receiving Notice to Proceed, which is expected prior to February 2014.

The development of the project will include the following tasks:

Project Tasks:

1. Conduct kick-off meeting.
2. Collect and summarize the findings of previous studies related to this project and the project study area.
3. Conduct Existing Transit and Roadway Condition and Future Development Research
4. Conduct preliminary analysis to respond to questions from stakeholders.
5. Conduct stakeholder interviews.
6. Conduct stakeholder workshop.
7. Produce the final documentation on this project.
8. Present results.

The CONSULTANT will be responsible for the tasks listed below:

Task 1: CONDUCT KICK-OFF MEETING

Schedule and conduct a kick-off meeting with MPO and FDOT staff within ten days of the issuance of a Notice to Proceed by the MPO. At the kick-off meeting, review the scope of work, schedule, outreach strategies, outreach tools/materials, and required deliverables.

Anticipated Meetings • MPO and FDOT Kick-off Meeting (1 meeting)
Anticipated Deliverables • Public/Stakeholder Involvement Plan (Outreach Strategies) • Public Involvement Plan Schedule

Task 2: COLLECT AND SUMMARIZE THE FINDINGS OF PREVIOUS STUDIES RELATED TO THIS PROJECT AND THE PROJECT STUDY AREA

Coordinate with the various stakeholders to collect and summarize the findings of previous studies and reports related to this project and the project study area. Identify recommendations made as part of these studies and include any capital improvements that are planned, programmed, or have occurred on San Carlos Boulevard and within the study area. Also identify future development within the study area that may influence what is needed as part of the PD&E Study.

Emphasis will be placed on understanding the past recommendations and how they shaped what is now being requested by the various stakeholders.

Anticipated Deliverables

- Collect recent studies and details on recommendations
- Develop a list of key messages regarding past recommendations

Task 3: CONDUCT EXISTING TRANSIT AND ROADWAY CONDITION AND FUTURE DEVELOPMENT RESEARCH

The Consultant will conduct preliminary analysis of existing transit and roadway conditions based on existing and future planned development within the study area. The Consultant will also document the findings in a summary report that will include maps, picture and typical cross sections.

Anticipated Deliverables

- Analysis of existing transit and roadway conditions
- Identify future development within the study area
- Develop maps and documents summarizing the existing conditions and future development

Task 4: CONDUCT STAKEHOLDER INTERVIEWS AND PRELIMINARY ANALYSIS TO RESPOND TO STAKEHOLDERS CONCERNS

The Consultant will conduct up to 15 one-on-one stakeholder interviews to determine the issues that each of the stakeholders have, and to help define the key concerns for a stakeholder workshop(s). This task will also help MPO and FDOT staff to determine options for consensus building and defining the need for and scope of the PD&E Study. These key concerns will be organized by common theme and frequency.

Once interviews are complete, the Consultant will conduct high-level/order of magnitude analysis necessary to respond to stakeholder questions and concerns. This task is expected to

include some transit and roadway condition field analysis to help facilitate discussions at the stakeholder workshop(s).

The Consultant will then use the key concerns and preliminary analysis to identify a series of potential strategies to mitigate each concern. This will also include a comparison of the benefits of the strategy.

Anticipated Meetings • 15 one-on-one stakeholder briefings
Anticipated Deliverables • Electronic Stakeholder Surveys (no more than 7 questions) • Stakeholder Interview Surveys (no more than 7 questions) • Summary of Concerns by Common Theme and Frequency (Matrix) • Workshop materials that demonstrate potential mitigation strategies and the benefits of each

Task 5: CONDUCT STAKEHOLDER WORKSHOP

Conduct one workshop with the stakeholders to determine the scope of work that will be addressed as part of the PD&E Study. The workshop will allow participants to share perspectives and expectations, discuss issues and develop consensus recommendations.

