

# BICYCLE PEDESTRIAN COORDINATING COMMITTEE

10:00 a.m., June 23, 2020

ZOOM Virtual Meeting

[www.leempo.com](http://www.leempo.com)



## Meeting Minutes

---

### **Agenda Item #1 - Call to Order**

The recording of the virtual Zoom meeting started at approximately 10:00 a.m. Mr. Gogoi noted that there was a quorum. Shortly thereafter, the meeting was called to order by Chair Dan Moser.

### **Agenda Item #2 - Roll Call/Introductions**

**Mr. Gogoi called the roll. There was a quorum. Those in attendance included:**

#### From the BPCC

Carie Call	Lee MPO's CAC
Carl Karakos	City of Fort Myers
Dan Moser	Injury Prevention Coalition
David Murphy	Lee County DOT
David Wagley	Lee County Department of Community Development
David Wheaton	Member-at-Large
Dominic Gemelli	Lee County School District
Doug Saxton	Village of Estero
Henry Burden	Member-at-Large
Jason Lamey	Lee County Parks and Recreation
Jennifer Hagen	Member-at-Large
Jodi Walborn	Safe Routes to Schools/Johns Hopkin's
Jorge Puente	LeeTran
Lee Waller	Lee County Parks and Recreation
Mark Tesoro	Lee Health
Randy Krise	Lee MPO's CAC
Roger Lloyd	Lee County School District
Sean Gibbons	City of Bonita Springs
Syndi Bultman	Lee Health

Others in attendance included Ron Gogoi, Don Scott, and Calandra Barraco with the Lee County MPO; Cindy Leal Brizuela, Kathie Ebaugh, and Courtney Gordon with the Lee County School District; Jorge Sotolongo with Graph- Code; Deborah Chesna with FDOT; Chad Polk and Robert Paquin with Jacobs; Michael Cosden with the City of Fort Myers Bicycle Pedestrian Advisory Board; Jason Collins with Adeas-Q; Susan Oehl, a member of the public.

### **Agenda Item #3 - Public Comments on Items on the Agenda**

There were no public comments on items on the agenda.

### **Agenda Item #4 - \*Approval of the May 26, 2020 Meeting Minutes**

The committee briefly discussed BPCC procedural information including how to cast a no vote, conflict of interest forms, Robert's Rules of Order, roll call votes, and making motions.

**Mr. Randy Krise made the motion to approve the May 26, 2020 Meeting Minutes. Ms. Jennifer Hagen seconded the motion. There were no objections, and the motion passed unanimously.**

#### **Agenda Item #5 - Lee County School District Presentation**

Mr. Dominic Gemelli with the Lee County School District introduced this agenda item on existing and new anticipated student enrollment in Lee County, school infrastructure needs, proposed new schools and their potential locations, project updates of schools currently under construction, and school reopening plan. He introduced additional Lee County School District staff Ms. Kathy Ebaugh, Ms. Courtney Gordon, and Ms. Cindy Leal Brizuela. Ms. Brizuela started the Power Point presentation that included slides with information on county population and student enrollment graph, Lee County demographics, vacant residential in pre-platted areas, potential and active development, enrollment and projections, school capacities, and zone capacity. Ms. Courtney Gordon then presented additional slides with information on map of new construction, map of school improvements, elementary proximity plan, proximity plan completed and next steps, GIS data layers – West Zone, GIS data layers – South Zone, and GIS data layers – East Zone. The entire presentation can be viewed here: <https://leempo.com/wp-content/uploads/Agenda-5.Updated-School-District-Presentation.pptx> Ms. Gordon asked if there were any questions. The committee briefly discussed wrap around services, charter schools, proximity plans, updates, timeline, grants, new sidewalks, improving access, interaction with the MPO's BPSAP, identification of crash locations, addition of signals as improvements, possible drainage issues with LRTP projects, identification of gaps in school district study, coordination of the School District with local municipalities and the MPO, making a priority list based on needs, two mile walk zones around schools, facilitating shorter bus trips, hazardous walking locations, coordinating with School District on the Fort Myers Bike Ped Plan update, funding, School District limitations with their funding, FDOT funding for new school zone signage and crosswalk improvements in the City of Fort Myers, impacts of COVID on busing, increasing percentage of students being driven to school over last decade, and impact on gas tax collections. Mr. Gogoi inquired on the Richmond Avenue Bridge project. Mr. David Murphy noted that a Federal grant was applied for but the project was also included in the Five Year CIP. Ms. Ebaugh noted that if there were further comments or questions, her contact information could be provided through MPO staff.

#### **Agenda Item #6 - Report on MPO Action on Transportation Improvement Program**

Mr. Don Scott presented this agenda item as a report on the MPO Action on the Transportation Improvement Program (TIP). Mr. Scott mentioned that the MPO Board voted to approve the TIP as presented. Chair Moser clarified that this was as the BPC approved. Mr. Scott replied yes.

#### **Agenda Item #7 - City of Fort Myers First and Second Street Design Update**

Mr. Jason Collins with Adeas-Q, the City of Fort Myers consultant for this project, presented this agenda item on the City of Fort Myers First and Second Street Design Update. Mr. Collins gave a Power Point presentation with slides on outline of presentation, project team, introduction/background, traffic volumes, ICE analysis, signal warrants, existing typical cross sections, First Street typical cross sections, Second Street typical cross sections, intersection deflections, public involvement, Phase II and Phase III, and contact information. The full presentation can be accessed here: <https://leempo.com/wp-content/uploads/Agenda-7.ADEAS-Q.pptx> Chair Moser thanked Mr. Collins for his presentation and for keeping the bicycle lanes on First Street. The committee discussed comments from residents in the project area, construction schedule, Council workshops for all City of Fort Myers projects, time frame for workshop, inclusion in Existing plus Committed and Cost Feasible Plan of the ongoing MPO Transportation Plan update, three phases of the ongoing City project, including bicycle lanes, historic preservation, heritage oaks conservation, reducing design speed, context in complete streets, use of sharrows/pavement markings, Bonita example, context design, possible Bonita presentation to showcase success of downtown corridor project, and traffic calming measures.

