

CITIZEN ADVISORY COMMITTEE

Lee County Metropolitan Planning Organization
Thursday, November 5, 2020
City of Cape Coral Public Works Building
815 Nicholas Parkway East, Cape Coral, FL 33990
3:00 p.m.



Meeting Minutes

The meeting was called to order at 3:00 p.m. by Chair Rick Anglickis. This CAC meeting had both in-person and virtual attendance options.

The Pledge of Allegiance was recited.

Roll Call

The roll was recorded by MPO staff. There was a quorum. Members in attendance included Carie Call (in-person), Karen Miller (virtual), Bev Larson (in-person), Albert O'Donnell (in-person), Marion Briggs (in-person), Rick Anglickis (in-person), Justin Thibaut (in-person), Ed Blot (virtual), Steve Henry (in-person), Bruce Bohlander (in-person), Ron Talone (virtual), Randy Krise (in-person), Jim Wurster (in-person), Ty Symroski (virtual), Patrick Hiltman (in-person), and Kevin Berry (virtual). Others in attendance included Michael Tisch (in-person) and Victoria Peters (in-person) with FDOT; Wally Blain (virtual) with Tindale Oliver; and Lee County MPO staff Don Scott (in-person), Ron Gogoi (in-person), and Calandra Barraco (in-person).

Mr. Scott explained to the committee members the recent CAC Bylaw changes and said that the CAC members present in the room with a quorum could vote to allow the virtual attendees to participate.

Mr. Albert O'Donnell made the motion to allow members of the CAC that were attending the meeting virtually to vote on the agenda items that required approval. Ms. Bev Larson seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #1 - Public Comments on Items on the Agenda

There were no public comments on items on the agenda.

Agenda Item #2 - LeeTran Report

Mr. Don Scott read the LeeTran report that was provided by Ms. Dawn Huff with LeeTran at the earlier TAC meeting. Ms. Huff's TAC report contained information on the development of the TDP, beginning of seasonal service, newly installed ticket vending machines, Rosa Parks expansion, Lehigh Park and Ride, and the South Fort Myers center. Mr. Kanell's public comment can be viewed here: <https://leempo.com/wp-content/uploads/Thomas-Kanell-Public-Comment-1.pdf>

Agenda Item #3 – FDOT Report

Mr. Michael Tisch with FDOT provided the FDOT Report. His report contained information on the status of the Work Program and an introduction of the new interim FDOT liaison – Ms. Victoria Peters. Ms. Peters then briefly introduced herself. There was a short discussion on Mr. Tisch leaving FDOT and his new position in Collier County. Mr. Bruce Bohlander asked for an explanation of the Work Program as he was new to the CAC and unfamiliar with the term. Mr. Tisch explained the Work Program. Mr. Scott noted that the timing was different this year due to the pandemic. Chair Anglickis asked if there were any questions. There were none.

New Business

Agenda Item #4 - *Review and Approval of the October 1, 2020 CAC Meeting Summary

Ms. Bev Larson made the motion to approve the October 1, 2020 Meeting Summary. Mr. Jim Wurster seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #5 - *Review and Approve the Amendments to the Unified Planning Work Program

Mr. Scott presented this agenda item for the review and approval of the Unified Planning Work Program (UPWP) amendments to move funding to cover upcoming projects and to revise task language to match current efforts. The tasks sheets were attached to the agenda packet and posted to the website and were in underline and strike through format. Mr. Scott reviewed the following amendments proposed for the FY 2021 Unified Planning Work Program tasks to cover upcoming project funding needs and changes in consultant tasks:

- Add \$10,000 in funding to the consultant services portion of Task 4.5 Lee County Compete Streets Initiative for the survey data collection requirements for the TIGER grant agreement.
- Under Task 4.4 Administrative and Planning Consultant Services, move \$14,000 in funding from the development of the LRTP to the Goods and Freight Element from to match current funding levels.
- Add local match in the amount of \$150,000 to the Cape Coral evacuation study under Task 4.4 Administrative and Planning Consultant Services and remove \$30,000 origin destination study analysis into a separate task to be conducted at a later date. Revise language in the task descriptions to match the scope of the projects.

Mr. Scott asked if there were any questions or comments. Chair Anglickis asked for a motion.

