

**LEE COUNTY TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD (LCB)**

Immediately After Public Hearing at 1:30pm., Friday, March 1, 2013
Cape Coral – Lee County Public Library
Meeting Room
921 SW 39th Terrace, Cape Coral, FL



AGENDA

Call to Order and Pledge of Allegiance

Introductions

Approval of Minutes

1. *Minutes from the December 14, 2012 LCB Meeting
2. Public Comments on Items on the Agenda

New Business

3. CTD Executive Director Presentation (Steve Holmes)
4. *LCB Endorsement of Grant Applications (Brian Raimondo)
5. *Review of Bylaws (Brian Raimondo)
6. Coordinated Transportation Program Updates & Distributions Items (Brian Raimondo)
7. Community Transportation Coordinator (CTC) News and Reports (Good Wheels)

Other Business

8. Public Comments on Items not on the Agenda
9. Member Announcements

Adjournment

*Action Items +May Require Action

All meetings of the Lee County Metropolitan Planning Organization (MPO) are open to the public. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact Mr. Brian Raimondo at the Lee MPO 48 hours prior to the meeting by calling (239) 244-2220; if you are hearing or speech impaired call (800) 955-8770 Voice / (800) 955-8771 TDD. Or, e-mail braimondo@leempo.com.

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Florida Department of Transportation District One Title VI Coordinator Robin Parrish at (863) 519-2675 or by writing her at P.O. Box 1249, Bartow, Florida 33831.

**MINUTES OF THE LEE COUNTY LOCAL COORDINATING BOARD
MEETING FOR THE TRANSPORTATION DISADVANTAGED**

Held on Friday, December 14, 2012 @ 10:00am

Cape Coral – Lee County Public Library, Meeting Room, 921 SW 39th Terrace, Cape Coral, FL

A Representative of:	Voting Members	Agency	Alternates to Voting Members	Agency
The MPO shall appoint one elected official to serve as the official Chairperson for all Coordinating Board meetings.	Comr Brian Bigelow (Excused)	Lee County BoCC	No alternate	
A. A local representative of the Florida Department of Transportation (DOT)	Julia B. Davis (Present)	FDOT	Richard Shine (Absent)	FDOT
B. A local representative of the Florida Department of Children and Families (DCF)	Dianne Ledbetter (Absent)	DCF	Stacey Lowe (Present)	DCF
C. A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible	Randy Teston (Unexcused)	Lee County School Board	(Vacant)	
D. In areas where they exist, a local representative of the Division of Vocational Rehabilitation Services or the Division of Blind Services, representing the Department of Education	Mary Watford (Absent)		Flora Gonzales (Present)	
E. A person recommended by the local Veterans Service Office, representing Veterans of the county	Linda Carter (Present)		James Scollen (Present)	
F. A person recognized by the Florida Association for Community Action representing the economically disadvantaged	Kim Hustad (Present)	Lee County Human Services	Robin Jewett (Absent)	
G. A person representing the Elderly in the county	(Vacant)		(Vacant)	
H. A person with a disability representing the disabled in the county	Brian Powers (Present)		(Vacant)	
I-1. [One of Two] Citizen Advocates in the County	Michael Pierce (Present)		Joe Belardinelli (Absent)	
I-2. [One of two] Citizen Advocates this one must be a person who uses the transportation service(s) of the system as their primary means of transportation.	David Lane (Present)		(Vacant)	

J. A local representative for children at risk	Selena Hinsdale (Excused)	Children's Medical Services	Lacey Binkley (Excused)	RCMA
K. In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit Systems Board, except in cases where they are also the Community Transportation Coordinator.	Steve Myers (Absent)	LeeTran	Peter Gajdjis (Present)	LeeTran
L. A local representative of the Florida Department of Elder Affairs	Angela Wood (Excused)	Area Agency on Aging for SW Florida	Sue Clarke (Excused)	Area Agency on Aging for SW Florida
M. An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the CTC.	Michael Griffin (Present)		Priscilla Hardaway (Excused)	
N. A local representative of the Florida Agency for Health Care Administration	Joe Martinez (Present)	Agency for Health Care Administration	Karen Brooks (Absent)	Agency for Health Care Administration
O. A representative of the Regional Workforce Development Board established in Chapter 445, <i>Florida Statutes</i> .	Jim Wall (Excused)	Regional Workforce Development Board	(Vacant)	Regional Workforce Development Board
P. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, hospitals, local health department or other home and community based services, etc.	Sue Maxwell (Present)	Lee Memorial Health Systems	Teresa Frank-Farhner (Absent)	Lee Memorial Health Systems

Also in attendance: Rosalie Berlin – Citizen, Gary Bryant, Tom Nolan and Debbie Stephens - Good Wheels, Inc., Jill Brown – LeeTran, Don Scott and Brian Raimondo – Lee MPO, John Saxton – Citizen, Mike Ulrich – SWFCB, Stacey Lowe - DCF and Cordelia Talley – Creative Resources Works, Inc.

CALL TO ORDER

The meeting was called to order by Vice-Chairman Lane at 10:03am, the Pledge of Allegiance was recited and introductions were made. Mr. Bryant mentioned that he is resigning from Good Wheels and this would be his last meeting. He also noted that Mr. Nolan will be taking Mr. Bryant's position at Good Wheels. Ms. Davis mentioned she was moving on from FDOT and this may be her last meeting.

Agenda Item #1 – Minutes from the September 14, 2012 Meeting

Mr. Raimondo mentioned that both Angela Wood and Sue Clarke had excused absences from the September meeting and that this would be corrected. Mr. Scollen mentioned Mike Ulrich is the President of the SW Florida Council of the Blind and he should be reflected as such.

MOTION BY MS. CARTER AND SECONDED BY MS. DAVIS TO APPROVE THE MINUTES FROM THE SEPTEMBER 14, 2012 MEETING WITH THE CHANGES. MOTION CARRIED UNANIMOUSLY.

Agenda Item #2 – Public Comments on Items On the Agenda

None

Agenda Item #3 – Election of Vice-Chair

MOTION BY MS. DAVIS AND SECOND BY MS. CARTER TO OPEN NOMINATIONS. MOTION CARRIED UNANIMOUSLY.

MOTION BY MS. DAVIS AND SECOND BY MS. CARTER TO NOMINATE MR. LANE AS VICE-CHAIR. MOTION CARRIED UNANIMOUSLY.

Agenda Item #4 – Appointment of Annual CTC Evaluation Committee

Mr. Raimondo said that annually the LCB and planning staff reviews Good Wheels in February of the next year. He asked for volunteers to sit on the evaluation committee. Ms. Carter, Mr. Lane and Mr. Griffin agreed to be part of the evaluation committee.

Agenda Item #5 – RFP Process to Select a FY 2013/14 to 2017/18 CTC

Mr. Raimondo mentioned Good Wheels’ current contract expires in June 2013, and the LCB needed to review and approve the draft RFP that would be sent out to interested agencies.

Mr. Bryant said he has a concern about the selection committee, because there are not many in the county that have the background.

Mr. Bryant said the weighting system in the draft RFP needs to be redone. He felt performance needs to be more important than financial stability. Discussion ensued regarding the point totals for the weighting for each criterion. Ms. Carter asked why it was out of 20 possible points and Mr. Scott said it didn’t matter what the total score is if there are recommended changes. The LCB came up with the following numbers:

a. Experience and Ability to Coordinate Transportation Services	3 5
b. Quality Assurance	2 3
c. Management Resources	2 3
d. Transportation Operations	3 4
e. Financial Capacity to Undertake Project	4
f. Finance Plan and Rates	3
g. Understanding of Proposal to RFP	2
h. Disadvantaged Business Enterprise Participation	1
Total Points:	<u>20 25</u>

MOTION BY MS. CARTER AND SECOND BY MR. PIERCE TO MAKE THE WEIGHT CHANGES. MOTION CARRIED UNANIMOUSLY.

Mr. Bryant asked that the wording in the agreement be changed to a five year contract consistent with what it is supposed to be. Mr. Scollen asked about school bus participation, and Mr. Bryant said due to regulations the School District won’t participate and there was no need for their buses.

MOTION BY MS. CARTER AND SECOND BY MS. HUSTAD TO THE WHOLE RFP DOCUMENT WITH DISCUSSED MODIFICATIONS AND CHANGES. MOTION PASSED UNANIMOUSLY.

MS. DAVIS MOTIONED AND SECOND BY MS. GONZALEZ TO HAVE MS. HUSTAD AND MS. CARTER BE THE PRIMARY AND ALTERNATE MEMBERS ON THE RFP SELECTION COMMITTEE. MOTION CARRIED UNANIMOUSLY.

Agenda Item #6 – LCB Endorsement of Grant Applications

Mr. Raimondo mentioned there were four grants the LCB needed to endorse. This is only an endorsement and FODT prioritizes and makes the final selection. The key is to make sure the grants support the coordinated system.

Ms. Davis discussed the grant types, specifically which cover operations or capital funding.

Mr. Bryant questioned the grant matching and Ms. Davis clarified the current changes to the grant matching and discussed the designated recipient process. Mr. Bryant said Good Wheels would not be able to match 20% in the future and would need assistance, and Good Wheels should be part of the designated recipient process.

Regarding the Lighthouse of SWFL grant, Ms. Carter asked if the requested vehicles would have lifts. Mr. Fowler said the vehicles he requested would not have lifts, but his ridership doesn't typically require lifts. In the event a rider needed a lift, he had other vehicles to accommodate them.

Ms. Hustad asked if the grants are competing with one another and Ms. Davis discussed the process and the rural and urban pots of money. Mr. Scollen asked how the designation is determined for urban and rural. Ms. Davis said through the census and the MPOs.

Mr. Pierce said he wanted to speak in support of the Lighthouse of SWFL and any grant that helps those with disabilities should be supported.

Mr. Bryant said Good Wheels will have its grants ready for the March LCB.

MOTION BY MS. CARTER AND SECOND BY MR. MARTINEZ TO APPROVE (ENDORSE) ALL FOUR GRANTS. MOTION PASSED UNANIMOUSLY WITH MS. DAVIS ABSTAINING.

Agenda Item #7 – Review of CTC 2011/12 AOR

Mr. Raimondo discussed what the AOR is.

Ms. Carter voiced her concerns on the large amount of no shows and that the money could be used to provide trips to someone else. Mr. Bryant mentioned they receive a flat rate each month from ACAH and they are aggressive on this issue. He felt the annual numbers of no shows is probably lower than the state average.

Ms. Hustad asked what is the Good Wheels staff turnover and qualifications. Mr. Bryant said the management team is stable and 80-90% of the drivers have been there for over 10 years. He said they have no problem getting qualified drivers or mechanics.

Ms. Maxwell mentioned a guy in Sarasota that does design and marketing and discussion ensued on how to get help with the no shows.

MOTION BY MS. CARTER AND SECOND BY MR. PIERCE TO APPROVE GOOD WHEELS 2011/12 AOR. MOTION CARRIED UNANIMOUSLY.

Agenda Item #8 – 2011/12 Actual Expenditure Report

Mr. Raimondo discussed the process to get the provided numbers.

MS. DAVIS MOTIONED AND SECOND BY MS. HUSTAD TO APPROVE THE 2011/12 AER. MOTION CARRIED UNANIMOUSLY.

Agenda Item #9 – Program Updates and Distribution Items

Mr. Raimondo discussed the current LCB calendar of events and the most current LCB Membership Certification.

Agenda Item #10 – CTC News and Reports

Mr. Bryant discussed the ridership and complaint numbers. He stated they would have stable funding from the CTD through June 2014.

Agenda Item #11 – Public Comments on Items not on the Agenda

Mr. Scollen and Mr. Ulrich mentioned a meeting with LeeTran regarding internet navigation software. The software cannot read PDFs or graphic programs. A group met with LeeTran regarding this, because most of the data LeeTran provides via their website are in PDFs. LeeTran is working to rectify the issue.

Agenda Item #12 – Member Announcements

Mr. Nolan introduced himself.

Mr. Gajdjis discussed the LeeTran route to the VA that will start this Monday. He also mentioned the two trolley routes that are now in Down Town Fort Myers sponsored by FDOT.

Mr. Pierce thanked Mr. Bryant and Ms. Davis for their tremendous service to the LCB. Ms. Carter asked for certificates of appreciation for both of them.

Mr. Scollen said on January 21st on the Courthouse Steps there will be a candle light service for those that died this past year.

MOTION TO ADJORN BY MS. CARTER AND SECOND AT 11:37PM.

CTD Presentation

INFORMATION ITEM

Mr. Holmes, Executive Director, will provide an update on current programs and issues for the Commission for the Transportation Disadvantaged.

LCB ENDORSEMENT OF GRANT APPLICATION

RECOMMENDED ACTION: Review and endorse the 5310 grant application.

All 2013 Federal Transit Administration Section 5310, “Enhanced Mobility of Seniors and Individuals with Disabilities Program” and 2013 Federal Transit Administration Section 5311, “Grants for Rural areas” grants are required to be reviewed by the LCB. These grants can either be for operating or for capital assistance.