Anticipated Meetings • MPO and FDOT Coordination Meeting (1 meeting) • Stakeholder Workshop
Anticipated Deliverables • Workshop press release • Workshop newsletter and advertisements • Scheduling and logistics to reserve workshop location • Workshop presentation materials • Workshop sign-in and comment sheets

Task 6: PRODUCE THE FINAL DOCUMENTATION

Produce the final documentation on this project providing a summary of all of the previous studies and capital improvements identified in the study area, a synopsis of the results of the stakeholder interviews, a summary report outlining questions received from stakeholders during the course of the study, responses to stakeholder questions, a summary of field work and findings, a report on exemplary multi-modal practices, overview of the consensus items

determined as part of this study and recommendations resulting from the process. The end product will include the limits and expectations of what will be studied as part of FDOT's PD&E study.

Anticipated Deliverables • Draft Executive Summary of Findings • Final Executive Summary of Findings • Public Outreach Methodology and Results Tech Memo (Inc. documentation of all comments collected)

Task 7: PRESENT RESULTS

Provide a project summary and PowerPoint presentation to MPO staff for review and comments. Results, including consensus items and recommendations, will be presented (up to 4 presentations) to the MPO Board and Committees, FDOT, Town of Ft. Myers Beach and Lee County Board of County Commissioners.

Anticipated Meetings • MPO Committee Meetings (1 meeting) • MPO Board Meeting (1 meeting) • Town Ft. Myers Beach Meeting (1 meeting) • Lee County Board of County Commissioners Meeting (1 meeting)
Anticipated Deliverables • Presentation materials (Up to 4 meetings)

