

CITIZEN ADVISORY COMMITTEE

Lee County Metropolitan Planning Organization
Thursday, September 5, 2019
City of Cape Coral Public Works Building
815 Nicholas Parkway East, Cape Coral, FL 33990
3:00 p.m.



Meeting Minutes

The meeting was called to order by Chair Rick Anglickis at approximately 3:00 p.m.

The Pledge of Allegiance was recited.

The roll was called. A quorum was present. Members in attendance included Carie Call, Karen Miller, Bev Larson, Tony Cardinale, Albert O'Donnell, Derrick Donnell, Rick Anglickis, Phillip Boller, Ed Blot, Steve Henry, Ron Talone, Jim Wurster, Ted Tryka, Kevin Berry, and Scott Gilbertson. Others in attendance included FDOT's Michael Tisch; and Lee County MPO staff Don Scott and Ron Gogoi.

Agenda Item #1 - Public Comments on Items on the Agenda

There were no public comments on items on the agenda.

Agenda Item #2 - LeeTran Report

Mr. Don Scott noted that LeeTran was not present at the earlier Technical Advisory Committee meeting thus there was not a LeeTran report.

Agenda Item #3 - FDOT Report

Mr. Michael Tisch with FDOT gave the FDOT report. He said FDOT was working on the snapshot of the draft Tentative Work Program and should be ready to present at the next meeting.

New Business

Agenda Item #4 - *Review and Approval of the August 1, 2019 CAC Meeting Summary

Ms. Bev Larson made the motion to approve the minutes for the August 1, 2019 Meeting. Mr. Derrick Donnell seconded the motion. There were no objections, and the motion carried unanimously.

Agenda Item #5 - *Ratification of the August Agenda Items Voted on as a Committee of the Whole

Chair Anglickis presented this agenda item for the Ratification of the August Agenda Items Voted on as a Committee of the Whole. He reminded the committee that last month the CAC met but did not have a quorum. He said they reviewed and approved the items by consensus, but asked to bring back the voting items for ratification. Agenda items number 4 (June meeting summary), 5 (Aviation priorities), 6, (TIP Roll Forward Amendments), 8 (Joint Lee/Charlotte TRIP priorities) and 9 (LRTP Goals and Objectives) were being brought back for ratification prior to going to the Board on September 20th. Chair Anglickis asked for a motion.

Mr. Ed Blot made the motion to approve the consensus items from the August 1, 2019 Meeting. Ms. Carie Call seconded the motion. There were no objections, and the motion carried unanimously.

Agenda Item #6 - *Review and Approval of the Scope for the Update of the Fort Myers Bicycle Pedestrian Master Plan

Mr. Ron Gogoi presented this agenda item for the review and approval of the Scope for the Update of the Fort Myers Bicycle and Pedestrian Master Plan. He provided a handout on the changes and reviewed those changes, noting the latest version has incorporated comments that have been received to date. He said the amount for the study is \$125,000. Mr. Gogoi also discussed the committee member, either Mr. Randy Krise or Mr. Ron Talone, that would be on the selection committee. Chair Anglickis asked for a motion.

Ms. Carie Call made the motion to approve the Scope of the Fort Myers Bicycle Pedestrian Master Plan Update. Mr. Ron Talone seconded the motion.

There was a brief discussion on separated pathways and adding wording to scope. The suggested wording was "Potential improvements on marking and signage of shared use paths to separate pedestrian versus bike lanes" and Mr. Gogoi said he would include the wording in the scope.

Ms. Carie Call and Mr. Ron Talone amended their motion and second to include the wording "Potential improvements on marking and signage of shared use paths to separate pedestrian versus bike lanes" in the scope. There were no objections, and the motion passed unanimously.

Agenda Item #7 - *Review and Approval of the Unified Planning Work Program Amendments to Add the FTA 5305 Grant Funding Application and Adjust Task Funding

Mr. Scott presented this agenda item for the review and approval of the Unified Planning Work Program (UPWP) amendment to recognize the increase in FTA 5305 grant funding and changes in the consultant budget task, the underline and strike through changes to the task sheets and the FTA 5305 application/budget were attached to the agenda packet. Mr. Scott noted the FY 2019 and FY 2020 UPWP is being amended to recognize the increased Federal Transit Administration (FTA) 5305 transit planning funding to match the recently released FY 2019/2020 allocation. He said, in addition, staff revised tasks and budget amounts in the second year of the two year UPWP to reflect budget that was not spent in the first year (FY 2018/2019) of the UPWP. He explained the changes to task numbers 1.4 (IT Services), 1.6 (Transit Element Scope) and 4.4 (Consultant Services for bike counts, website updates, etc.) are shown in underline and strike through changes. There was a brief discussion on new carry forward funds requirements, possible changes to overall funding pots/recording, and consultant services tasks. Chair Anglickis asked for a motion.