Attached is the following grant:

- Good Wheels - FY 2013 USC 5310 Capital Application

Good Wheels

Transportation for the Disabled and Disadvantaged

10075 Bavaria Road, S. E. • Fort Myers, Florida 33913

Gary Bryant
President/CEO

Board of Directors

Joni Logan
Chairman of the Board

Glee Duff
Vice Chairman

Gen. James L. Dozier
Secretary

Fred Atkins
Treasurer

Rosalie Berlin

Janet Getchel

Alan Katzman
Emeritus

Viva Robinson

Steve Shimp

Lucinda Tevlin

December 31, 2013

Brian Raimondo
PO Box 150045
Cape Coral, Fl 33915-0045

Dear Mr. Raimondo,

Enclosed is one copy of Good Wheels application for the 2013 U.S.C. Section 5310 Grant through the Florida Department of Transportation. We are requesting that you review grants for coordination purposes with the Lee and Hendy/Glades Local Coordinating Boards (LCB's).

We are requesting that you provide a letter of approval of the application to the appropriate FDOT District Office.

Please contact me at 768-6184, or gbryant1@aol.com if you have any questions regarding this request.

Sincerely yours,



Gary Bryant
President/CEO
Good Wheels, Inc.

Enclosure



Partner Agency



Main Phone 239.768.2900 Dispatch 239.768.6185 Fax 239.768.6187 Glades & Hendry 800-741-1570

Don't forget to donate \$1.00 to the Transportation Disadvantaged Trust Fund the next time you renew your car tag!

Checklist for Application Doneness, FTA 5310-FY 2013

Name of Applicant: Good Wheels, Inc.

Check one: First time applicant Previous Applicant ✓

The following must be included in the Section 5310 grant application in the following order:

- This Checklist
- Applicant's cover letter
- 2 originally signed Resolutions by the agency's governing board.
- Application for Federal Assistance (Form 424, Code 20.513)
- Projected Operating and Administrative Expense and Revenue Form
- Current Vehicle and Transportation Equipment Inventory Form
- Capital Request Form
- Vehicle Order form(s) each type requested
- Exhibit A: Current System Description
- Exhibit A-1: Fact Sheet
- Exhibit B: Proposed Project Description
- Exhibit C: Public Hearing Notice and Publisher's Affidavit (for public agencies only.)
- Exhibit D: Coordination,
 - _____ If a CTC or a DOPA, copy of Memorandum of Agreement letter from CTD
 - _____ If not a CTC, copy of Coordination Agreement or Coordination Contract with applicable CTC
- Exhibit F: Federal Certifications and Assurances
- Exhibit G: Certification of Equivalent Service (if grant is for non-accessible vehicles)
- Exhibit H: Applicant Certification and Assurance to FDOT.
- Copy of letter transmitting your grant to Local Clearing for IC & R (Regional Planning Council Intergovernmental Coordination and Review, "IC&R").
 - _____ Send a copy of the IC&R response letter to FDOT/DI/MDO
- Exhibit K: Applicant Certification of Transportation Disadvantaged Service Plan (TDSP) from DOPA
 - _____ Copy of letter transmitting grant to DOPA for LCB's review for Coordination Purposes.
 - _____ Send a copy of DOPA's response letter regarding the LCB's coordination review
- Cash Match and Leasing memo

Additional Documents required for first time applicant (if a private-non-profit agency)

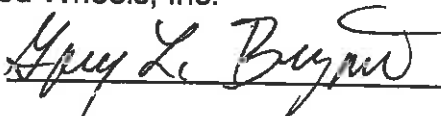
**STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
GRANT APPLICATION**

Good Wheels, Inc. submits this Application for the Section 5310 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

Good Wheels, Inc. further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28, Florida Statutes) to indemnify, defend and hold harmless the Department and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense arising out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted on this 31st day of December 2012 with two (2) original resolutions authorizing Gary L. Bryant, President and CEO to sign this Application

Good Wheels, Inc.

By  Date: December 31, 2012

Title President and CEO

A RESOLUTION of the Board of Directors of Good Wheels, Inc. authorizing the signing and submission of a grant application and supporting documents and assurances to the Florida Department of Transportation, the acceptance of a grant award from the Florida Department of Transportation, and the purchase of vehicles and/or equipment and/or expenditure of grant funds pursuant to a grant award.

WHEREAS, Gary L. Bryant has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

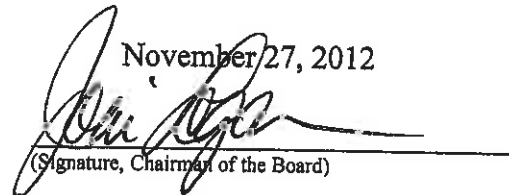
NOW, THEREFORE, BE IT RESOLVED BY THE Board of Directors of Good Wheels, Inc., Fort Myers, Florida:

1. This resolution applies to Federal Programs under U.S.C. Section(s) 5310.
2. The submission of grant applications, supporting documents, and assurances to the Florida Department of Transportation is approved.
3. Gary L. Bryant, President and CEO is authorized to sign the application, accept a grant award, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS

November 27, 2012

By:


(Signature, Chairman of the Board)

Joni Logan , Chairman of the Board

Attest: Debi Stephens (seal)

A RESOLUTION of the Board of Directors of Good Wheels, Inc. authorizing the signing and submission of a grant application and supporting documents and assurances to the Florida Department of Transportation, the acceptance of a grant award from the Florida Department of Transportation, and the purchase of vehicles and/or equipment and/or expenditure of grant funds pursuant to a grant award.

WHEREAS, Gary L. Bryant has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Directors of Good Wheels, Inc., Fort Myers, Florida:

1. This resolution applies to Federal Programs under U.S.C. Section(s) 5310.
2. The submission of grant applications, supporting documents, and assurances to the Florida Department of Transportation is approved.
3. Gary L. Bryant, President and CEO is authorized to sign the application, accept a grant award, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS

November 27, 2012

By:


(Signature, Chairman of the Board)

Joni Logan , Chairman of the Board

Attest:

Debi Stephens (seal)

**APPLICATION FOR
FEDERAL ASSISTANCE**

Version 7/03

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	Pre-application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	2. DATE SUBMITTED December 31, 2012	Applicant Identifier
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: Good Wheels, Inc.	Organizational Unit: Department:
Organizational DUNS: 616481073	Division:
Address: Street: 10075 Bavaria Rd	Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: 239 768-6184
City: Fort Myers	
County: Lee	Middle Name L
State: FL	Zip Code 33913
Country: United States	Last Name Bryant
	Suffix:
	Email:

6. EMPLOYER IDENTIFICATION NUMBER (EIN):

65-0192741	Phone Number (give area code) 239 768-6184	Fax Number (give area code) 239 768-0334
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8. TYPE OF APPLICATION:

New Continuation Revision

If Revision, enter appropriate letter(s) in box(es)
(See back of form for description of letters.)

Other (specify)

7. TYPE OF APPLICANT: (See back of form for Application Types)

Not for profit organization
Other (specify)

9. NAME OF FEDERAL AGENCY:
Federal Transit Administration

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:

TITLE (Name of Program): 20-513

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
Purchase of four replacement vehicles for high level service to the elderly and persons with disabilities.

12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):
Lee, Hendry, and Glades

13. PROPOSED PROJECT

Start Date: July 1, 2013	Ending Date: June 30, 2014
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14. CONGRESSIONAL DISTRICTS OF:
a. Applicant b. Project

15. ESTIMATED FUNDING:

a. Federal	\$	337,661 ⁰⁰
b. Applicant	\$	⁰⁰
c. State	\$	42,208 ⁰⁰
d. Local	\$	42,208 ⁰⁰
e. Other	\$	⁰⁰
f. Program Income	\$	⁰⁰
g. TOTAL	\$	422,077 ⁰⁰

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. Yes. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON

DATE:

b. No. PROGRAM IS NOT COVERED BY E. O. 12372

OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

Yes if "Yes" attach an explanation. No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative

Prefix Mr	First Name Gary	Middle Name L
Last Name Bryant	Suffix	
b. Title President/CEO	c. Telephone Number (give area code) 239 768-6184	
d. Signature of Authorized Representative <i>Gary L. Bryant</i>	e. Date Signed 27 Dec 12	

Name of Applicant: Good Wheels, Inc.

Fiscal period from 7/1/13 to 6/30/14

TRANSPORTATION-RELATED OPERATING and ADMINISTRATIVE EXPENSES

EXPENSE CATEGORY	EXPENSE \$
Labor (501)	\$2,318,570
Fringe and Benefits (502)	\$608,930
Services (503)	\$176,870
Materials and Supplies (504)	\$492,320
Vehicle Maintenance (504.01)	\$235,000
Utilities (505)	\$64,660
Insurance (506)	\$239,695
Licenses and Taxes (507)	\$4,570
Purchased Transit Service (508)	\$221,525
Miscellaneous (509)	\$25,180
Leases and Rentals (512)	\$30,015
Depreciation (513)	\$595,145
TOTAL EXPENSE	\$5,012,480

TRANSPORTATION-RELATED OPERATING and ADMINISTRATIVE REVENUES

OPERATING REVENUE	REVENUE \$
Passenger Fares for Transit Service (401)	\$69,500
Special Transit Fares (402)	
Other (403-407) 407	
TOTAL OPERATING REVENUE	\$69,500
OTHER REVENUE SOURCES	
Taxes Levied Directly by the Transit System (408)	
Local Cash Grants and Reimbursements (409)	\$30,000
Local Special Fare Assistance (410)	
State Cash Grants and Reimbursements (411)	\$4,191,110
State Special Fare Assistance (412)	
Federal Cash Grants & Reimbursements (413)	\$50,000
Interest Income (414)	
Contributed Services (430)	
Contributed Cash (431)	\$130,000
Subsidy from Other Sectors of Operations (440)	
TOTAL OF OTHER REVENUE	\$4,401,110
GRAND TOTAL ALL REVENUES	\$4,470,610

Unit #	Model Year	Vehicle Make and Type	Body Make and Model	Manufacturer Vehicle Identification Number	Tag Number	Transponder Number	EXP. Date	GVWR	Current Odometer	Fuel Type	FDOT Control No. / GWI	Passengers Aml. - W/C
5	1995	Ford Van	Aerostar	1FMCA11U8SZA40502	F974GG		06/30/12		275,874.0	Gas	GWI	Maint.
12	2006	Ford Taurus	4Dr. sedan LS	1FAFP53U56A135081	688LWU	202405	06/30/12	3,170	134,309.0	Gas	GWI	Admin
14	2008	Chevy Eldorado	Uplander Van	1GBDV13W38D210447	X0376B	199430	06/30/12	5,842	154,118.0	Gas	S. Conroy	3 & 1 WC
15	2008	Chevy Eldorado	Uplander Van	1GBDV13W68D211138	X0377B	199451	06/30/12	5,842	139,691.0	Gas	S. Conroy	3 & 1 WC
16	2009	Ford E-250	Van	1FTNE24L89DA92603	X2873B	199464	06/30/12	9,000	63,211.0	Gas	96113	4 & Stretcher
17	2009	Eldorado-Dodge	Van	2D4RN4DE6AR155376	X7134B	199429	06/30/12	6,050	104,944.0	Gas	96115	3 & 1 WC
18	2009	Eldorado-Dodge	Van	2D4RN4DEXAR155378	X7135B	199461	06/30/12	6,050	132,134.0	Gas	96114	3 & 1 WC
19	2009	Eldorado-Dodge	Van	2D4RN4DE1AR155379	X7139B	199457	06/30/12	6,050	144,232.0	Gas	80120	3 & 1 WC
20	2009	Eldorado-Dodge	Van	2D4RN4DE8AR155380	X7138B	199455	06/30/12	6,050	162,904.0	Gas	80121	3 & 1 WC
21	2011	Eldorado-Dodge	Van	2D4RN4DGG3BR778957	X7990B		06/30/12	6,050	39,707.0	Gas	96175	3 & 1 WC
420	2006	Chevy 4500	Glaval Bus	1GBE4V1286F408277	X81772	199436	06/30/12	17,500	253,667.0	Diesel	GWI	14 or 10&2
422	2006	Chevy 4500	Glaval Bus	1GBE4V1276F408495	X81773	199438	06/30/12	17,500	241,227.0	Diesel	GWI	14 or 10&2
424	2006	Chevy 4500	Glaval Bus	1GBE4V1246F408650	X81771	199440	06/30/12	17,500	241,449.0	Diesel	GWI	14 or 10&2
426	2007	Chevy 4500	Glaval Bus	1GBE4V1277F410684	X0210A	204201	06/30/12	17,500	203,409.0	Diesel	GWI	10&2 or 8&3
427	2007	Chevy 4500	Glaval Bus	1GBE4V1237F411198	X0209A	204202	06/30/12	17,500	252,464.0	Diesel	GWI	10&2 or 8&3
428	2007	Chevy 4500	Glaval Bus	1GBE4V1257F410991	X0208A	204203	06/30/12	17,500	218,037.0	Diesel	GWI	10&2 or 8&3
429	2007	Chevy 4500	Glaval Bus	1GBE4V1297F411562	X0211A	202401	06/30/12	17,500	224,906.0	Diesel	GWI	10&2 or 8&3
430	2007	Chevy 4500	Glaval Bus	1GBE4V1227F411497	X0214A	204593	06/30/12	17,500	264,872.0	Diesel	GWI	10&2 or 8&3
431	2007	Chevy 4500	Glaval Bus	1GBE4V1207F411871	X1373A	230411	06/30/12	17,500	207,805.0	Diesel	GWI	10&2 or 8&3
432	2007	Chevy 4500	Glaval Bus	1GBE4V1287F414646	X1376A	205223	06/30/12	17,500	218,480.0	Diesel	GWI	10&2 or 8&3
433	2007	Chevy 4500	Glaval Bus	1GBE4V1217F411698	X1377A	199443	06/30/12	17,500	215,844.0	Diesel	GWI	10&2 or 8&3
434	2007	Chevy 4500	Glaval Bus	1GBE4V1297F414882	X1378A	91520	06/30/12	17,500	250,284.0	Diesel	GWI	10&2 or 8&3
435	2007	Chevy 4500	Glaval Bus	1GBE4V1277F415027	X1380A	199449	06/30/12	17,500	213,133.0	Diesel	GWI	10&2 or 8&3
436	2007	Chevy 4500	Glaval Bus	1GBE4V1207F416410	X1379A	199445	06/30/12	17,500	248,520.0	Diesel	GWI	10&2 or 8&3
437	2007	Chevy 4500	Glaval Bus	1GBE4V1207F416424	X1381A	91562	06/30/12	17,500	233,933.0	Diesel	GWI	10&2 or 8&3
438	2008	Chevy 4500	Glaval Bus	1GBE4V1907F424567	X7619A	199425	06/30/12	17,500	180,778.0	Diesel	S. Conroy	10&2 or 8&3