PROJECT: San Carlos Plg & Facilitation
CONSULTANT: Jacobs
CLIENT Lee County MPO

DATE OF ESTIMATE: 12/24/2013
TASK NUMBER: GPC Task #6
Lee County MPO

Tasks/Deliverables	Project Mgr	Sr Planner	Planner	GIS Spec.	Clerical	Sr. Eng.	Eng.	JEG Hrs	Subtotal Cost	No. Events	Duration	No. Staff	Prep./Review	Total	Check
Loaded Rates	$ 180.00	$ 140.00	$100.00	$ 90.00	$65.00	$ 155.00	$ 120.00								
San Carlos Boulevard Planning and Facilitation Services															
Task 1: Conduct MPO and FDOT Kick-off Meeting	$ 1,080.00	$ 1,400.00	$ 200.00	$ -	$ 325.00	$ -	$ -	23	$ 3,005.00						
1.1 MPO/FDOT Kick-off Meeting with FCRC (1)	5	8			1			14		1	6.00	2.00	4.00	16.00	ERROR
1.2 Prepare Stakeholder and Public Involvement Plan	1	2	2		4			9		1	7.00	1.00	3.00	10.00	ERROR
Task 2: Identify Stakeholders	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0	$ -						
2.1 MPO/FDOT Coordination Meeting (1)	0	0			0			0		1	1.00	3.00	3.00	6.00	ERROR
2.2 Research area and stakeholder and organizations		0	0		0			0		1	8.00	1.00	4.00	12.00	ERROR
2.3 Develop a stakeholder list as part of the Public Involvement Plan		0	0		0			0		1	4.00	2.00	4.00	12.00	ERROR
Task 3: Collect and Summarize Findings of Previous Studies Related to this Project and the Study Area	$ 360.00	$ 1,120.00	$ 800.00	$ 1,080.00	$ 1,560.00	$ -	$ -	54	$ 4,920.00						
3.1 MPO/FDOT Coordination Meeting (1)	0	0			0			0		1	2.00	3.00	4.00	10.00	ERROR
3.2 Collect recent studies and details on recommendations		2	2		8			12		1	10.00	1.00	2.00	12.00	Check
3.3 Research public support for and status of implementing past recommendations		0	0		0			0		1	10.00	1.00	2.00	12.00	ERROR
3.4 Develop a list of public and stakeholder key recommendations and comments		2	2		8			12		1	10.00	1.00	2.00	12.00	Check
3.5 Document research findings in a summary report (include maps if needed)	2	4	4	12	8			30		1	28.00	1.00	6.00	34.00	ERROR
Task 4: Conduct Existing Transit and Roadway Condition and Future Development Research	$ 360.00	$ 840.00	$ 1,200.00	$ 1,800.00	$ 2,600.00	$ -	$ -	80	$ 6,800.00						
4.1 MPO/FDOT Coordination Meeting (1)	0	0			0			0		1	2.00	3.00	4.00	10.00	ERROR
4.2 Conduct existing transit and roadway condition preliminary analysis to help facilitate discussion at workshops		2	8	4	20			34		1	36.00	1.00	2.00	38.00	ERROR
4.3 Describe future development planned for area within study limits that may impact future actions		2	2	4	8			16		1	14.00	1.00	2.00	16.00	Check
4.4 Document findings in a summary report (include maps, pictures, typical cross sections and other visuals)	2	2	2	12	12			30		1	34.00	1.00	4.00	38.00	ERROR
Task 6: Conduct Stakeholder Interviews	$ 5,400.00	$ 5,600.00	$ 1,200.00	$ -	$ 1,430.00	$ -	$ -	104	$ 13,630.00						
6.1 MPO/FDOT Coordination Meetings with FCRC (1)	0	0			0			0		2	2.00	3.00	8.00	20.00	ERROR
6.2 Prepare for stakeholder workshop (invites, support materials, survey forms)		6	8		12			26		2	16.00	1.00	6.00	38.00	ERROR
6.3 Conduct stakeholder interviews (Up to 15)	22	22						44		15	2.00	1.00	16.00	46.00	ERROR
6.4 Document stakeholder interviews in a summary report	8	12	4		10			34		1	30.00	1.00	4.00	34.00	Check
Task 7: Conduct Stakeholder Workshop	$ 2,340.00	$ 2,800.00	$ 300.00	$ -	$ 1,105.00	$ -	$ -	53	$ 6,545.00						
7.1 MPO/FDOT Coordination Meetings with FCRC (1)	2	2			6			10		2	2.00	3.00	8.00	20.00	ERROR
7.2 Prepare for stakeholder workshops (scheduling and logistics to reserve room, invites, support materials)		1	2		6			9		2	8.00	1.00	2.00	18.00	ERROR
7.3 Workshop press release, workshop newsletter, or advertisement (1)		1	1		3			5		2	4.00	1.00	2.00	10.00	ERROR
7.4 Stakeholder workshops (1)	10	10						20		2	10.00	2.00	0.00	40.00	ERROR
7.5 Document stakeholder workshop in a summary report	1	6			2			9		1	14.00	1.00	4.00	18.00	ERROR
Task 8: Produce the Final Documentation	$ 720.00	$ 1,120.00	$ 500.00	$ 1,350.00	$ 845.00	$ -	$ -	45	$ 4,535.00						
8.1 MPO/FDOT Coordination Meeting (1)	0	0			0			0		1	2.00	3.00	4.00	10.00	ERROR
8.2 Draft summary of findings	2	4	2	6	6	0		20		1	34.00	1.00	6.00	40.00	ERROR
8.3 Final summary of findings	1	2	2	3	3			11		1	16.00	1.00	8.00	24.00	ERROR
8.4 Public and Stakeholder Methodology and Results Tech Memo (documentation of all documents collected)	1	2	1	6	4			14		1	13.00	1.00	3.00	16.00	ERROR
Task 9: Presentations	$ 4,320.00	$ 2,520.00	$ 700.00	$ 1,080.00	$ 910.00	$ -	$ -	75	$ 9,530.00						
9.1 MPO/FDOT Coordination Meeting with FCRC (1)	0	0			0			0		1	2.00	3.00	4.00	10.00	ERROR
9.2 MPO Committee Meetings (1)		8						8		6	8.00	1.00	0.00	48.00	ERROR
9.3 MPO Board Meeting (1)	6							6		2	4.00	2.00	0.00	16.00	ERROR
9.4 Town of Fort Myers Beach Council Meeting (1)	6							6		1	3.00	2.00	0.00	6.00	Check
9.5 Lee County Board of County Commission Meeting (1)	6							6		1	3.00	2.00	0.00	6.00	Check
9.6 Lee County Transit Task Force Meeting (1)		0						0		1	3.00	2.00	0.00	6.00	ERROR
		0						0		1	3.00	2.00	0.00	6.00	ERROR
9.8 Presentation materials (PowerPoint)	3	5	5	12	10			35		1	34.00	1.00	9.00	43.00	ERROR
9.9 Document presentations in a summary report	3	5	2		4			14		1	32.00	1.00	4.00	36.00	ERROR