Mr. Albert O'Donnell made the motion to approve the UPWP Amendments. Mr. Steve Henry seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #6 - *Review and Approve the TIGER Project Data Collection Scope of Services

Mr. Scott presented this agenda item for the review and approval of the TIGER performance data collection scope of services that was attached to the agenda packet and posted to the website. He said the MPO is required to collect performance measure data for the next four years as part of the performance data collection and reporting requirements that came with the TIGER grant requirements back when it was awarded in 2013. He noted the baseline data was collected in 2015, just prior to construction starting. He added the first year of performance data, after construction completion, was collected last year in mid-December (based on the date of project completion). He continued the collection of bicycle pedestrian counts, crash data analysis and transit ridership are required to be collected each year whereas the survey data collection is required to be collected in 2020 and 2023, this was also collected for the baseline prior to construction. He said the locations identified to collect the counts and survey data are illustrated on the exhibits and are consistent with the prior data collection locations. He asked if there were any comments or questions. Chair Anglickis asked who the call is made to in Task One. Mr. Scott said they call him. The committee briefly discussed data prior to 2015, intersection data, risk of bad weather on collection days, adding additional days to compensate for possible bad weather, battery life of equipment, matching original agreement, cost of adding additional days and collecting more data, charge calculated on data collection as well as crunching/processing data, rain event during last collection days, surprising results in spite of rain, and number of cameras used.

Mr. Albert O'Donnell made the motion to approve the TIGER Project Data Collection Scope of Services. Ms. Carie Call seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #7 - *Recommend MPO Adoption of Performance Measure Targets

Mr. Ron Gogoi presented this agenda item to review and recommend MPO Board adoption of the 2021 Highway Safety Performance Measure Targets and recommend the MPO Board support of LeeTran's Public Transportation Agency Safety Plan (PTASP) and Transit Asset Management Plan (TAMP) Performance Measure Targets. The staff report and targets reviewed by Mr. Gogoi can be viewed here: <https://leempo.com/wp-content/uploads/T07.Performance-Measures-and-Targets.pdf> Mr. Gogoi's entire presentation can be viewed here: <https://leempo.com/wp-content/uploads/Agenda-Item-7-PM-Targets.pdf> Mr. Albert O'Donnell asked if the data provided was state data. Mr. Gogoi replied no, that it was just LeeTran data. The committee discussed the difference between total injuries and total safety events, five year rolling average, targets, and how data is calculated. Mr. Scott explained the reasoning behind the goal of zero to the new members. The committee then discussed the useful life benchmark, average age of rolling and revenue stock, and asking a LeeTran representative to explain the data they provided. Mr. Gogoi noted that LeeTran did meet their 2019 target. Mr. O'Donnell asked if approval of this item was time critical. Mr. Gogoi noted this has already been adopted and approved by the Board of County Commissioners. He added that the MPO's responsibility is to either adopt the LeeTran targets or make our own. Chair Anglickis suggested that LeeTran present this information at the next CAC meeting. The CAC agreed table the TAMP and the PTASP targets until the next meeting.

Mr. Albert O'Donnell made the motion to table the TAMP and PTASP Targets until the December CAC meeting. Ms. Bev Larson seconded the motion. There were no objections, and the motion passed unanimously.

Chair Anglickis asked for a motion to approve the Highway Safety Performance Measure Targets.

Mr. Bruce Bohlander made the motion to approve the 2021 Highway Safety Performance Measure Targets. Mr. Justin Thibaut seconded the motion. There were no objections, and the motion passed unanimously.

At this time in the meeting, Chair Anglickis provided the newest members of the CAC an opportunity to introduce themselves. Mr. Patrick Hilton, newly appointed CAC member from the Village of Estero, introduced himself. Then, Mr. Bruce Bohlander, a newly appointed member from the City of Cape Coral, introduced himself.

Agenda Item #8 - *Review and Approve the SUN Trail Agreement

Mr. Gogoi presented this agenda item to review and recommend MPO Board approval of the SUN Trail Agreement between FDOT and Lee MPO. Mr. Gogoi said the purpose of the SUN Trail Agreement is to provide for FDOT's participation in the Estero Bonita Rail Trail Feasibility Study which will be managed by the MPO. He said the agreement states the terms and conditions upon which FDOT funds will be provided, and also sets forth the manner in which the project will be undertaken and completed. He added the advertisement for the RFP related to the study is currently out, and the project is expected to be underway in February 2021. He noted a copy of the draft SUN Trail Agreement was emailed to committee members and posted to the website on Friday, October 30th. He also provided a breakdown of the funding sources for the study.

Ms. Carie Call made the motion to approve the SUN Trail agreement. Mr. Patrick Hilton seconded the motion.