5
2
2
2
2

12/17/2012
S. Conroy
10&2 or 8&3

Unit #	Model Year	Vehicle Make and Type	Body Make and Model	Manufacturer Vehicle Identification Number	Tag Number	Transponder Number	EXP. Date	GVWR	Current Odometer	Fuel Type	FDOT Control No. / GWI	Passengers Amb. - W/C
439	2008	Chevy 4500	Glaval Bus	1GBE4V19X7F424673	X7617A	202409	06/30/12	17,500	203,700.0	Diesel	95167	10&20r8&3
440	2008	Chevy 4500	Glaval Bus	1GBE4V1987F424896	X6908A	202410	06/30/12	17,500	166,575.0	Diesel	95168	10&20r8&3
441	2008	Chevy 4500	Glaval Bus	1GBE4V1907F424343	X7620A	199969	06/30/12	17,500	198,623.0	Diesel	95165	10&20r8&3
442	2008	Chevy 4500	Glaval Bus	1GBE4V1917F424402	X7618A	199452	06/30/12	17,500	30,181.0	Diesel	95166	10&20r8&3
443	2008	Chevy 4500	Glaval Bus	1GBE4V1937F424871	X0364B	200559	06/30/12	17,500	182,318.0	Diesel	95182	10&20r8&3
445	2008	Chevy 4500	Glaval Bus	1GBE4V1987F426065	X0367B	199435	06/30/12	17,500	183,383.0	Diesel	95188	10&20r8&3
446	2008	Chevy 4500	Glaval Bus	1GBE4V1967F426095	X0366B	199432	06/30/12	17,500	161,798.0	Diesel	95189	10&20r8&3
447	2008	Chevy 4500	Glaval Bus	1GBE4V1917F426263	X0369B	202412	06/30/12	17,500	173,337.0	Diesel	95190	12&2 or 10&3
448	2009	Chevy 4500	Glaval Bus	1GBE4V1939F402355	X6473B	199454	06/30/12	17,500	121,362.0	Diesel	80109	12&2 or 10&4
449	2009	Chevy 4500	Glaval Bus	1GBE4V19X9F403647	X6475B	202411	06/30/12	17,500	115,569.0	Diesel	80113	12&2 or 10&5
450	2009	Chevy 4500	Glaval Bus	1GBE4V1939F403716	X6474B	202406	06/30/12	17,500	132,274.0	Diesel	80110	14 or 10&2
451	2009	Chevy 4500	Glaval Bus	1GBE4V1979F403802	X6477B	199450	06/30/12	17,500	137,975.0	Diesel	80112	14 or 10&2
452	2009	Chevy 4500	Glaval Bus	1GBE4V1959F403653	X6476B	202404	06/30/12	17,500	123,774.0	Diesel	80111	14 or 10&2
453	2009	Chevy 4500	Glaval Bus	1GBE4V1949F403983	X6478B	91529	06/30/12	17,500	119,059.0	Diesel	80119	14 or 10&2
454	2009	Chevy 4500	Glaval Bus	1GBE4V1939F403960	X6479B	202400	06/30/12	17,500	98,655.0	Diesel	80118	14 or 10&2
455	2009	Chevy 4500	Glaval Bus	1GBE4V1939F403991	X7140B	202408	06/30/12	17,500	95,093.0	Diesel	96116	14 or 10&2
456	2009	Chevy 4500	Glaval Bus	1GBE4V1959F404513	X7141B	199424	06/30/12	17,500	116,590.0	Diesel	96117	14 or 10&2
457	2009	Chevy 4500	Glaval Bus	1GBE4V1919F407814	X2880B	199423	06/30/12	17,500	100,710.0	Diesel	96118	14 or 10&2
458	2009	Chevy 4500	Glaval Bus	1GBE4V19X9F407696	X2881B	231353	06/30/12	17,500	109,422.0	Diesel	96119	14 or 10&2
459	2009	Chevy 4500	Glaval Bus	1GBE4V1999F407737	X2882B	199462	06/30/12	17,500	141,523.0	Diesel	96120	14 or 10&2
460	2009	Chevy 4500	Glaval Bus	1GBE4V19X9F407620	X2883B	199463	06/30/12	17,500	105,939.0	Diesel	96121	14 or 10&2
461	2009	Chevy 4500	Glaval Bus	1GBE4V1969F408005	X2884B	199460	06/30/12	17,500	118,045.0	Diesel	96122	14 or 10&2
462	2009	Chevy 4500	Glaval Bus	1GBE4V1999F413294	X2885B		06/30/12	17,500	102,721.0	Diesel	96123	14 or 10&2
463	2009	Chevy 4500	Glaval Bus	1GB6G5B1DC1160960	X7979B		06/30/12	17,500	11,393.0	Diesel	97105	12 & 2
464	2009	Chevy 4500	Glaval Bus	1GB6G5B16C1159604	X7978B		06/30/12	17,500	9,162.0	Diesel	97106	12 & 2
465	2011	23 GM 4500	Titan II Glaval Bus	1GB9G5B19A1173037	X2926B	2334360310	06/30/12	14200	50,045.0	Diesel		12 & 2

Unit #	Model Year	Vehicle Make and Type	Body Make and Model	Manufacturer Vehicle Identification Number	Tag Number	Transponder Number	EXP. Date	GVWR	Current Odometer	Fuel Type	FDOT Control No. / GWI	Passengers Amb. - W/C
497	2011	23' GM 4500	Titan II Gaval Bus	1GB9G5BL5A1173620	X2927B	2334350310	06/30/12	14200	57,665.0	Diesel		12 82
498	2011	23' GM 4500	Titan II Gaval Bus	1GB6G5BL8B1144259	X9893B		06/30/12	14200	44,904.0	Diesel	98172	12 82
701	2006	GMC Titan	Glaival	1GBJ5V1937F418838	X1398A	202403	06/30/12	26,500	35,166.0	Diesel	GWI	33
702	2008	Blue Bird	Vision	1BAKFCPA08F254107	310IAK	199970	06/30/12	26,500	46,181.0	Diesel	GWI	65
703	2008	Blue Bird	Vision	1BAKFCPA28F254108	311IAK	202413	06/30/12	26,500	59,711.0	Diesel	GWI	65
704	2008	Blue Bird	Vision	1BAKFCPA18F254116	589JQW	199431	06/30/12	26,500	44,183.0	Diesel	GWI	65

CAPITAL REQUEST FORM

VEHICLE REQUEST

GMIS Code (This column for FDOT use ONLY)	R or E (a)	Number requested	Description (b) (c)	Estimated Cost
11._____	R	2	23' Wide body, diesel fuel bus with Ricon lift, 12 amb. Seats, 3 w/ wheel chair positions.	\$163,330.00
11._____	R	2	30' ISB Freightliner diesel fuel bus with Ricon lift, 22 smb/ seats, 2 wheel chair positions	\$258,747.00
11._____				
11._____				
11._____				
Sub-total				\$422,077.00

EQUIPMENT REQUEST (c)

11._____				
11._____				
11._____				
11._____				
Sub-total				\$0.00

(a) Replacement (R) or Expansion (E).

(b) Provide a brief description including the length and type vehicle, type of fuel, lift or ramp, number of seats and wheelchair positions. Do not show the Make. For example, 22' diesel bus with lift, 12 amb. Seats, 2 w/c positions.

(c) Show mobile radios, computer hardware/software, etc. under "Equipment Request."

VEHICLE SUBTOTAL \$ + EQUIPMENT SUBTOTAL = \$

(422,077) X 80% = \$ [Show this amount on Form 424 in block 15(a)] = \$337,661.60

ORDER FORM -- PAGE ONE

CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES

GETAWAY BUS, INC.

AGENCY NAME: Good Wheels, Inc. DATE: 12-13-12

PURCHASE ORDER NUMBER: _____

CONTACT PERSON: Gordon Deadmond (259) 768-2900 x 229
(Name, Telephone Number and Email Address)

December 2012

Item	Unit Cost	Quantity	Total Cost
Base Vehicle Type			
Ford 11500 GVWR 21' 5.4 Gas	\$56,298		
Ford 11500 GVWR 21' 6.8 V10 Gas	\$56,878		
Chevrolet SPT 12300 GVWR 21' 6.0 Gas	\$58,023		
22' Option add	\$300		
Chevrolet TTN 12300 GVWR 22' 6.0 Gas	\$58,321		
23' Option add	\$425		
Ford 12500 GVWR 22' 5.4 Gas	\$57,702		
23' Option add	\$525		
Chevrolet 14200 GVWR 22' 6.0 Gas	\$59,778	2	119556
23' Option add	\$425		
24' Option add	\$850		
Ford 14500 GVWR 22' 6.8 V10 Gas	\$59,232		
23' Option add	\$525		
24' Option add	\$1,050		
Ford 16500 GVWR 25' 6.8 V10 Gas	\$72,380		
26' Option add	\$150		
27' Option add	\$5,517		
Ford 18000 GVWR 25' 6.8 V10 Gas	\$73,338		
26' Option add	\$150		
27' Option add	\$5,517		
28' Option add	\$5,667		
29' Option add	\$5,817		
Ford 19500 GVWR 25' 6.8 V10 Gas	\$74,845		
26' Option add	\$150		
27' Option add	\$5,517		
28' Option add	\$5,667		
29' Option add	\$5,817		
Freightliner 26000 GVWR 30' 6.7 ISB Diesel	\$115,861		
31' Option add	\$250		
32' Option add	\$500		
33' Option add	\$750		
34' Option add	\$2,035		
35' Option add	\$2,285		
36' Option add	\$2,535		
37' Option add	\$2,785		
38' Option add	\$3,035		
40' Option add	\$3,285		
PAGE ONE SUB-TOTAL			119556

ORDER FORM - PAGE TWO

CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES

GETAWAY BUS, INC.

December 2012

Item	Unit Cost	Qty	Total Cost
Paint Scheme Choices			
Scheme #1 11,500 to 14,500 = (\$700); 16,500 to 26,000 = (\$800)	See Item	2	1400
Scheme #2 11,500 to 14,500 = (\$465); 16,500 to 26,000 = (\$565)	See Item		
Scheme #3 11,500 to 14,500 = (\$400); 16,500 to 26,000 = (\$500)	See Item		
Base Seating (Freedman)			
Standard Seat (per person)	\$225	20	4500
Foldaway Seat (per person)	\$384	4	1536
Children's Seat (per person)	\$450		
Securement Systems			
Q'Straint QRTMAX securement (per position)	\$510	6	3060
Sure-Lok Titan securement (per position)	\$575		
Seat belt extensions (2-sets standard)	\$18	2	36
Side Wheelchair Lift Choices			
Braun Model NCL919IB-2 (or latest) Century	\$3,455		
Braun Millennium	\$3,655		
Braun 1000 lb	\$3,755		
Maxon Model WL-6A3353 (or latest)	\$3,455		
Ricon Model S5510 (or latest)	\$3,455		
Ricon 1000 lb	\$3,730	2	7460
Rear Wheelchair Lift Choices			
Ricon Klear-View lift (prior approval from FDOT required)	\$3,455		
Braun model NVL917IB lift (prior approval from FDOT required)	\$3,455		
Optional Engines			
Diesel engine meeting current EPA requirements			
12300, 14200 Chevy diesel option 6.6 Duramax	\$11,360	2	22720
F450-550 Ford diesel option 6.7 PS Diesel	\$5,966		
Compressed Natural Gas (CNG) Engine meeting current EPA requirements			
Size: _____ Make: _____ Manufacturer: GAS	\$25,500		
Aluminum wheels (Excluding Chevrolet) E350/450 = (\$1,540); (F450/550=\$1,936); Freightliner = (\$2,024)	See Item		
Stainless steel wheel liners / inserts, front and rear wheels E350/450 and Chevy 3500/4500 = (\$132); (F450/550=\$176); Freightliner = (\$352)	See Item		
PAGE TWO SUB-TOTAL			40712

ORDER FORM - PAGE THREE

CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES

GETAWAY BUS, INC.