Hourly Rate	$ 180.00	$ 140.00	$ 100.00	$ 90.00	$65.00	$ 155.00	$ 120.00		
Total Labor $ (Hours x Hourly Rate)	$ 14,580.00	$ 15,400.00	$ 4,900.00	$ 5,310.00	$ 8,775.00	$ -	$ -	434	$ 48,965.00

Jacobs Labor	$ 48,965.00
Jacobs Expenses	$ 1,259.00
Sub-consultant Florida Conflict Resolution Consortium (FCRC)	$ 7,000.00
Task Total	$ 57,224.00

OPTIONAL

Task 5: Conduct Research of Exemplary Multi-Modal Practices	$ 720.00	$ 1,400.00	$ 2,000.00	$ -	$ 3,250.00	$ -	$ -	84	$ 7,370.00						
5.1 MPO/FDOT Coordination Meeting (1)	2	2			6			10		1	2.00	3.00	4.00	10.00	Check
5.2 Select 5 Florida beach examples based on input from MPO and FDOT	1	2			5			8		5	1.00	1.00	3.00	8.00	Check
5.3 Conduct Research		2	10		30			42		5	8.00	1.00	2.00	42.00	Check
5.4 Prepare Summary Report	3	6	10		15			34		5	5.00	1.00	9.00	34.00	Check

Rapid Bus PROJECT: San Carlos Plg & Facilitation
CONSULTANT: Jacobs

DATE OF ESTIMATE: 12/24/2013
TASK NUMBER: GPC Task #6

MISCELLANEOUS & OUT-OF-POCKET EXPENSES

ITEM DESCRIPTION											SUB TOTAL	ITEM TOTAL
REPRODUCTION												
Photocopy	8.5 x 11	50	copies	@	$0.07	each					$ 3.50	$ 3.50
	11 x 17		copies	@	$0.15	each					$ -	$ -
Color copies	8.5 x 11	50	copies	@	$1.00	each					$ 50.00	$ 50.00
	11 x 17		copies	@	$2.00	each					$ -	$ -
Binding			spirals	@	$2.00	each					$ -	$ -
Compact Discs			discs	@	$1.00	each					$ -	$ -
												$ 53.50
PLOTTING												$ -
Display Boards		10	Boards	@	$ 60.00	Per Board					$ 600.00	$ 600.00
11 x 17 Xerographic Bond			Sheets	@	$ 0.25	Per Sheet					$ -	$ -
30x42 Roll Maps (Visual Aid Maps)		50	Sheets	@	$ 0.55	Per Sheet					$ 27.50	$ 27.50
												$ 627.50
TRAVEL												$ -
												$ -
		Trips										$ -
Composite Per Diem		5.0	x	2	people	1	days	@	$ 21.00	per day	$ 210.00	$ 210.00
Rental Car		5.0	x	1	vehicles	2	days	@	$ 38.00	per day	$ 380.00	$ 380.00
Commercial Vehicle			x		people			@	$ -	per ticket	$ -	$ -
Pers. Auto Mileage		0.0	x	0	people	0	miles	@	$ 0.51	per mile	$ -	$ -
Parking			x		hours			@	$ 1.00	per hour	$ -	$ -
												$ 380.00
OTHER												$ -
												$ -
												$ -
			x		@						$ -	$ -
			x		@						$ -	$ -
Airfare			x		@		per trip				$ -	$ -
Car Rental			x		@		per day				$ -	$ -
Hotel (1 room per night)		2.0	x		@	$ 99.00	per night				$ 198.00	$ 198.00
												$ 198.00
TOTAL EXPENSES												**$ 1,259.00**

Agenda Item 6
TAC 1/9/14

PRESENTATION AND DISCUSSION ON THE LAND USE SCENARIO PROJECT PLANNERS WORKSHOP

DISCUSSION ITEM:

The MPO is currently undertaking an intensive effort to explore alternative ways the county could grow that would reduce or shorten vehicle trips and increase other travel options. Identifying future land use patterns as alternative scenarios will allow the MPO and citizens of Lee County to evaluate the costs and benefits of different patterns. At the end of this process, the MPO will select a preferred land use scenario, which will become the basis of the future transportation vision in the MPO's forthcoming 2040 Long Range Transportation Plan (LRTP).

