

BICYCLE PEDESTRIAN COORDINATING COMMITTEE

10:00 a.m., June 25, 2019
SW Florida Community Foundation Collaboratory
2031 Jackson Street, Suite 100, Fort Myers, FL 33901
239-244-2220



Meeting Minutes

Agenda Item #1 – Call to Order

The meeting was called to order by Chair Jennifer Hagen at approximately 10:00 a.m.

Agenda Item #2 - Roll Call/Introductions

Those present introduced themselves. There was a quorum. Those in attendance included:

From the BPCC

Andy Getch	Lee County Community Development
Carl Karakos	City of Fort Myers
Dan Moser	Injury Prevention Coalition
David Wagley	Lee County Community Development
David Wheaton	Member-at-Large
Doug Saxton	Village of Estero
Isobel Hitchcock	Member-at-Large
Jennifer Hagen	Member-at-Large
Kalyani Bhutada	Fort Myers Beach
Levi McCollum	LeeTran
Mark Tesoro	Lee Health Trauma Center
Persides Zambrano	Cape Coral
Pim Tan	Cape Coral
Roger Lloyd	Lee County Schools
Salli Kirkland	City of Sanibel
Simone Behr	Visitor and Convention Bureau
Syndi Bultman	Lee Health Trauma

Others in attendance included Don Scott and Ron Gogoi with the Lee County MPO; William Corbett with the City of Cape Coral; Yvonne McClellan with Quest; Ned Baier with Jacobs; Michael Tisch and David Agacinski with FDOT; and Diana Giraldo with Streets Alive.

Agenda Item #3 - Public Comments on Items on the Agenda

There were no public comments on items on the agenda.

Agenda Item #4 - *Approval of the May 28, 2019 Meeting Minutes

Mr. Dan Moser made the motion to approve the May 28, 2019 Meeting Minutes. Ms. Isobel Hitchcock seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #5 - Review of the Preliminary Scope of the Fort Myers Bike Ped Master Plan Update

Mr. Carl Karakos presented this agenda item for the review of the preliminary scope of work for the Fort Myers Bicycle Pedestrian Master Plan Update. Mr. Karakos said this scope is the first draft. He noted comments from Mr. Gogoi and the Fort Myers BPAB had been addressed and incorporated. He said he is seeking comments from the BPCC as well. Mr. Karakos said the update will be guided by Complete Streets guidelines that have been incorporated in the new Comp Plan. Mr. Karakos also mentioned the City's 2016 Public Works Management Practices Manual certified by the American Public Works Association will also serve as a resource for the update. Mr. Dan Moser asked if the Comp Plan had been formally approved. Mr. Karakos said it is on the agenda for the next City Council meeting. A discussion followed on the Complete Streets policies and guidelines with respect

to the Comp Plan, and the process the update of the Fort Myers Bike Ped Master Plan will follow. Mr. Karakos said the scope will be brought before the City Council to keep them apprised of the progress. Mr. Karakos discussed the representatives that will be heading the advisory committees. Mr. Moser suggested changes to the original plan to update and improve Hanson Street. Mr. Karakos said he had plans that could be viewed for that area. Mr. Karakos said the Fort Myers BPAB voted to be more actively involved.

Mr. David Agacinski mentioned the continuation of the SUN Trail alignment along Hanson. Mr. Karakos said the BPAB could be responsible for compiling a list of priorities. Chair Hagen said it is important to include items in the Comp Plan so they will then be turned around into the Land Development Code. Mr. Karakos mentioned the involvement of Mr. Bill Spikowski to ensure inclusion of important elements. Mr. Karakos added that education and dissemination of information should also be a priority. Ms. Diana Giraldo questioned the tracking of funding. Mr. Karakos said he also asked about that. Mr. Gogoi pointed out the necessity of BPCC members to review the scope for completeness and respond with comments in the next few days. A brief discussion followed on the composition of the steering committee and the consultant selection committee. Mr. Karakos noted the importance of continuity with projects and information when City staff changes. Chair Hagen asked about a comment deadline. Mr. Gogoi suggested comments should be returned in one or two weeks. Mr. Karakos said two weeks would be great. Chair Hagen asked if volunteers were needed for a subcommittee. The committee then discussed inclusion of updated Complete Streets guidelines and hiring a consultant that is an expert in the field. Mr. Moser asked if this was an action item. Mr. Gogoi said it was not, and it will be brought back at the August meeting. Chair Hagen thanked Mr. Karakos for his presentation.