December 2012

Item	Unit Cost	Qty	Total Cost
Fire Suppression			
Amerex Small Vehicle System automatic fire suppression system: 14,500 and lower = (Add \$494), 16,500-19,500 = (Add \$230), 26,000 = (Add \$98)	See Item		
Kidde Automatic Fire Detection and Suppression System: 14,500 and lower = (Deduct \$22), 16,500-19,500 = (Add \$264), 26,000 = (Add \$418)	See Item	2	<44>
Route/Head Signs			
Transign manually operated roller curtain type sign	\$900		
TwinVision "Elyse" software electronic destination system	\$4,900		
TwinVision "Mobi-Lite" electronic destination sign	\$2,700		
Transign "Vista Star" electronic destination sign	\$1,850		
Transign LLC 2-digit Block / Run Number box unit	\$ 285		
Transign LLC 3-digit Block / Run Number box unit	\$ 300		
Transign LLC passenger "STOP REQUESTED" sign	\$175		
Camera Systems			
SEON 2 camera security system	\$ 1,725		
REI 2 camera security system	\$ 1,310		
Gatekeeper 2 camera security system	\$1595		
AngelTrax 2 camera security system	\$1965		
Apollo 2 camera security system	\$3,696		
247 2 camera security system	\$1,440		
Price for single replacement camera	\$ 278		
Other Options Available			
Altro Transflor slip resistant vinyl flooring E350/450 and Chevy 3500/4500 = (\$235); F450/550 and Freightliner = (\$365)	See Item	2	470
Driver Safety Partition	\$ 145		
Bentec Powder-Coated handrails and stanchions (yellow)	\$132		
Exterior remote controlled mirrors E350/450 and Chevy 3500/4500 = (\$205); F450/550 = (\$278)	See Item		
Romeo Rim HELP rear bumper E350/450 and Chevy 3500/4500 = (\$568); F550 and Freightliner = (\$1,170)	See Item	2	1136
HawKEye Reverse Assistance System	\$400		
PAGE THREE SUB-TOTAL			1562

ORDER FORM - PAGE FOUR

CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES

GETAWAY BUS, INC.

December 2012

Reverse camera and monitor backing system: Manufacturer Systems One	\$308		
Air purification system	\$3080		
"Mentor Ranger" in vehicle computer	\$3,916		
REI Public Address System	\$ 352		
Upgrade the standard vehicle AM/FM Radio	Standard		
Optional Seating			
Freedman Featherweight High Back standard seats (per seat)	\$ 255		
Dimensions vinyl line of coated transit bus seating fabric with antimicrobial Nanocide	\$10		
Upgrade interior side wall panels with Nanocide E350/450 and Chevy 3500/4500 = (\$924); F450/F550 and Freightliner = (\$1,540)	See Item		
USSC Evolution G2E with pedestal	\$980		
Freedman Sport Driver seat with Relaxor	\$540		
Stretcher Securement System	\$895		
Replacement Stretcher bed (only)	\$12,375		
<i>PARA-transit Flat Floor</i>	<i>750</i>	<i>2</i>	<i>1500</i>
Base 14200 GVWR Chevrolet Chassis to Low Floor model 26'	\$42,247	Not	Available
Base 14200 GVWR Chevrolet Chassis to Low Floor model 28'	\$43,047	Not	Available
PAGE FOUR SUB-TOTAL	----	----	<i>1500</i>
PAGE FOUR SUB-TOTAL (sub-total of fourth page)			<i>1500</i>
PAGE THREE SUB-TOTAL (sub-total of third page)			<i>1562</i>
PAGE TWO SUB-TOTAL (sub-total of second page)			<i>40712</i>
PAGE ONE SUB-TOTAL (sub-total of first page)			<i>119556</i>
GRAND TOTAL (sum of pages 1, 2, 3, and 4 sub-totals)			<i>163330</i>

CHOICES FORM

CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES

GETAWAY BUS, INC.

SEATING AND FLOORING CHOICES

Seating Colors: (circle one) Blue Gray Beige
Flooring Colors: (circle one) Blue Gray Beige Black
Paint Scheme: (circle one) #1 #2 #3 Other

Paint Schemes Note: If an agency requires a paint and lettering scheme that is NOT GENERALLY covered by one of those listed above, they may make separate arrangements either with the manufacturer or a local vendor to provide these services. Agencies will select colors (2) for background and stripes when orders are placed. All paint scheme pricing shall reflect white base coat.

Upholstery Information-Vinyl Colors Available:

BLUE CMI VINYL - Center insert of seat to be MEDALLION KEOPS AZUL BLUE INSERT, style VP-MEDLI-KEAZU; outside wrap and back of seat to be solid MEDALLION MORRENO TROPICAN AZUL, style VP-MEDMO-TRAZU.

BEIGE CMI VINYL - Center insert of seat to be MEDALLION KEOPS VERDE TAN INSERT, style VP-MEDLI-KEVER; outside wrap and back of seat to be solid, MEDALLION DOCCA SAND BEIGE, style VP-MEDLI-DOSNB.

GREY CMI VINYL - Center insert of seat to be MEDALLION KEOPS VERDE TAN INSERT, style VP-MEDLI-KEVER; outside wrap and back of seat to be solid, MEDALLION MORRENO TROPICAN GREY, style VP-MEDMO-TRGRY.

WHEELCHAIR LIFT CHOICE

Wheelchair Lift: (circle one) Braun Ricon Maxon

SECUREMENT RETRACTOR CHOICE

W/C Securement: (circle one) Sure-Lok Titan Q'Straint QRTMAX

EVENT DATA RECORDER CHANNEL SYSTEMS SELECTION

As detailed in Section 2.45 of the Technical Specifications, an event data recorder (EDR), Circuitlnk International "Tacholnk", (or approved equal) will be mounted on each vehicle.

The EDR will provide a continuous log of vehicle activity. Speed history, odometer, excessive RPM, heavy braking, fast acceleration, and idling exceptions will automatically be recorded by exception. In the event of an accident, all data shall be permanently captured in "tamperproof" flash memory (4MB minimum) for a minimum of (30) seconds prior to the incident and (15) seconds after the incident at a minimum interval of 25 milliseconds.

The EDR will provide an automatic trigger function with different user definable thresholds for moving and stationary conditions. A manual driver alert button will be provided to allow driver "tagging" of either an accident or vehicle fault condition shall be located behind upper bulkhead and must be accessible through a latching door.

All software for user configuration, data logging, and downloading and report generation will be included. All software will be Windows-based. Trip data will be stored in Microsoft Access database. All data will be the property of Florida DOT and will be immediately available to Florida DOT. There will be no additional charges, for hardware and/or software services or annual fees will be incurred by Florida DOT or any operator.

Additional digital input channels will be provided to allow for status monitoring of a maximum of eight (8) vehicle sub-systems. Standard systems that will be monitored shall be: brakes, lights, signals, flashers, driver's seat belt, wheelchair lift, engine temperature and front door. Each agency may substitute any of the standard systems detailed above with any of the following optional systems: oil pressure, low air pressure, low voltage, or emergency exit door. The limit of the total systems to be monitored is eight (8).

Below, please indicate the eight (8) vehicle sub-systems to be monitored on this vehicle. If no selection made, the standard systems will be programmed. For each of the optional systems you select, you must not include one of the standard system selections. A limit of eight (8) total systems per bus can be monitored.

Select Eight Systems To Be Monitored (Maximum of Eight (8))			
STANDARD SYSTEMS		OPTIONAL SYSTEMS	
X	1. Brakes	X	9. Oil Pressure
	2. Lights		10. Low Air Pressure
	3. Signals	X	11. Low Voltage
	4. Flashers	X	12. Emergency Door Exit
X	5. Driver's Seat Belt		
X	6. Wheelchair Lift		
X	7. Engine Temperature		
X	8. Front Door		

SET TO F.D.O.T. DEFAULTS

2 Fixed route
2 Para Transit

ORDER FORM - PAGE ONE

CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES

GETAWAY BUS, INC.

AGENCY NAME: Good Wheels, Inc

DATE: 12-13-12

PURCHASE ORDER NUMBER: _____

CONTACT PERSON: Gordon Deadmond (239) 768-2900 x229
(Name, Telephone Number and Email Address)

December 2012

Item	Unit Cost	Quantity	Total Cost
Base Vehicle Type			
Ford 11500 GVWR 21' 5.4 Gas	\$56,298		
Ford 11500 GVWR 21' 6.8 V10 Gas	\$56,878		
Chevrolet SPT 12300 GVWR 21' 6.0 Gas	\$58,023		
22' Option add	\$300		
Chevrolet TTN 12300 GVWR 22' 6.0 Gas	\$58,321		
23' Option add	\$425		
Ford 12500 GVWR 22' 5.4 Gas	\$57,702		
23' Option add	\$525		
Chevrolet 14200 GVWR 22' 6.0 Gas	\$59,778		
23' Option add	\$425		
24' Option add	\$850		
Ford 14500 GVWR 22' 6.8 V10 Gas	\$59,232		
23' Option add	\$525		
24' Option add	\$1,050		
Ford 16500 GVWR 25' 6.8 V10 Gas	\$72,380		
26' Option add	\$150		
27' Option add	\$5,517		
Ford 18000 GVWR 25' 6.8 V10 Gas	\$73,338		
26' Option add	\$150		
27' Option add	\$5,517		
28' Option add	\$5,667		
29' Option add	\$5,817		
Ford 19500 GVWR 25' 6.8 V10 Gas	\$74,845		
26' Option add	\$150		
27' Option add	\$5,517		
28' Option add	\$5,667		
29' Option add	\$5,817		
Freightliner 26000 GVWR .-30' 6.7 ISB Diesel	\$115,861		
31' Option add	\$250		
32' Option add	\$500		
33' Option add	\$750		
34' Option add	\$2,035		
35' Option add	\$2,285		
36' Option add	\$2,535		
37' Option add	\$2,785		
38' Option add	\$3,035		
40' Option add	\$3,285		
PAGE ONE SUB-TOTAL			231,712

ORDER FORM - PAGE TWO

CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES

GETAWAY BUS, INC.

December 2012

Item	Unit Cost	Qty	Total Cost
Paint Scheme Choices			
Scheme #1 11,500 to 14,500 = (\$700); 16,500 to 26,000 = (\$800)	See Item	2	1600
Scheme #2 11,500 to 14,500 = (\$465); 16,500 to 26,000 = (\$565)	See Item		
Scheme #3 11,500 to 14,500 = (\$400); 16,500 to 26,000 = (\$500)	See Item		
Base Seating (Freedman)			
Standard Seat (per person)	\$225	40	9,000
Foldaway Seat (per person)	\$384	8	3,072
Children's Seat (per person)	\$450		
Securement Systems			
Q'Straint QRTMAX securement (per position)	\$510	4	2,040
Sure-Lok Titan securement (per position)	\$575		
Seat belt extensions (2-sets standard)	\$18	2	36
Side Wheelchair Lift Choices			
Braun Model NCL919IB-2 (or latest) Century	\$3,455		
Braun Millennium	\$3,655		
Braun 1000 lb	\$3,755		
Maxon Model WL 6A3353 (or latest)	\$3,455		
Ricon Model S5510 (or latest)	\$3,455		
Ricon 1000 lb	\$3,730	2	7,460
Rear Wheelchair Lift Choices			
Ricon Klear-View lift (prior approval from FDOT required)	\$3,455		
Braun model NVL917IB lift (prior approval from FDOT required)	\$3,455		
Optional Engines			
Diesel engine meeting current EPA requirements			
12300, 14200 Chevy diesel option 6.6 Duramax	\$11,360		
F450-550 Ford diesel option 6.7 PS Diesel	\$5,966		
Compressed Natural Gas (CNG) Engine meeting current EPA requirements	\$25,500		
Size: Make: Manufacturer: GAS			
Aluminum wheels (Excluding Chevrolet) E350/450 = (\$1,540); (F450/550=\$1,936); Freightliner = (\$2,024)	See Item		
Stainless steel wheel liners / inserts, front and rear wheels E350/450 and Chevy 3500/4500 = (\$132); (F450/550=\$176); Freightliner = (\$352)	See Item		
PAGE TWO SUB-TOTAL			21,168

ORDER FORM - PAGE THREE

CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES

GETAWAY BUS, INC.