The Planners workshop was held on December 6, 2013 and the alternative scenarios were developed by the participants for analysis and further refinement. The Consultant team will be at the meeting to provide an overview of the workshop and the next steps in the project.

Agenda Item 7
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REVIEW AND PROVIDE INPUT ON THE LIST OF ROUNDABOUT FEASIBILITY STUDY LOCATIONS TO BEGIN SCOPING THE PROJECT

RECOMMENDED ACTION: Review and provide input on the list of roundabout feasibility study locations prior to developing the scope of the project.

Back in 2012, the MPO Board had a presentation on roundabouts by Michael Wallwork and as part of developing that agenda item, staff developed a list of existing, planned and proposed roundabouts. At that time, the list was vetted through the Committee's and the Board for review and comment. Based on the Board's discussion following the presentation, staff included a transportation priority seeking planning funds to study the feasibility of implementing the roundabouts that were identified as planned. This project has now received funding for this next fiscal year (starting July 1, 2014) and staff needs to start working on the scope of work for the project. The $400,000 in funding that is in the work program is an estimate that was based on the list that is **attached.** At this time, staff is seeking a review of this list to see if any changes need to be made prior to developing the scope of work and bring that through the Committees and Board for approval.

PROPOSED ROUNDABOUTS IN LEE COUNTY **Attachment 2**

Intersection	Location	Ownership	Planned	Other Proposal	Comments
Homestead @ Alabama Rd	Lehigh Acres	Lee County	X		Project identified in Lehigh Community Plan
Homestead @ Beth Stacey Rd	Lehigh Acres	Lee County	X		Project identified in Lehigh Community Plan
Homestead @ S Loop Rd	Lehigh Acres	Lee County	X		Project identified in Lehigh Community Plan
Larchmonte Ave @ Mcgregor		Fort Myers	X		Project identified in Fort Myers Downtown Mobility Plan
Altamonte @ West First Street		Fort Myers	X		Project identified in Fort Myers Downtown Mobility Plan
Edison@Broadway		Fort Myers	X		Project identified in Fort Myers Downtown Mobility Plan
McGregor@Barcelona		Fort Myers	X		Project identified in City of Fort Myers Traffic Calming Plan
Lee St/MLK		FDOT	X		Project identified in Fort Myers Downtown Mobility Plan
Seaboard @ 1st St (SR 80)		FDOT	X		Project identified in Fort Myers Downtown Mobility Plan
Joel Blvd @ SR 80		FDOT		X	
US 41 Ramps @ MLK/Main St/McGregor	Fort Myers	FDOT	X		Project identified in Fort Myers 2010 Downtown Plan
Estero Blvd @ Times Square	Fort Myers Beach	Lee County		X	This may need to be removed pending confirmation of current County project
Winkler Ave Ext @ Challenger Pkwy	Fort Myers	Fort Myers	X		
Colonial Blvd @ McGregor Blvd	Fort Myers	FDOT		X	

Agenda Item 8
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UPDATE ON THE DEVELOPMENT OF STATEWIDE PERFORMANCE MEASURES

DISCUSSION ITEM:

The MPO staff is a member of the Statewide Multi-modal Performance Measures team that is currently working on developing and reporting multi-modal mobility performance measures that will be reported by FDOT as part of the anticipated MAP-21 requirements. Part of this process is determining reporting techniques and that the data is being collected by the best current methods. The State is currently reporting many of the mobility measures annually through the FDOT Multimodal Mobility Performance Measures Source Book (this book can be found on FDOT's website at www.dot.state.fl.us/planning/statistics/sourcebook/2013.pdf). The current reports are mainly statewide reporting of data but FDOT will be providing the reporting data by smoothed urbanized boundary or by requested planning area (which is the County boundary for us). Most of the initial mobility measures are orientated to auto and truck modes but future iterations will evolve with increased emphasis on other modes such as transit, aviation, rail and seaports. **Attached** are the current list of mobility performance measures (Matrix A) and the future recommended mobility performance measures (Matrix B).