Agenda Item #6 - Presentation of City of Cape Coral School Bus Stop Safety Plan

Mr. William Corbett with the City of Cape Coral presented this agenda item on its school bus stop safety plan. He said there was a fatality on March 25th involving an eight (8) year old girl waiting at a bus stop in Cape Coral in the dark. He mentioned this effort was in response to parents' demands for improvements to neighborhood school bus stops in the Cape. In cooperation with Lee County School District and various safety groups, the City of Cape Coral has developed a safety plan involving transportation improvements and associated costs. Mr. Corbett said the current state of practice and existing school bus stop safety statistics were also analyzed. He briefly discussed the current student population, number of bus stops, stops per day, and number of schools in Cape Coral. He further discussed the current bus stop status, changes, conditions, incident statistics, existing best practices, and continuing efforts including traffic safety solutions. He noted the proposed safety plan includes a pilot project that will involve installation of semi-permanent concrete slabs and benches. He discussed other considerations related to the plan including drainage improvements, accessibility, and cost. He continued his presentation with other traffic safety solutions that will be implemented, other factors to be considered, recommendations made to Cape Council with associated scenario costs, and best practices. Mr. Corbett noted this presentation was also given to the Cape Council and no further action was given by them beyond the approval of the pilot project. He said findings from the pilot project will be reported back to Cape Council in December. He asked if there were any questions. Ms. Diana Giraldo asked which local safety groups or organizations they were working with. Mr. Corbett replied Cape Coral Rotary, Kiwanis, and Safe Routes to Schools. Ms. Giraldo offered to assist as well. There was a brief discussion on bench placement. Mr. Moser asked about the integration of bicycle friendliness and pedestrian safety. Ms. Zambrano said there will be a push for funding for sidewalks, and bicycle facility improvements will continue to be a priority. A discussion followed on bicycle/pedestrian facilities, various treatments for bus stops, associated costs for improvements, bus stop fatalities in Lee County, and cost savings for completing projects in house. Ms. Zambrano asked Mr. Scott to provide the comparisons for outsourcing versus in house costs. A discussion followed on this topic. A committee member asked about strategies and considerations for dealing with cars passing stopped buses. Mr. Roger Lloyd noted there were several strategies to address this in a more proactive way. The full presentation is available here: <http://leempo.com/wp-content/uploads/2016/09/School-Bus-Stop-Safety-BPCC-6-25-19.pdf>

Walk-On Agenda Item – Two Stage Bicycle Turn Box Update and Flyer Launch

Mr. Gogoi presented this informational agenda item as an update on the two stage bicycle turn box project. He said this was the official launch of the educational flyer for the project. He added the turn boxes will be in place by the end of August or early September which leaves approximately two months for outreach. He then introduced Ms. Yvonne McClellan with Quest, the consulting company hired to handle the public outreach. He added that once the turn boxes are in place, Waterman Broadcasting will take over for public outreach by developing and advertising an instructional video. Ms. McClellan then gave a brief update that included prior projects related to

Complete Streets, groups that will be used to engage, and the outreach process. Chair Hagen asked if Ms. McClellan had considered coordinating with Streets Alive. Ms. McClellan responded she would add them to the list. A committee member suggested adding Caloosa Riders. Ms. McClellan noted that Caloosa Riders was on the list. Mr. Gogoi asked for the local governments to include the flyer on their websites. A discussion followed on the process of the project in conjunction with the resurfacing project. A committee member asked for a run through of the flyer and how the turn box is used. Mr. Gogoi explained the process. The committee then discussed the turn box, its use, and the implementation specifics. Ms. McClellan followed this discussion with a list of the agencies and organizations that will be engaged for feedback. A committee member asked about social media. Ms. McLellan noted the flyer will be shared for posting on social media and there will also be a video to share. The committee discussed education and outreach importance and opportunities. Chair Hagen asked if there was any additional feedback. There was none. Chair Hagen thanked Ms. McClellan for her presentation.

Agenda Item #7 - LeeTran Route Efficiency Improvements Presentation

Mr. Levi McCollum with LeeTran gave a presentation on LeeTran Route Efficiency Improvements. Mr. McCollum's PowerPoint presentation included slides on primary objectives, improvements made, how the improvements were made, anticipated route improvements, stakeholder involvement, infrastructure improvements, and evaluation of accomplishing objectives. Mr. McCollum asked if there were any questions. A discussion followed on the route numbers, configurations, funding, and timeline for improvements. Chair Hagen thanked Mr. McCollum for his presentation. The full presentation can be found here: <http://leempo.com/wp-content/uploads/2016/09/LeeTran-TAC-20190604-Updated-Presentation.pdf>

Agenda Item #8 - FDOT/MPO/Local Agency Updates

Mr. David Agacinski with FDOT noted he would remain in his position until a replacement was hired.

Ms. Pim Tan with Cape Coral mentioned the design for the SUN Trail project was complete with bids anticipated by November and construction by March 2020.

Mr. Roger Lloyd with the School District noted that buses were still out on the roads for summer school activities. He also said they are preparing for the upcoming school year with safety items.

Ms. Diana Giraldo mentioned the bike stickers that Streets Alive has available to be distributed. She said there was a sign in sheet for those interested in receiving stickers for their workplace. She urged coordination and outreach. She also mentioned walkability audits that are being conducted in conjunction with FGCU.

Mr. Ned Baier with Jacobs gave an update on the Estero Bike Ped Master Plan. He said the Village of Estero will be adopting the Bike Ped Master Plan on July 10, 2019. He added that Village Council is considering six of the projects in the Capital Improvement Program that were outlined in the Bike Ped Master Plan.

Mr. David Wagley said that Lee County Commissioners have no meetings scheduled for July.

Mr. Dan Moser mentioned there would be training held at Villas Community Center on Saturday. Ms. Giraldo said it would begin at 8:00 a.m.

Mr. Carl Karakos announced the short list selection on July 9 of the designer for the JYLP project. He added the CIP will include a roundabout at Winkler/Challenger.

Agenda Item #9 - Public and Member Comments on Items not on the Agenda

There were no public or member comments on items not on the agenda.

Agenda Item #10 – Announcements

There were no announcements.

Agenda Item #11 - Topics for August 28, 2019 meeting

Topics suggested for the next meeting included Fort Myers Bike Ped Master Plan Scope, presentation from Lee County Port Authority, update on the turn boxes, and a possible update on the MPO bike ped safety action plan.

Agenda Item #12 - Information and Distribution Items

Information and distribution items included bike safety stickers from Streets Alive.

The meeting was adjourned at approximately 12:03 p.m.

*Action Items *May Require Action

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