December 2012

Item	Unit Cost	Qty	Total Cost
Fire Suppression			
Amerex Small Vehicle System automatic fire suppression system: 14,500 and lower = (Add \$494), 16,500-19,500 = (Add \$230), 26,000 = (Add \$98)	See Item	2	196
Kidde Automatic Fire Detection and Suppression System: 14,500 and lower = (Deduct \$22), 16,500-19,500 = (Add \$264), 26,000 = (Add \$418)	See Item		
Route/Head Signs			
Transign manually operated roller curtain type sign	\$900	2	1800
TwinVision "Elyse" software electronic destination system	\$4,900		
TwinVision "Mobi-Lite" electronic destination sign	\$2,700		
Transign "Vista Star" electronic destination sign	\$1,850		
Transign LLC 2-digit Block / Run Number box unit	\$ 285		
Transign LLC3-digit Block / Run Number box unit	\$ 300		
Transign LLC passenger "STOP REQUESTED" sign	\$175	2	350
Camera Systems			
SEON 2 camera security system	\$ 1,725		
REI 2 camera security system	\$ 1,310		
Gatekeeper 2 camera security system	\$1595		
AngelTrax 2 camera security system	\$1965		
Apollo 2 camera security system	\$3,696		
247 2 camera security system	\$1,440		
Price for single replacement camera	\$ 278		
Other Options Available			
Altro Transflor slip resistant vinyl flooring E350/450 and Chevy 3500/4500 = (\$955); F450/550 and Freightliner = (\$365)	See Item	2	730
Driver Safety Partition	\$ 145	2	290
Bentec Powder-Coated handrails and stanchions (yellow)	\$132	2	264
Exterior remote controlled mirrors E350/450 and Chevy 3500/4500 = (\$205); F450/550 = (\$278)	See Item		
Romeo Rim HELP rear bumper E350/450 and Chevy 3500/4500 = (\$568); F550 and Freightliner = (\$1,170)	See Item	2	2340
HawKEye Reverse Assistance System	\$400		
PAGE THREE SUB-TOTAL	----	---	5706

ORDER FORM - PAGE FOUR

CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES

GETAWAY BUS, INC.

December 2012

Reverse camera and monitor backing system: <i>Manufacturer</i> Systems One	\$308	2	616
Air purification system	\$3080		
"Mentor Ranger" in vehicle computer	\$3,916		
REI Public Address System	\$ 352		
Upgrade the standard vehicle AM/FM Radio	Standard		
Optional Seating			
Freedman Featherweight High Back standard seats (per seat)	\$ 255		
Dimensions vinyl line of coated transit bus seating fabric with antimicrobial Nanocide	\$10		
Upgrade interior side wall panels with Nanocide E350/450 and Chevy 3500/4500 = (\$924); F450/F550 and Freightliner = (\$1,540)	See Item		
USSC Evolution G2E with pedestal	\$980		
Freedman Sport Driver seat with Relaxor	\$540		
Stretcher Securement System	\$895		
Replacement Stretcher bed (only)	\$12,375		
Low Floor Option			
Base 44200 GVWR Chevrolet Chassis to Low Floor model 26	\$42,247	Not	Available
Base 44200 GVWR Chevrolet Chassis to Low Floor model 28	\$43,047	Not	Available
PAGE FOUR SUB-TOTAL			

PAGE FOUR SUB-TOTAL (sub-total of fourth page)			616
PAGE THREE SUB-TOTAL (sub-total of third page)			5706
PAGE TWO SUB-TOTAL (sub-total of second page)			21168
PAGE ONE SUB-TOTAL (sub-total of first page)			231712
GRAND TOTAL (sum of pages 1, 2, 3, and 4 sub-totals)			258747

CHOICES FORM

CONTRACT #TRIPS-11-CA-GB

GLAVAL CUTAWAY TRANSIT VEHICLES

GETAWAY BUS, INC.

SEATING AND FLOORING CHOICES

Seating Colors: (circle one) Blue Gray Beige
Flooring Colors: (circle one) Blue Gray Beige Black
Paint Scheme: (circle one) #1 #2 #3 Other

Paint Schemes Note: If an agency requires a paint and lettering scheme that is NOT GENERALLY covered by one of those listed above, they may make separate arrangements either with the manufacturer or a local vendor to provide these services. Agencies will select colors (2) for background and stripes when orders are placed. All paint scheme pricing shall reflect white base coat.

Upholstery Information-Vinyl Colors Available:

BLUE CMI VINYL - Center insert of seat to be MEDALLION KEOPS AZUL BLUE INSERT, style VP-MEDLI-KEAZU; outside wrap and back of seat to be solid MEDALLION MORRENO TROPICAN AZUL, style VP-MEDMO-TRAZU.

BEIGE CMI VINYL - Center insert of seat to be MEDALLION KEOPS VERDE TAN INSERT, style VP-MEDLI-KEVER; outside wrap and back of seat to be solid, MEDALLION DOCCA SAND BEIGE, style VP-MEDLI-DOSNB.

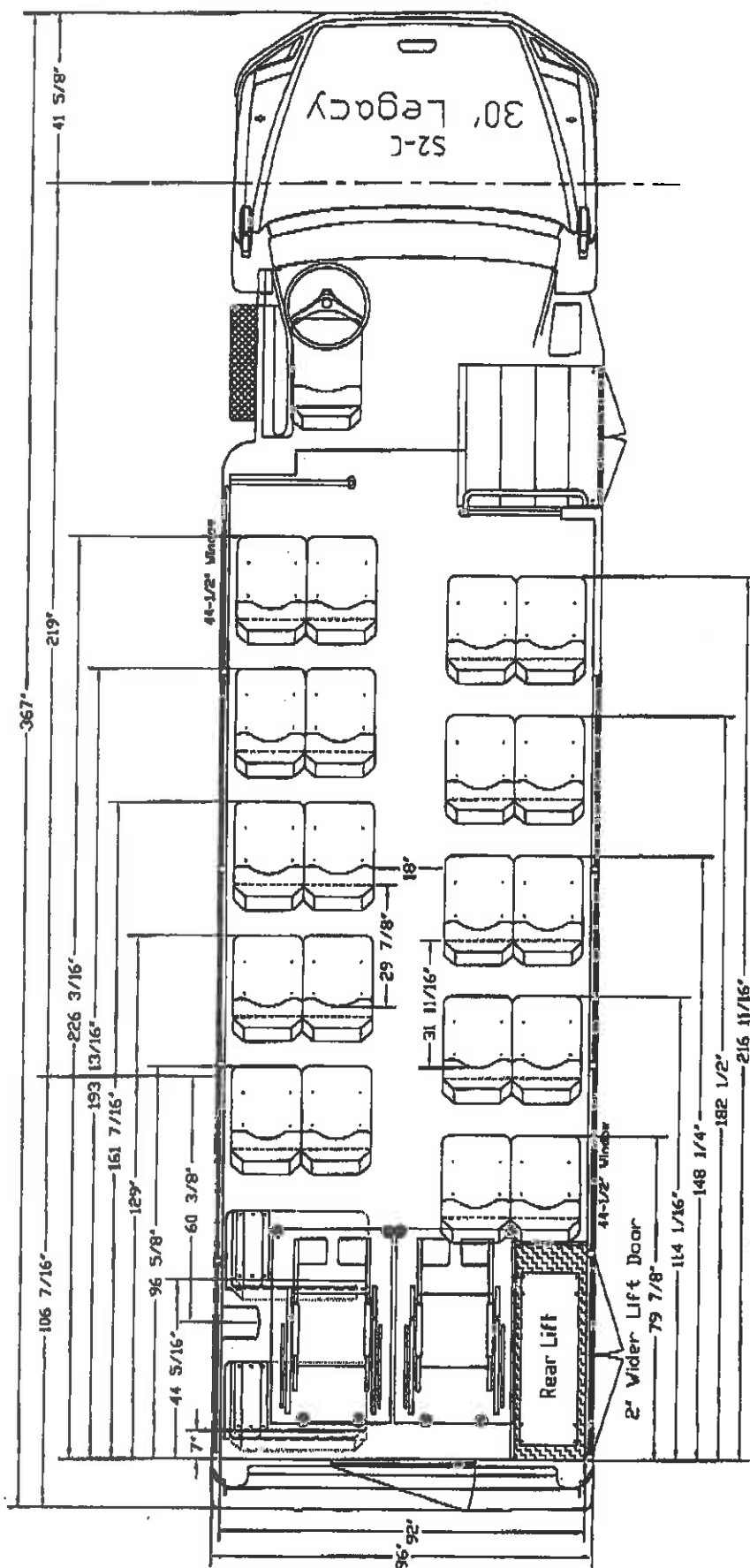
GREY CMI VINYL - Center insert of seat to be MEDALLION KEOPS VERDE TAN INSERT, style VP-MEDLI-KEVER; outside wrap and back of seat to be solid, MEDALLION MORRENO TROPICAN GREY, style VP-MEDMO-TRGRY.

WHEELCHAIR LIFT CHOICE

Wheelchair Lift: (circle one) Braun Ricon Maxon

SECUREMENT RETRACTOR CHOICE

W/C Securement: (circle one) Sure-Lok Titan Q'Straint QRTMAX



Drawn by:	Options: Rear Door	Seatings:
Life	W/C Lift	Style:
Scale	Rear 2	Mid-Hi Back
	W/C Pos 2	5-Place
	Ent Door 30"	ORL Single Amenity
	Hand-Flip 2	0 10 0
	28' Legacy	Wheat Base
	DIN #	199"
	L30RLWL20W01	



Dealer Approval:

THE DRAWING AND INFORMATION DEPICTED THEREON ARE THE PROPERTY OF GLAYAL B.U.S. THE USE, REPLICATION OR TRANSMISSION WITHOUT PRIOR WRITTEN CONSENT OF GLAYAL B.U.S. IS PROHIBITED. ALL DIMENSIONS CONTAINED ON THIS DOCUMENT ARE SUBJECT TO ENGINEERING/ MANUFACTURING TOLERANCES

EXHIBIT E

FLOOR PLAN LAYOUTS

Most agencies already have an idea on the type and number of seats and wheelchair positions needed to meet their floor plan requirements. A wide variety of alternative floor plans are available.

Agencies should work closely with Getaway Bus, Inc. to develop and finalize their passenger seating floor layout plans. Based upon this consultation, Getaway Bus, Inc. will develop a proposed floor plan based on the Agency's needs and fax a copy of the plan to the Agency for verification and approval.

EXHIBIT A

Current System Description

Overview of Organization: Good Wheels, Inc. is a not-for-profit transportation services coordinator and provider for Southwest Florida. Good Wheels, Inc. was founded in June of 1990 and is currently the Community Transportation Coordinator and the major transportation provider for the Transportation Disadvantaged in Lee, Hendry and Glades County. Good Wheels is also currently serving as the Medicaid Non-Emergency provider in those counties. As a coordinator and system manager, our focus is to utilize both organizational vehicles and private-for-profit operators.

Our Mission: To coordinate and provide cost effective, compassionate, and reliable transportation to the disadvantaged, disabled, those working to gain economic self-sufficiency, and the general public.

Our Vision: Continue to grow while remaining to be the most outstanding coordinator and provider of transportation services to the disadvantaged, disabled, and the general public exceeding customer expectations while improving their quality of life.

Organizational Structure: Good Wheels is competently managed under the professional leadership of President and CEO, Gary Bryant. A Board of Directors, consisting of nine members, oversees the office of the President and the organization as a whole. Good Wheels is organized into four departments: Operations, Maintenance, Finance, and Administration. Operations oversee the reservations and scheduling staff, as well as the drivers. Maintenance oversees both vehicle and facilities maintenance. Finance is in charge of billing, receiving and accounts payable. Administration is responsible for human resources, contracts, grants, and complaints, as well as many other administrative tasks.

Employee Information: The agency currently has a diverse group of 78 employees in its service. Our diversity of staff allows us to accommodate the needs of all individuals in the community, especially those for which English is a second language. Mandatory drug screening and background checks are required of all vehicle operators, in compliance with State and Federal law.

Description of Ridership: Good Wheels provides trips to the Transportation Disadvantaged and Non-Emergency Medicaid passengers. In addition, Good Wheels offers services to various senior citizen programs, congregate meal sites, shopping facilities and day care organizations. In addition to the elderly, other groups served are those with mental disabilities, including those with Alzheimer's and other forms of dementia, those who are economically disadvantaged, those who are developmentally disabled, and those who are physically disabled or disadvantaged. Additionally, Good Wheels also operates as a public entity, meaning the general public can access the system as well as sponsored passengers, a fixed route service between Clewiston and Belle Glades, and Good Wheels manages a portion of operations as a private pay business endeavor. The management team and operational staff also participate in Emergency Management Programs in Lee, Hendry and Glades County.

Description of Vehicle Capability: All Good Wheels vehicles are equipped to transport persons with disabilities. Vehicles can transport persons in wheelchairs, persons who use assistive walking devices, and those who are able bodied. Additionally, one vehicle can transport persons in stretchers, and those with other specialized medical needs. Our drivers are trained to operate the vehicles and assist the passengers with door to door service.

Description of Routes: Good Wheels vehicles' hours of operation are from 5:00 a.m. to 8:00 p.m., Monday through Friday, with daytime hours on Saturday. On average Good Wheels operates over 40 routes daily, 12 in Hendry and Glades County (all rural routes) and approximately 38 in Lee (a mixture of rural and urban routes). Routes are not fixed, with the exception of the Clew-Belle Shuttle, and often change from day to day in order to provide door to door service to over 500 passengers each day.

Need: Good Wheels utilizes and maintains a large fleet of vehicles. Each vehicle is used to its maximum capacity for the life of the vehicle. Generally, Good Wheels keeps vehicles on the road for a life span of six years. We utilize regularly scheduled preventative maintenance and service, as well as daily vehicle inspections. Each year, a number of vehicles are retired and replaced with a comparable new vehicle. By following a vehicle retirement program, Good Wheels can ensure that all vehicles are in top condition for the safety and security of our passengers.