A. Current Mobility Performance Measures Matrix

Matrix of Multimodal Mobility Performance Measures

	MODE	QUANTITY	QUALITY	ACCESSIBILITY	UTILIZATION
People	**Highway**	**Vehicle Miles Traveled** ◔ □ Person Miles Traveled ◔ □	**% Travel Meeting LOS Criteria** ◔ ◕ □ % Miles Meeting LOS Criteria ◔ ◕ **Travel Time Reliability** ◔ ◕ □ Travel Time Variability ◔ ◕ □ **Vehicle Hours of Delay** ◔ □ ⊙ Person Hours of Delay ◔ □ ⊙ Average Travel Speed ◔ ◕		**% Miles Severely Congested** ◔ % Travel Severely Congested ◔ □ Hours Severely Congested □ ⊙ Vehicles Per Lane Mile ◔
	Aviation	Passengers ⊙	Departure Reliability ⊙		
	Rail	Passengers ⊙			
	Seaport	Passengers ⊙			
	Transit	Passenger Miles Traveled ⊙ Passenger Trips ⊙	Average Headway ◕		
	Pedestrian			% Sidewalk Coverage ⊙	
	Bicycle			% Bike Lane/Shoulder Coverage ⊙	
Freight	**Highway**	**Combination Truck Miles Traveled** □ Truck Miles Traveled □	**Travel Time Reliability** ◕ Travel Time Variability ◕ **Combination Truck Hours of Delay** □ Combination Truck Average Travel Speed ◔		**% Miles Severely Congested** ◔ Vehicles Per Lane Mile ◔
	Aviation	Tonnage ⊙			
	Rail	Tonnage ⊙			
	Seaport	Tonnage ⊙ Truck Equivalent Units ⊙			

Reporting Periods: ◔ *= Peak Hour* ◕ *= Peak Period* □ *= Daily* ⊙ *= Yearly*

Bold = Map-21-Related Measure

Refer to ***Multimodal Mobility Performance Measures Source Book*** for more details - http://www.dot.state.fl.us/planning/statistics/sourcebook/

B. Future Recommended Mobility Performance Measure Matrix

Draft Recommended Matrix of Multimodal Mobility Performance Measures

	MODE	QUANTITY	QUALITY	ACCESSIBILITY	UTILIZATION
People	**Auto/Truck**	**Vehicle Miles Traveled** Person Miles Traveled	**% Travel Meeting LOS Criteria** % Miles Meeting LOS Criteria **Travel Time Reliability** Travel Time Variability **Vehicle Hours of Delay** Person Hours of Delay Average Travel Speed	*% Population Within 30 Min of Job*	**% Miles Severely Congested** % Travel Severely Congested Hours Severely Congested Vehicles Per Lane Mile
	Transit	Passenger Miles Traveled Passenger Trips	Average Headway		
	Pedestrian		*Level of service (LOS)*	% Sidewalk Coverage	
	Bicycle		*Level of service (LOS)*	% Bike Lane/Shoulder Coverage	
	Aviation	Passengers	Departure Reliability	*Highway adequacy (LOS)* *% Population within 30 min drive time*	*Demand to capacity ratios*
	Rail	Passengers	Departure Reliability	*% Population < X time or distance*	
	Seaports	Passengers	Departure Reliability	*Highway adequacy (LOS)*	
Freight	**Auto/Truck**	**Combination Truck Miles Traveled** Truck Miles Traveled *Combination truck tonnage* *Combination truck ton miles traveled*	**Travel Time Reliability** Travel Time Variability **Combination Truck Hours of Delay** Combination Truck Average Travel Speed *Truck LOS*		**% Miles Severely Congested** Vehicles Per Lane Mile *Combination truck backhaul tonnage*
	Aviation	Tonnage		*Highway adequacy (LOS)*	
	Rail	Tonnage		*Highway adequacy (LOS)* *Quality rail access*	
	Seaports	Tonnage Truck Equivalent Units		*Highway adequacy (LOS)*	

Reporting Periods: = *Peak Hour* = *Peak Period* = *Daily* = *Yearly* **Bold** = Map-21-Related Measure *Italicized Grey Text* = Future Measure in 2014