Mr. Albert O'Donnell made the motion to approve the Amendments to the Unified Planning Work Program to Add the FTA 5305 Grant Funding and Adjust Task Funding. Mr. Phillip Boller seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #8 - *Review and Approval of the Updated LRTP Goals and Objectives

Mr. Scott presented this agenda item for the review and approval of the updated 2045 Long Range Transportation Plan (LRTP) goals and objectives. He said the goals and objectives from the 2040 plan have been revised to account for new planning factors and rapidly developing transportation technology like autonomous vehicles. He noted staff has updated the goals and objectives from the input that has been received to date and reviewed those updates. Chair Anglickis asked for a motion.

Mr. Steve Henry made the motion to approve the Updated LRTP Goals and Objectives. Ms. Bev Larson seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #9 - *Review and Approve the Scope of Work for the 2045 Long Range Transit Element Update

Mr. Scott presented this agenda item for the review and approval of the scope of services for updating the Transit Element of the Long Range Transportation Plan, that was attached to the agenda packet and shown as a slide at the meeting. He said the draft scope of services is similar to last time and has been developed to update the transit element as part of the development of the 2045 Long Range Transportation Plan. He noted the update of the transit element will be using data and analysis that was previously developed by LeeTran as part of the Transit Development Plan and the Transit Vision Plan. He added, the transit element recommendations will be consistent with the equipment needs identified in the Transit Asset Management Plan that was adopted by the MPO last year. He discussed the comments that were received by the Technical Advisory Committee (TAC) and the changes to reflect those comments in the document. There was a brief discussion on ride sharing services and first mile/last mile services. Chair Anglickis asked for a motion to approve the update with the comments added by the TAC.

Mr. Ron Talone made the motion to approve the Scope of Work for the 2045 Long Range Transit Element Update. Mr. Tony Cardinale seconded the motion.

There were brief discussions on modeling/time frames and reorganizing the location of the additional comments.

The motion was amended to include adding the comment on addressing the ride sharing in the last section of the update. There were no objections, and the motion passed unanimously.

Agenda Item #10 - *Review and Approve the LRTP Public Outreach and Documentation Scope of Services

Mr. Scott presented this agenda item for the review and approval of the draft Long Range Transportation Plan (LRTP) scope of services for public involvement activities and report documentation. He noted the update of the Long Range Plan to 2045 is underway and the Committees are being asked to review and approve the scope of work for public involvement, technical assistance on the analysis of the Needs and Cost Feasible projects and the report documentation. He referred to the draft scope that was included in the agenda packet for consideration. He discussed several elements in the scope including public outreach and analyzing data. He also reviewed the schedule. Chair Anglickis asked for a motion.

Mr. Scott Gilbertson made the motion to approve the LRTP Public Outreach and Documentation Scope of Services. Ms. Karen Miller seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #11 - Overview of the First M-Cores Task Force Meeting

Mr. Scott gave a brief overview of the first M-Cores Task Force Meeting that was held in Tampa on August 27, 2019. He gave brief descriptions of the regions and their impacted communities, environmental issues, technology concerns, evacuation routes, existing congestion, growth projections, and improvements to existing facilities. He reviewed the meeting calendar/timeline, goals for each meeting, task force responsibilities, public engagement, issues raised, and previous studies done. Mr. Scott said he would forward the link to the M-Cores information. The committee then discussed possible alignments and impacts of the project. Mr. Scott said he would bring more information back as it becomes available including the dates of the meetings in Lee County.

Other Business

Agenda Item #12 - Public Comments on Items not on the Agenda

There were no public comments on items not on the agenda.

Agenda Item #13 – Announcements

There were no announcements.

Agenda Item #14 - Topics for next meeting

Topics suggested for next meeting included LRTP items and the FDOT Tentative Work Program.

Agenda Item #15 - Information and Distribution Items

The information and distribution items included a handout from Mr. Gogoi on the changes made to the scope of the Fort Myers Bike Ped Master Plan.

The meeting was adjourned at approximately 4:00 p.m.

*Action Items †May Require Action

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