EXHIBIT A - Not to exceed two pages Current System Description

Applicants must submit Exhibit A as part of their application. Exhibit A should provide a short description of who the applicant is and what they do. At a minimum, the following information should be included in the narrative:

- An overview of the organization including its mission, organizational structure, type of operation, number of employees, etc.
- A description of ridership, routes, etc.
- Exhibit A-1 (below)

If the applicant is a Community Transportation Coordinator (CTC), relevant pages of a Transportation Disadvantaged Service Plan (TDSP) and Annual Operating Report (AOR) containing the above information may be provided. If the applicant received a Section 5310 award last year, Exhibit A from last year's application may be referenced by application date in the new application along with any necessary changes in the narrative.

Evaluators will rely heavily on an applicant's narrative in determining the amount of funds/vehicles/equipment awarded.

GRANT WRITING TIP: Refer to the Evaluation Criteria in the General Program Information Section of this manual. An applicant's narrative should cover the points that will be evaluated.

EXHIBIT A-1 -- FACT SHEET

	CURRENTLY	IF GRANT IS AWARDED (Estimates are acceptable.)
1. Number of one-way trips provided to elderly and persons with disabilities (E&D) PER YEAR	132,381	132,381
2. Number of individual E&D served (unduplicated) PER YEAR	2,813*	2,813*
3. Percentage of E&D needing wheelchair positions AVERAGE	35%	35%
4. Number of vehicles used to provide service AVERAGE	53	53
5. Number of ambulatory seats AVG.	532	532
6. Number of wheelchair positions AVERAGE	85	85
7. Vehicle miles traveled PER YEAR	1,915,125	1,915,125
8. Avg. vehicle miles PER DAY	6,138	6,138
9. Normal number of days in operation PER WEEK	6	6
10. Normal hours of vehicle operation PER DAY	4:00 am – 8:00 pm	4:00 – 8:00 pm
11. Trip length AVERAGE	8	8

* This number represents total unduplicated passengers.

EXHIBIT B

Proposed Project Description

Applicants must submit Exhibit B as part of their application. The project description should be thorough because evaluators will rely heavily on the narrative in determining a grant award. The project description should not repeat the system description shown in Exhibit A. Exhibit B should include, but not be limited to:

1. Is the project to continue the existing level of services, to expand present service, or to provide new service? How will a grant award be used?

The vehicle project is to continue the present hours of service provided and to significantly expand passenger capacity for the Clew-Belle Shuttle. If awarded, this grant will provide four (4) new vehicles to replace four (4) aging vehicles. Aging vehicles must be replaced in order to maintain the current level of service. The need to expand passenger capacity for the fixed route Clew-Belle shuttle between the cities of Clewiston and Belle Glade is necessary because passenger load is exceeding seating capacity of current vehicles and a significant number of passengers are standing in the aisles of current vehicles. This is a safety issue for passengers and drivers of this fixed route system.

2. If a grant award will be used to maintain services as described in Exhibit A, specifically explain how it will be used in the context of total service.

Replacement vehicles are badly needed for use in Lee, Hendry and Glades County. As CTC, Good Wheels, Inc. is the major provider of transportation in these three counties. These vehicles would be used to continue to provide transportation services for the general public through our Dial-A-Ride Program to access work, school, shopping, and medical appointments. Some of our older year model vehicles are in desperate need of replacement.

The Clew-Belle shuttle needs a seating capacity expansion because this fixed route provides service between the cities of Clewiston and Belle Glade providing access to job training, work locations, and educational opportunities in the region is overloaded and many passengers are standing in the aisles. This is a safety hazard for those passengers and we are requesting larger vehicles so that all passengers can be seated.

3. If a grant award will be used to expand services or to provide new service, discuss how this will be done: More hours? Larger geographic area? Shorter head ways? More trips?

This grant is to maintain our current hours of service and expand seating capacity and therefore serve more passengers in our fixed route bus routes.

4. Will a grant award be used to replace existing equipment or purchase additional vehicles/equipment? Provide details.

This grant will be used to replace existing four aging vehicles. The enclosed current vehicle inventory identifies those vehicles to be replaced.

5. Identify vehicles/equipment being replaced and list them on the “**Current Vehicle and Transportation Equipment inventory**” form, provided elsewhere in this manual.

Vehicles being replaced are vehicles # 420, 422, 424, and 426 listed on page one of the current vehicle and transportation equipment inventory (Form C-1).

6. Describe how vehicles will be maintained without interruptions in service (who, what, where, and when).

Vehicles will be maintained by the Good Wheels Inc. Maintenance Department. Our preventative maintenance program consists of regularly scheduled maintenance checks and services conducted every 5,000 miles, and daily vehicle inspections conducted before, during, and after daily operations. Our maintenance facility is located at 10075 Bavaria Road, S.E., Fort Myers, Florida 33913.

7. If vehicles and/or equipment is proposed to be used by a lessee or private operator under contract to the applicant, identify the proposed lessee/operator.

Not applicable.

a. Include an equitable plan for distribution of vehicles/equipment to lessees and/or private operators.

Not applicable.

8. Each applicant shall indicate whether they are a government authority or a private non-profit agency, provide a brief description of the project which includes the counties served, whether the applicant employees are represented by a union and if so represented the name and local number of the union.

Good Wheels, Inc. is a private non-profit agency. The project is to purchase replacement vehicles, which are badly needed for use in Lee, Hendry and Glades County. As CTC, Good Wheels, Inc. is the major provider of transportation in all three counties. These vehicles would be used to continue to provide transportation services for the general public in rural areas through our Dial-A-Ride service in all three counties. Good Wheels is not minority owned.

Appendix D - Coordination



July 10, 2008

RECEIVED

BY: SB

Charlie Crist
Governor

Mr. Gary Bryant
Good Wheels, Inc.
10075 Bavaria Road, SE
Ft. Myers, FL 33913

JR Harding Ed.D.
Chairperson

Lawrence Forman
Vice Chairperson

Ms. Deborah Kooi
Southwest Florida Regional Planning Council
1926 Victoria Avenue
Ft. Myers, FL 33901

Lisa M. Bacot
Executive Director

Dear Mr. Bryant and Ms. Kooi:

RE: Lee County Community Transportation Coordinator Designation
Memorandum of Agreement TD 0812

Congratulations! At the June 20, 2008, Commission for the Transportation Disadvantaged meeting, the Commission approved Good Wheels, Inc., to serve as the Community Transportation Coordinator for Lee County. This designation is effective July 1, 2008 through June 30, 2013. Enclosed is a Memorandum of Agreement. Please have this signed and returned to our office as soon as possible.

The Commission for the Transportation Disadvantaged appreciates your continued support and participation in the coordinated transportation system of Lee County. If you have any questions or need any additional information, please contact Sheri Powers at 850-410-5710 or sheri.powers@dot.state.fl.us.

Sincerely,

Lisa Bacot
Executive Director

LB/ks

Enclosures: Memorandum of Agreement

Good Wheels

Transportation for the Disabled and Disadvantaged

10075 Bavaria Road, S. E. • Fort Myers, Florida 33913

December 31, 2013

Gary Bryant
President/CEO

Board of Directors

Jonl Logan
Chairman of the Board

Glee Duff
Vice Chairman

Gen. James L. Dozier
Secretary

Fred Atkins
Treasurer

Rosalie Berlin

Janet Getchel

Alan Katzman
Emeritus

Viva Robinson

Steve Shimp

Lucinda Tevlin

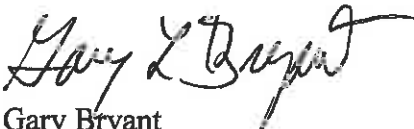
John A. Noland
Attorney at Law
Henderson, Franklin, Starnes and Holt, PA
P.O. Box 280
Fort Myers, FL 33902-0280

Dear Mr. Noland,

We are currently preparing our Florida Dept. of Transportation grant requests and, as in the past, a FTA Certifications and Assurances Signature Page requiring your signature is needed to complete the application. I am including three forms for your original signatures, one for each section (5310, 5310 operating and 5311.)

If you have any questions, please call Debi Stephens at 768-7187. We have a deadline for submittal of January 11, 2013, so your prompt attention to this matter will be greatly appreciated.

Sincerely yours,



Gary Bryant
President/CEO

Enclosures



Partner Agency



Debra Stephens

From: Davis, Julia [Julia.Davis@dot.state.fl.us]
Sent: Tuesday, December 11, 2012 10:26 AM
To: Brandy Otero; Brian Jaruszewski; Brian Raimondo; Carmen Monroy; Carmen Mosley; Cathy Hatch; Cynthia Zambella; Debra Stephens; Don Scott; Doug Fowler; Bart, Ed; Fred McKenna; Gary Bryant; Glama Carter; Janet Papinaw; Janna Cox; Jason Swierk; Jean Christensen; Jill Brown; Jim Van Pelt; Joe Galli; Joseph Hosick; Kathryn Sag; Lisa Harris; Marcia Staszko; Mary Blevens; Michael Fluker; Michael Griffin; Michael Hand; Mildred McMillon; Nichole Gwinnett; Pam Cain; Pamela Barr; Paul Hughes; Paul Simmons; Peggy Waters; Priscilla Hardaway; Ray Cullers; Rhonda Beckman; Richard Kolar; Richard Weingarten; Robert Frick; Rodney Beggs; Sarah Perch; Shannon Maitland; Sherry Sikes Carver; Susie Doran; Thomas Presley; Tim Banks; Victoria Carpenter; Walt Smith; Wayne Gaither; yousi cardeso; Ashley Canesse; TrinityScott@colliergov.net; Marcia Staszko; Sherry Carver
Cc: Shine, Richard; Parham, Jan; Peronto, Michelle S; Beacham, Terry; Stutts, Elizabeth; Ausman, Jon M
Subject: Guidance on the Fiscal Year 2013 Annual List of Certifications and Assurances for the Federal Transit Administration (FTA) grants
importance: High

Good Morning,

Several grant applicants have contacted the Florida Department of Transportation Modal Development office/Public Transit Office to ask what to do about the Federal Certifications and Assurances for the fiscal year 2013 Federal Transit Administration (FTA) grant application packets. I am writing to you today about this topic.

1. The Fiscal Year 2013 Annual List of Certifications and Assurances for the Federal Transit Administration (FTA) grants, is not available yet.
2. We do not know when these will become available.
3. While we are waiting for them to become available, continue building your grant application. (They are still due January 11, 2013 to Michelle Peronto in our Bartow office.) You may use this page as a placeholder for your grant applications, or you may just put the following information on a piece of paper in your grant application(s): *"The Fiscal Year 2013 Annual List of Certifications and Assurances for the Federal Transit Administration (FTA) grants, is not available yet. It will be supplied when it becomes available."*
4. Please, do not use any lists from previous years.
5. The hyperlink where you can go look for the Fiscal Year 2013 Annual List of Certifications and Assurances for the Federal Transit Administration (FTA) grants, is posted here:

http://search.google.dot.gov/FTA/FTASearchProcess.asp?q=cache:ac5WlIjEKfHoJ:www.fta.dot.gov/grants/12825_93.html+certifications+and+assurances&site=FTA_Pages&client=FTA_Pages&proxystylesheet=FTA_Pages&output=xml no dt d&ie=UTF-8&access=p&oe=ISO-8859-1

After you click on the link, you will arrive at a very long outline. Scroll all the way down and you will see the list of "Annual List of Certifications and Assurances for the Federal Transit Administration (FTA) grants." Eventually, the Year 2013 list will be posted there.

This is a screenshot of the place at the above website, where the annual lists of Federal Certifications and Assurances are located:

[Advanced Search](#)
[Home Page](#) >> [Grants](#) >> [Applying for Grants](#) >> [Existing Grantees](#)

Certifications & Assurances

- [Fiscal Year 2012 Annual List of Certifications and Assurances for Federal Transit Administration Grants and Cooperative Agreements](#)
- [Fiscal Year 2011 Annual List of Certifications and Assurances for Federal Transit Administration Grants and Cooperative Agreements](#)
- [Fiscal Year 2010 Annual List of Certifications and Assurances for Federal Transit Administration Grants and Cooperative Agreements](#)
- [Fiscal Year 2006 Annual List of Certifications and Assurances for Federal Transit Administration Grants and Cooperative Agreements](#)

If you have additional questions about the grant applications, please continue to contact us.
Sincerely,

Julia

Julia B. Davis, AICP, Transit Projects Coordinator
Florida Department of Transportation, District One
Modal Development Office/Public Transit
Fort Myers Operations Center- Mail station 1-93.
2981 Northeast Pine Island Road
Cape Coral, Florida 33909
Phone, (239) 656-7800. Fax, (239) 656-7737
julia.davis@dot.state.fl.us

EXHIBIT H

APPLICANT CERTIFICATION AND ASSURANCE TO FDOT

To be completed and signed by an individual authorized by the governing board of the applicant agency and submitted with the grant application.

The President and CEO of Good Wheels, Inc., Gary L. Bryant, certifies and assures to the Florida Department of Transportation in regard to its Application for Assistance under U.S.C. Section 5310 dated December 31, 2012.