## **Agenda Item #8 - Review and Input on the BPSAP Technical Memo**

Mr. Robert Paquin with Jacobs, the MPO's consultant, presented this agenda item on the Bicycle Pedestrian Safety Action Plan Technical Memorandum and prioritized list of BPSAP Countermeasures. Mr. Paquin gave a Power Point presentation that included slides on study areas, risk factor summary, countermeasure matrix, selected safety countermeasures, segment project summary, Top 25 intersections map, Top 25 segments map, segment information, segment project examples, SR 78 markup photograph, intersection information, intersection project examples, crosswalk upgrades photographs, Example at Hancock and Santa Barbara, and project documentation. He asked if there was any discussion or questions. Chair Moser thanked him for his presentation. His entire presentation can be viewed here: [https://leempo.com/wp-content/uploads/Agenda-Item-8-BPSAP\\_Update.pptx](https://leempo.com/wp-content/uploads/Agenda-Item-8-BPSAP_Update.pptx) The outcome of this report can be accessed at the following links:

\* A prioritized list of countermeasures at at-risk intersections which may be reviewed at: <https://leempo.com/wp-content/uploads/Prioritized-Intersection-Projects.pdf>

\* A prioritized list of countermeasures at at-risk segments which may be reviewed at: <https://leempo.com/wp-content/uploads/Prioritized-Segment-Projects.pdf>

\* The BPSAP Tech Memo can be viewed at: <https://leempo.com/wp-content/uploads/BPSAP-Tech-Memo-without-Appendices.pdf>

## **Agenda Item #9 - FDOT/MPO/Local Agency Updates**

Ms. Jodi Walborn read an email regarding the Safe Routes to Schools education program being ended. She said the School District owns the trailer, and there is a transportation company that moves the trailer, but they are looking for a volunteer to schedule, restock the trailer, and maintain bicycles. Mr. Scott mentioned a meeting between FDOT and Ms. Diana Giraldo with Streets Alive that addressed bicycle pedestrian outreach. He also mentioned lighting and reimbursement. Mr. Gogoi commented on working with FDOT using highway safety programming funds as well as locals implementing some of the safety countermeasure included in the BPSAP. He said that the final presentation could go to the MPO Board but it will also be sent to all of the local jurisdictions. Chair Moser added that the main point is to ensure the final document is used.

Ms. Deborah Chesna with FDOT commented on the non-motorized traffic monitoring program of FDOT's Transportation Data and Analytics Office that provides volumes data for non-motorized traffic with the purpose of developing a non-motorized repository available to all. She added the goal is to have one or two continuous count stations for each district. She asked anyone with a shared use path on which they would like to collect data to contact her. She said there are specific criteria based on safety with six higher risk counties being targeted. Chair Moser suggested using on JYLP. Mr. Carl Karakos suggested the specific location of the North Colonial Trail at Veronica Shoemaker Parkway. Chair Moser agreed and said the City of Fort Myers could partner with Lee County staff. Mr. Sean Gibbons commented on the larger network and having data for other corridor projects. Mr. Scott mentioned pooling all of the data in a central database. Ms. Chesna asked for clarification. Mr. Gogoi commented on a central repository for all of the data. Ms. Chesna indicated that was her thought on where the program is headed, and she said she would check on counts data and if there is a statewide repository. Chair Moser asked if there were any comments from other jurisdictions.

## **Agenda Item #10 - Public and Member Comments on Items not on the Agenda**

There were no public or member comments on items not on the agenda.

## **Agenda Item #11 – Announcements**

Mr. Gogoi mentioned there may be a BPCC meeting on July 28. He said the discussion items would include the Rails to Trails scope, JYLP design, update on the Fort Myers Bike Ped Plan, and LRTP Bike Ped Element update. Chair Moser said that date was good with him. He commented that virtual meetings are easier to get a quorum for and asked Mr. Gogoi to place the date on the calendar. Ms. Carie Call commented that the date was good with her as well. Mr. Scott noted the current Governor's Executive Order only allows virtual meetings through July 7. Mr. David Wagley mentioned the Lee County Board of Commissioners do not usually meet in July, and he wasn't sure if they would this year.

## **Agenda Item #12 - Information and Distribution Items**

There were no information or distribution items.

**The virtual meeting was adjourned at 12:02 p.m.**

**The entire meeting audio can be accessed here:** <https://soundcloud.com/user-390911534/06-23-2020-bpcc>

---

\*Action Items    \*May Require Action

Public participation is solicited without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Calandra Barraco with the Lee County MPO at 239-330-2243 or by email at [cbarraco@leempo.com](mailto:cbarraco@leempo.com) at least seven (7) days prior to the meeting. If you are hearing or speech impaired call (800) 955-8770 Voice / (800) 955-8771 TDD. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, national origin, sex, age, disability, religion, or familial status may file a complaint with the Lee County MPO Title VI Coordinator, Calandra Barraco, at 239-330-2243, or in writing at P.O. Box 150045, Cape Coral, Florida 33915-0045.