Chair Anglickis asked who will manage the study. Mr. Gogoi said it will most likely be co-managed by himself and Mr. Scott. Mr. Scott added that staff from both the Village of Estero and City of Bonita Springs will also assist.

There were no objections, and the motion passed unanimously.

Agenda Item #9 - +Review and Comment on the Draft 2045 LRTP Summary Report

Mr. Scott presented this agenda item to review and provide comments on the draft 2045 Long Range Transportation Plan (LRTP) summary report (**link below**). Mr. Scott gave a brief Power Point presentation that included slides with information on population, constrained roadways, public involvement, travel survey, survey results, current needs plan map, list of projects, project funding table, roadway projects, and cost feasible tables. Mr. Steve Henry asked if projects are re-prioritized when there is a decrease in funding. Mr. Scott replied there is some flexibility and provided the example of the Burnt Store project being broken down into two mile segments. Mr. Scott also noted that elected officials change and projects can change. Mr. Scott continued his presentation with additional information on cost feasible projects by jurisdiction. Mr. Randy Krise asked about the new project for the City of Fort Myers. Mr. Scott responded that it was the roundabout at Seaboard and First Street. Mr. Scott continued his presentation with information on the transit needs plan and transit cost feasible projects. Mr. O'Donnell asked if the micro-transit time frame for one of the proposed projects was 2022. Mr. Scott said yes. Mr. O'Donnell asked which type of vehicles will be used. Mr. Scott said smaller vehicles and explained that some places are using Uber/Lyft as demo projects. Mr. Gogoi added that some places are using AV shuttles. Mr. Scott concluded his presentation with information on bike ped facilities. He said when the City of Fort Myers Bike Ped Master Plan Update is completed then the LRTP will be amended to include it. Staff read comments provided through the virtual platform by CAC member Mr. Ty Symroski regarding Sanibel. Mr. Jim Wurster asked where the document could be found. Staff responded that the document link was provided in the agenda report and online. Mr. Scott said additional comments could be forwarded to MPO staff. The summary report can be viewed here: <https://leempo.com/wp-content/uploads/T09a.2045-LRTP-Adoption-Summary-Reportv9.pdf> Mr. Scott's presentation can be viewed here: <https://leempo.com/wp-content/uploads/Agenda-Item-9-2045-LRTP1.pdf>

Agenda Item #10 - Information from the MPOAC Meeting in Orlando

Mr. Scott presented this information only agenda item on the recent MPOAC meeting in Orlando. His presentation contained slides on the Secretary of the DOT's presentation at the MPOAC meeting. Ms. Victoria Peters noted that Mr. L. K. Nandam said that ongoing projects that have started will be continued, but new projects that have not been started will be temporarily suspended. Mr. Scott continued his presentation with additional information items including mobility week. The committee discussed electric vehicle registration fees, gas tax, sales tax, petitioning governments to adopt registration fee for electric vehicles, declining gas tax revenue, indexing gas tax, increasing gas tax, and imposing an electric vehicle fee similar to gas tax. Mr. Scott said he could research what other states are doing and bring it back to the next meeting. The committee briefly discussed the limitations of FDOT with regard to proposing fess on electric vehicles, study being done by FDOT on alternatives, asking local representatives to sponsor a bill related to electric vehicle fees. Mr. Scott said he will bring back what other states are doing. Mr. Patrick Hiltman commented that the MPO in Ohio had lobbyists. Mr. Scott noted that our MPO does not. Mr. Scott's entire presentation can be accessed here: <https://leempo.com/wp-content/uploads/Agenda-Item-10-MPOAC-Meeting.pdf>

Other Business

Agenda Item #11 - Public Comments on Items not on the Agenda

There were no public comments on items not on the agenda.

Agenda Item #12 – Announcements

The committee briefly discussed the fair share/equity report. Ms. Peters said she would research this. The committee also discussed the limitations of the report as it did not show all funding sources and the possibility of another report that would be a transparent fair report over time.

Agenda Item #13 - Topics for next meeting

Topics suggested for next meeting included approval of the LRTP.

Agenda Item #14 - Information and Distribution Items

The information and distribution items included two newspaper articles submitted by a member of the CAC. The committee briefly discussed these articles on electric vehicle charging along highway and battery changing services. The articles can be found here: <https://leempo.com/wp-content/uploads/C14.Information-and-Distribution-Items.pdf>

The meeting was adjourned at 4:51 p.m.

An audio recording of the entire meeting can be accessed here: <https://soundcloud.com/user-390911534/11-05-2020-cac-zoom>

*Action Items +May Require Action

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