- 1) It shall adhere to all Certifications and Assurances made to the federal government in its Application.
- 2) It shall comply with Section 341.051 Florida Statutes and Chapter 14-73 Florida Administrative Code.
- 3) It has the fiscal and managerial capability and legal authority to file the application.
- 4) Local matching funds will be available to purchase vehicles/equipment at the time an order is placed.
- 5) It will carry adequate insurance to maintain, repair, or replace project vehicles/equipment in the event of loss or damage due to an accident or casualty.
- 6) It will maintain project vehicles/equipment in good working order for the useful life of the vehicles/equipment.
- 7) It will return project vehicles/equipment to the Department if, for any reason, they are no longer needed or used for the purpose intended.
- 8) It recognizes the Department's authority to remove vehicles/equipment from its premises, at no cost to the Department, if the Department determines the vehicles/equipment are not used for the purpose intended, improperly maintained, uninsured, or operated unsafely.
- 9) It will not enter into any lease of project vehicles/equipment or contract for transportation services with any third party without prior written approval of the Department.
- 10) It will notify the Department within 24 hours of any accident or casualty involving project vehicles/equipment, and submit related reports as required by the Department.
- 11) It will submit an annual financial audit report to the Department, if required by the Department.

Date: December 31, 2012

Signature: 

Gary L. Bryant, President and CEO
Typed name and title

Good Wheels

Transportation for the Disabled and Disadvantaged

10075 Bavaria Road, S. E. • Fort Myers, Florida 33913

Gary Bryant
President/CEO

Board of Directors

Joni Logan
Chairman of the Board

Glee Duff
Vice Chairman

Gen. James L. Dozier
Secretary

Fred Atkins
Treasurer

Rosalie Berlin

Janet Getchel

Alan Katzman
Emeritus

Viva Robinson

Steve Shimp

Lucinda Tevlin

December 31, 2013

Nicole Gwinnett
Southwest Florida Regional Planning Council
1926 Victoria Ave.
Fort Myers, FL 33901

Dear Ms. Gwinnett,

Enclosed is one copy of Good Wheels application for the 2013 U.S.C. Section 5310 Grant through the Florida Department of Transportation. We are requesting that you provide a letter of approval of the application to the appropriate FDOT District Office.

Please contact me at 768-6184, or gbryant1@aol.com if you have any questions regarding this request.

Sincerely yours,



Gary Bryant
President/CEO
Good Wheels, Inc.

Enclosure



Partner Agency



Main Phone 239.768.2900 Dispatch 239.768.6185 Fax 239.768.6187 Glades & Hendry 800-741-1570

Don't forget to donate \$1.00 to the Transportation Disadvantaged Trust Fund the next time you renew your car tag!

EXHIBIT K

Ask your CTC for this information

Coordinated Public Transit-Human Services Transportation Plan

To be completed and signed by an individual authorized by the governing board of the applicant agency and submitted with the grant application.

The Good Wheels, Inc certifies and assures to the Florida Department of Transportation in regard to its Application for Assistance under U.S.C. Section 5311 dated Jan 11, 2013:

1) This grant request is derived from a coordinated plan compliant with Federal Transit Administration Circular FTA C 9040.1F.

2) The name of this coordinated plan is provided below.

Transportation Disadvantaged Service Plan - A 5 yr Plan for the Lee County Service Area.

3) The agency that adopted this coordinated plan is provided below.

Lee County Metropolitan Planning Organization, Lee County Local Coordinating Board for the Transportation Disadvantaged and Good Wheels, Inc.

4) The date the coordinated plan was adopted is provided below.

March 9, 2012

5) The page number of the coordinated plan that this application supports.

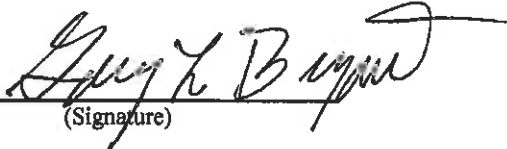
pages 24 and 25

Gary L. Bryant

27 Dec 12

MEMORANDUM (Cash Match and Leasing)

Date: 12-31-12

From: Gary L. Bryant, President/CEO 
(Typed name and title) (Signature)
Good Wheels, Inc.
(Typed or printed agency name)

To: **Florida Department of Transportation, District One
Modal Development Office / Public Transit**

Subject: **YEAR 2012 GRANT APPLICATION TO THE
FEDERAL TRANSIT ADMINISTRATION,
ELDERLY AND PERSONS WITH DISABILITIES PROGRAM,
49 UNITED STATES CODE SECTION 5310**

1. Local Cash Match

Has the Good Wheels, Inc., as applicant to the Federal Transit
(Name of applicant agency)

Administration Section 5310 Program, borrowed, or will the Applicant borrow, funds
to use as cash match?

Yes

No

2. Leasing

Will the Good Wheels, Inc., as applicant to the Federal Transit
(Name of applicant agency)

Administration Section 5310 Program, lease the proposed vehicle(s) (or any other
equipment that may be awarded to the Applicant) to a third-party? Yes No

If yes, specify to whom:

LCB BYLAWS

RECOMMENDED ACTION: Review and approve Bylaws

Last year the current Bylaws were never signed by the previous LCB Chairman upon the LCB adopting them in September. Staff is bringing the Bylaws back through the committee prior to the current Chairman signing them. Staff has no changes to the current Bylaws.



**LEE COUNTY
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD
BYLAWS**

Adopted September 14, 2012

PO Box 150045
Cape Coral, FL 33915
239-244-2220 x 1002
www.leempo.com

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ARTICLE I: PREAMBLE

The following sets forth the By-Laws which shall serve to guide the coordination of transportation services provided to the transportation disadvantaged through the Lee County Transportation Disadvantaged Local Coordinating Board program. The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes (F.S.), Rule 41-2, Florida Administrative Code (FAC), and subsequent laws setting forth requirements for the coordination of transportation services to the transportation disadvantaged.

ARTICLE II: NAME AND PURPOSE

Name

The name of the Coordinating Board shall be the LEE COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD, hereinafter referred to as the Board or LCB.

Purpose

The primary purpose of the Board is to assist the Lee County Metropolitan Planning Organization (MPO) in identifying local service needs and providing information, advice and direction to the Community Transportation Coordinator, hereinafter "Coordinator", on the coordination of services to be provided to the transportation disadvantaged pursuant to Chapter 427.0157, F.S. and Rule 41-2, FAC. In general, the Local Coordinating Board is considered an advisory body.

ARTICLE III: ADMINISTRATION OF THE LOCAL COORDINATING BOARD

A. Planning Agency Responsibilities

The Metropolitan Planning Organization (MPO) or Designated Official Planning Agency (DOPA), also uniformly referred to as the Planning Agency, shall provide the Local Coordinating Board with sufficient staff support and resources to enable the Local Coordinating Board to fulfill its responsibilities as set forth in Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, Commission policies and the Program Manual for Transportation Disadvantaged Planning Related Services as revised on May 23, 2011. This responsibility includes providing sufficient staff to manage and oversee the responsibilities of the Local Coordinating Board. This includes, but is not limited to, assistance in the scheduling of meetings; training board members; evaluating cost effectiveness; reviewing the local Transportation Disadvantaged Service Plan; preparing, duplicating and distributing meeting packets; and, other necessary administrative duties as required by the Board within the limits of available resources.

B. Regular Meetings

The Board shall meet as often as necessary in order to meet its responsibilities. However, the Board shall meet at least quarterly as required by Chapter 427.0157, F.S. All meetings,

including committee meetings, shall be conducted pursuant to “Government in the Sunshine Law”. All meetings will provide opportunity for public comments on the agenda. The public may make input to the Board by filling out a “Request To Speak” form indicating their desire to address an issue and shall be heard under the appropriate agenda item.

C. Full Board Meeting Notices

Planning Agency staff shall give two (2) weeks’ notice via e-mail of the date, time, location and proposed agenda for the Local Coordinating Board meetings to Local Coordinating Board members and the appropriate Commission for the Transportation Disadvantaged Regional Project Manager, other interested parties and the news media.

Planning Agency staff shall prepare and submit the Notice of Meeting to the News-Press no later than twenty-one (21) days before the scheduled meeting which will be published in the News-Press at least fourteen (14) days before the scheduled meeting.

Planning Agency staff shall prepare and submit the Notice of Meeting for publication in the Florida Administrative Weekly four (4) weeks before the scheduled meeting and will be published at least fourteen (14) days before the scheduled meeting.

The agenda will be posted on the MPO website a minimum of eight (8) days prior to the scheduled meeting.

Agenda packets will be sent out fourteen (14) days before the scheduled meeting.

An eight (8) day notice should be given for the cancellation, rescheduling or relocation of regular meetings.

Planning Agency staff will submit notification of meeting to local jurisdictional TV stations (Cape Coral, Fort Myers and Lee County) fourteen (14) days prior to the scheduled meeting which will run through the date of the scheduled meeting.

D. Emergency Meeting Notices and Committee Meeting Notices

Planning Agency staff shall give Local Coordinating Board members and others one (1) week notice, if possible, of the date, time, location and proposed agenda for the Local Coordinating Board committee meetings and emergency meetings. Meeting materials shall be provided as early as possible.

E. Minutes

Planning Agency staff is responsible for maintaining an official set of minutes for each Local Coordinating Board meeting. The minutes shall include an attendance roster indicating what agency organization or position each member represents and reflect a summary of official actions taken by the Local Coordinating Board.

The record of official actions shall include who made and seconded the motion, as well as who voted for and against motions. Copies of the minutes shall be sent to the Regional Project Manager of the Commission for the Transportation Disadvantaged and the Chairperson of the Planning Agency.

Committee meeting minutes may be in the form of a brief summary of these points, discussions, decisions and recommendations to the full board.

F. Quorum

At all meetings of the Board, the presence of a majority of the voting members shall be necessary and sufficient to constitute a quorum for the transaction of business. In the absence of a quorum, those present may function as a “Committee of the Whole”. The Committee of the Whole may review the agenda items and make recommendations to the Board. These recommendations may be reviewed for adoption by the Board at its next meeting where there is a quorum present.

G. Voting

At all meetings of the Board at which a quorum is present, all matters shall be decided by the vote of a majority of the members of the Board present and voting.

ARTICLE IV: LOCAL COORDINATING BOARD MEMBERSHIP

A. OFFICERS

The officers of the Board shall be a Chairperson and a Vice-Chairperson.

1. CHAIRPERSON

The Planning Agency shall appoint one of its members, who is a member of the Lee County Board of County Commissioners, to serve as the official Chairperson for all Local Coordinating Board meetings. The Chairperson shall communicate the Board’s interests and desires to the MPO. The Chairperson shall preside at all meetings, and in the event of his/her absence, or at his/her direction; the Vice-Chairperson shall assume the powers and duties of the Chairperson. The Chairperson shall be appointed to serve for a two-year term (or less if the individual is no longer in office) and the Planning Agency shall replace or reappoint the Chairperson at the end of his/her term.

2. VICE-CHAIRPERSON

The Board shall hold an organizational meeting at its last regularly scheduled meeting of the year in December for the purpose of electing a Vice-Chairperson. The Vice-Chairperson shall be elected by a majority vote of a quorum of the Local Coordinating Board members present and voting at the meeting. The Vice-

Chairperson shall serve a term of one year starting with the following meeting. In the event of the Chairperson's absence, the Vice Chairperson shall assume the duties of the Chairperson and conduct the meeting. The Vice-Chairperson may serve more than one term.

B. VOTING MEMBERS

In accordance with Chapter 427.0157, F.S., all members of the Board shall be appointed by the Designated Official Planning Agency. The Designated Official Planning Agency for Lee County is the Lee County Metropolitan Planning Organization (MPO).

The following agencies or groups shall be represented on the Board as voting members:

- A member of the MPO, who is a member of the Lee County Board of County Commissioners, who has been appointed to serve as Chairperson;
- A local representative of the Florida Department of Transportation (DOT);
- A local representative of the Florida Department of Children and Families (DCF);
- A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office or Headstart Program in areas where the School District is responsible;
- In areas where they exist, a local representative of the Division of Vocational Rehabilitation Services or the Division of Blind Services, representing the Department of Education;
- A person recommended by the local Veterans Service Office, representing Veterans of the county;
- A person recognized by the Florida Association for Community Action representing the economically disadvantaged;
- A person representing the Elderly in the county;
- A person with a disability representing the disabled in the county;
- [One of Two] Citizen Advocates in the County;
- [One of two] Citizen Advocates – this must be a person who uses the transportation service(s) of the system as their primary means of transportation;
- A local representative for children at risk;

- In areas where they exist, the Chairperson or designee of the local mass transit or public transit system's board, except in cases where they are also the Community Transportation Coordinator;
- A local representative of the Florida Department of Elder Affairs.;
- An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the Community Transportation Coordinator;
- A local representative of the Florida Agency for Health Care Administration;
- A representative of the Regional Workforce Development Board established in Chapter 445, Florida Statutes;
- A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, hospitals, local health department or other home and community based services, etc.

It is the intent of the Commission for the Transportation Disadvantaged for the membership of every Local Coordinating Board to not only consist of individuals who represent the appropriate governmental agencies or groups of people as defined above, but also for the membership to represent, to the maximum degree possible, a cross section of their local community.

No employee of a Community Transportation Coordinator shall serve as voting member of the Local Coordinating Board. However, an elected official serving as Chairperson of the Coordinating Board, or other governmental employees that are not employed for the purpose of making provisions for transportation and are not directly supervised by the Community Transportation Coordinator shall not be precluded from serving as voting members of the Local Coordinating Board.

C. TECHNICAL ADVISORS –NON-VOTING MEMBERS

Upon a majority vote of a quorum of the Local Coordinating Board, technical advisors may be approved for the purpose of providing the Local Coordinating Board with technical advice as necessary.

D. ALTERNATES

3. Alternates are to be appointed in writing to the Planning Agency by an agency representative. Non-agency alternates may be appointed by the Planning Agency, if desired.

4. Each alternate may vote only in the absence of that member on a one vote-per-member basis.
5. Alternates for a Local Coordinating Board member who cannot attend a meeting must be a representative of the same interest as the primary member.

ARTICLE V: TERMS OF APPOINTMENT

Except for the Chairperson and state agency representatives, the non-agency members of the Board shall be appointed for three (3) year staggered terms with initial memberships being appointed equally for one, two and three years in order that the Local Coordinating Board is not subject to a significant turnover in membership.

No non-agency member shall serve more than two consecutive terms (six years) as a voting member. No non-agency member shall be reappointed to their second term of three (3) years until the MPO has the chance to consider other nominees. After two consecutive terms, the MPO will solicit other people for vacant positions and after 30 days termed out members can reapply if there is a vacancy. The Chairperson must be appointed or reappointed by the Planning Agency every two (2) years.

No employee of the Coordinator shall serve as a voting member of the Board. However, an elected official serving as Chairperson of the Board, or other governmental employees who are employed for the purpose of making provisions for transportation and are not directly supervised by the Coordinator may serve as voting members.

ARTICLE VI: ATTENDANCE

The Planning Agency shall review, and consider rescinding, the appointment of any member of the Local Coordinating Board who fails to attend three consecutive meetings. An updated membership attendance report shall be presented to the Lee County Local Coordinating Board at their quarterly meetings. The Local Coordinating Board shall notify the Commission for the Transportation Disadvantaged if any state agency voting member or their alternate fails to attend three consecutive meetings.

ARTICLE VII: BY-LAWS AND PARLIAMENTARY PROCEDURES

The Local Coordinating Board shall develop and adopt a set of bylaws. The bylaws shall state that the Local Coordinating Board will conduct business using parliamentary procedures according to Robert's Rules of Order, unless stated otherwise in these guidelines.

ARTICLE VIII: LOCAL COORDINATING BOARD DUTIES

The Local Coordinating Board shall:

- A. Review and make recommendations regarding the approval of the Memorandum of Agreement and Transportation Disadvantaged Service Plan in the third quarter (January-

March 2011). In order to perform this duty, the Lee County Local Coordinating Board shall review and develop recommendations concerning the Transportation Disadvantaged Service Plan. The Joint Local Coordinating Board shall ensure that the Transportation Disadvantaged Service Plan has been developed by involving all appropriate parties in the process. The final Transportation Disadvantaged Service Plan shall be approved by the Joint Local Coordinating Board by the May board meeting for submission to the Commission for the Transportation Disadvantaged no later than June 30th of each year.

- B. Review and make recommendations regarding the approval of the Memorandum of Agreement and Transportation Disadvantaged Service Plan. In order to perform this duty, the Local Coordinating Board shall review and develop recommendations concerning the Transportation Disadvantaged Service Plan. The Local Coordinating Board shall ensure that the Transportation Disadvantaged Service Plan has been developed by involving all appropriate parties in the process.
- C. Conduct an annual performance evaluation of the Community Transportation Coordinator by no later than February 20th of each year. This evaluation shall be conducted using evaluation criteria developed by the Commission for the Transportation Disadvantaged, as well as any other evaluation criteria approved by the Coordinating Board. In areas where a planning agency serves as the Community Transportation Coordinator, the planning agency shall abstain from any official actions that represent a conflict of interest, especially in the evaluation process of the Community Transportation Coordinator.
- D. The evaluation of the Community Transportation Coordinator's performance shall be both in general, and relative to specific criteria contained in the Transportation Disadvantaged Service Plan, and recommendations contained in the Commission's quality assurance reviews.
- E. The results of the annual evaluation and recommendations relative to performance and the renewal of the Memorandum of Agreement of Transportation Disadvantaged Service Plan shall be forwarded to the Planning Agency and the Commission for the Transportation Disadvantaged for final disposition.
- F. In cooperation with the Community Transportation Coordinator, review and provide recommendations to the Commission and the MPO or Designated Official Planning Agency, on all applications for local government, state or federal funds relating to transportation of the transportation disadvantaged in the designated service area to ensure that any expenditures within the designated service area are provided in the most cost effective and efficient manner. The accomplishment of this requirement shall include the development and implementation of a process by which the Local Coordinating Board and Community Transportation Coordinator have an opportunity to become aware of any federal, state or local government funding requests and provide recommendations regarding the expenditure of such funds. Such funds may include expenditures for operating, capital or administrative needs. Such a process should include at least:

1. The review of applications to ensure that they are consistent with the Transportation Disadvantaged Service Plan. This review shall consider:
 - a) The need for the requested funds or services;
 - b) Consistency with local government comprehensive plans;
 - c) Coordination with local transit agencies, including the Community Transportation Coordinator;
 - d) Consistency with the Transportation Disadvantaged Service Plan;
 - e) Whether such funds are adequately budgeted amounts for the services expected; and,
 - f) Whether such funds will be spent in a manner consistent with the requirements of coordinated transportation laws and regulations.
 2. Notifying the Commission for the Transportation Disadvantaged of any unresolved funding requests without delays in the application process.
- G. Review coordination strategies or service provision to the transportation disadvantaged in the designated service area to seek innovative ways to improve cost effectiveness, efficiency, safety, working hours and types of service in an effort to increase ridership to a broader population. Such strategies should include:
1. Supporting inter- and intra-county agreements to improve coordination as a way to reduce costs for service delivery, maintenance, insurance or other identified strategies; and
 2. Seeking the involvement of the private and public sector, volunteers, public transit, school districts, elected officials and others in any plan for improved service delivery.
- H. Appoint a Grievance Committee to serve as a mediator to hear and investigate complaints, from agencies, users, potential users, Community Transportation Coordinators, subcontractors or other interested parties, and make recommendations for the Local Coordinating Board for improvement of service from agencies, users, potential users of the system and the Community Transportation Coordinator in the designated service area.
- I. Establish procedures to provide regular opportunities for issues to be brought before such committee and to address them in a timely manner. The Local Coordinating Board process should complement the Community Transportation Coordinator's grievance process. Members appointed to the committee shall be voting members of the Local Coordinating Board.
- J. In coordinating with the Community Transportation Coordinator, jointly develop applications for funds that may become available.

- K. Annually review coordination contracts to advise the Community Transportation Coordinator whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, Florida Administrative Code.

- L. Annually hold a public hearing for the purpose of receiving input on unmet needs or any other areas that relate to the local transportation services. The public hearing will be held at a place and time that is convenient and accessible to the general public. In order that additional funding is not used or needed to accommodate this requirement, it is recommended that the public hearing be incorporated with a regular business meeting of the Local Coordinating Board. A public hearing held jointly with the Commission for the Transportation Disadvantaged will satisfy this annual requirement.

ARTICLE IX: SUBCOMMITTEES

Subcommittees shall be designated by the Chairman as necessary to investigate and report on specific subject areas of interest to the Board and to deal with administrative and legislative procedures.

ARTICLE X: COMMUNICATION WITH OTHER AGENCIES AND ENTITIES

The Board shall communicate directly with other agencies and entities as necessary to carry out its duties and responsibilities in accordance with Rule 41-2 FAC.

ARTICLE XI: CERTIFICATION

The undersigned hereby certifies that he/she is the Chairperson of the Lee County Transportation Disadvantaged Local Coordinating Board and that the foregoing is a full true and correct copy of the By-Laws of this Board as adopted by the Lee County Local Coordinating Board for the Transportation Disadvantaged on September 14, 2012.

Date: September 14, 2012

Larry Kiker
Lee LCB Chairman

**FLORIDA COORDINATED TRANSPORTATION PROGRAM ISSUES
& DISTRIBUTION ITEMS**

1. An updated calendar of upcoming LCB meetings is provided.
2. Membership Certification Page (Will be provided at meeting).

Calendar of Upcoming Events for the Lee County Local Coordinating Board

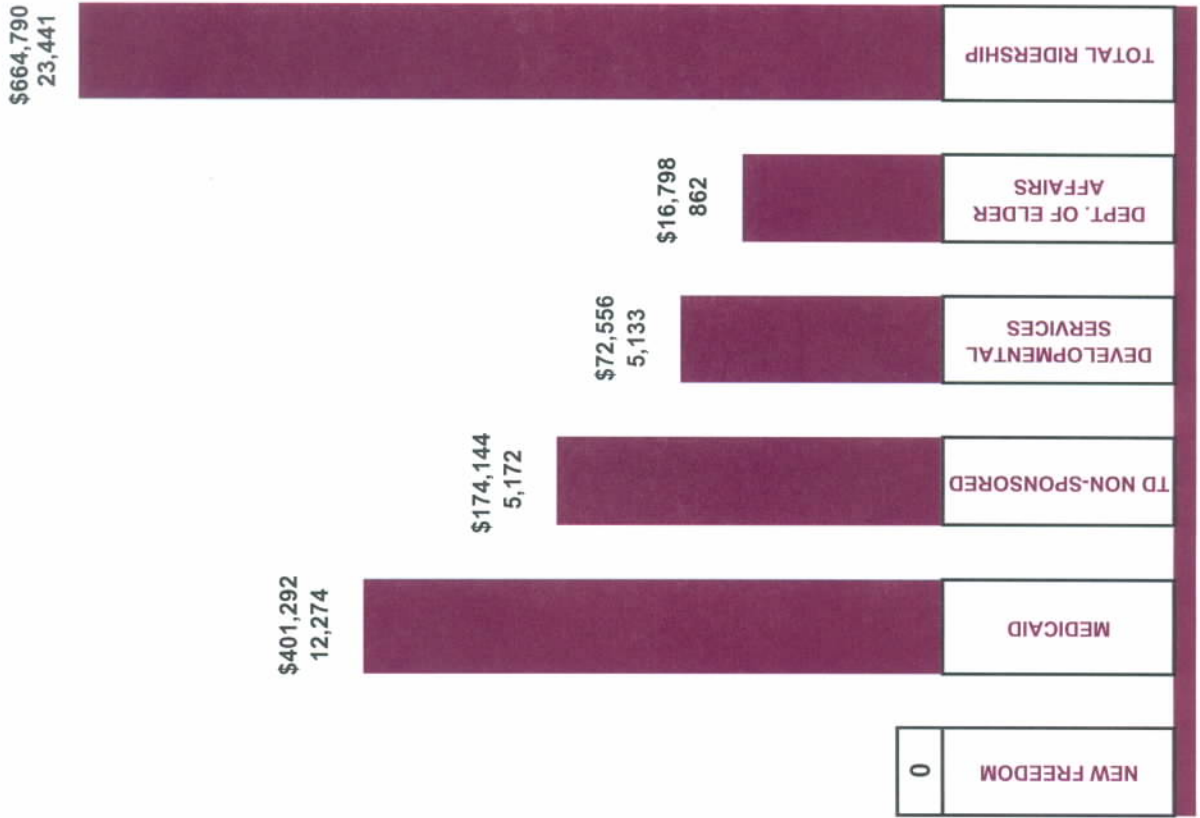
December 2012	LCB Meeting 12/14/2012 at 1:30 p.m. Election of Vice-Chair and appointment of CTC Evaluation Committee. Release of RFP for Community Transportation Coordinator. Begin draft TDSP preparation.
January 2013	Planning Agency staff to schedule Evaluation Committee meeting at Good Wheels to conduct evaluation of the CTC. Continue preparation of the draft of the minor update to the TDSP.
February 2013	Evaluation Committee meets at Good Wheels to conduct CTC evaluation.
March 2013	LCB Public Hearing Meeting and Regular Business meeting @ 1:30 p.m. Planning Agency staff submits TDSP minor update draft to LCB board for approval. RFP process comes to a close and Evaluation Committee meets.
April 2013	Draft minor update of TDSP submitted to Lee County MPO Technical Advisory Committee, Citizen Advisory Committee and Lee County MPO Board for their endorsement. LCB Meeting April 5 th .
June 2013	June 8, 2012 (if necessary) Planning Agency staff submits final approved TDSP to the Commission for the Transportation Disadvantaged.
July 2013	TD Conference (Details will be forthcoming)
August 2013	Prepare AER.
September 2013	LCB Meeting TBD. Review AOR, AER and Bylaws.
December 2013	LCB Meeting TBD. Election of Vice-Chair and appointment of CTC Evaluation Committee. Begin draft TDSP preparation.

CTC NEWS AND REPORTS

Good Wheels Ridership & Complaint Reports for the period of October-December 2012.



LEE COUNTY RIDERSHIP
OCTOBER 2012 - DECEMBER 2012



LEE COUNTY COMPLAINTS

October 2012 - December 2012

