

**Lee County Transportation Disadvantaged  
Local Coordinating Board (LCB)**

**10:00 AM, November 2, 2018  
City of Cape Coral Public Works – Green Room  
815 Nicholas Pkwy E, Cape Coral FL 33990  
239-330-2240**



**Meeting Minutes**

**The meeting was called to order at 10:14 a.m. by Chair Jessica Cosden. The meeting was called to order late due to quorum issues.**

**The Pledge of Allegiance was recited. Members introduced themselves. There was a quorum.**

**Those members in attendance included:**

<b>A Representative of:</b>	<b>Voting Members</b>	<b>Agency</b>	<b>Alternates to Voting Members</b>	<b>Agency</b>
An elected official from the MPO Board to serve as the official Chairperson.	Jessica Cosden (Present)	City of Cape Coral	No alternate	
A. A local representative of the Florida Department of Transportation (DOT)	Kelley Fernandez (Absent)	FDOT	Steven Felter (Present)	FDOT
B. A local representative of the Florida Department of Children and Families (DCF)	Nicole Negron (Absent)	DCF	Bryan DeLaHunt (Present)	DCF
C. A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible	Roger Lloyd (Absent)	Lee County School Board	Debbie Ferris (Absent)	
D. In areas where they exist, a local representative of the Division of Vocational Rehabilitation Services or the Division of Blind Services, representing the Department of Education	(Vacant)	DOE	(Vacant)	DOE
E. A person recommended by the local Veterans Service Office, representing Veterans of the county	(Vacant)		(Vacant)	
F. A person recognized by the Florida Association for Community Action representing the economically disadvantaged	Kim Hustad (Absent)	Lee County Human Services	Robin Jewett (Absent)	
G. A person representing the Elderly in the county	Flora Gonzalez		(Vacant)	

	(Absent)			
H. A person with a disability representing the disabled in the county	Christina Ilczyszyn (Absent)		(Vacant)	
I-1. [One of Two] Citizen Advocates in the County	Michael Pierce (Present)		(Vacant)	
I-2. [One of two] Citizen Advocates this one must be a person who uses the transportation service(s) of the system as their primary means of transportation.	(Vacant)		(Vacant)	
J. A local representative for children at risk	Lorena Rodriguez (Absent)	Golisano Children's Hospital	Mark Tesoro (Absent)	Lee Health
K. In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit Systems Board, except in cases where they are also the Community Transportation Coordinator.	Paul Goyette (Absent)	LeeTran	Carlos Rivera (Absent) Carlos Menjivar (Absent)	LeeTran
L. A local representative of the Florida Department of Elder Affairs	Shelby Yelvington (Absent)	Area Agency on Aging	Becky MacKenzie (Absent)	Area Agency on Aging
M. An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the CTC.	Michael Griffin (Present)	SWFL Transportation	Laura Miller (Absent)	Creative Resources
N. A local representative of the Florida Agency for Health Care Administration	Maribel Perez (Present)	AHCA	Glenda Gonzalez (Absent)	AHCA
O. A representative of the Regional Workforce Development Board established in Chapter 445, <i>Florida Statutes</i> .	Deb Reardon (Present)	Career Source SWFL	Jim Wall (Absent)	Career Source SWFL
P. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, hospitals, local health department or other home and community based services, etc.	Heidi Shoriak (Present)	Lee Health Systems	Kim Anderson (Absent)	Lee Health Systems

Also in attendance: Alan Mandel with Good Wheels; Brian Raimondo, Don Scott, and Calandra Barraco with the Lee County MPO.

## **New Business**

### **Agenda Item #1 - \*Approval of the Minutes from the September 7, 2018 Meeting**

**Mr. Michael Griffin made the motion to approve the Meeting Minutes from September 7, 2018. Ms. Heidi Shoriak seconded the motion. There were no objections, and the motion passed unanimously.**

### **Agenda Item #2 - Public Comments on Items on or not on the Agenda**

There were no public comments on items on or not on the agenda.

## **Other Business**

### **Agenda Item #3 - \*Election of a Vice-Chair**

Mr. Brian Raimondo presented this agenda item for the election of a Vice-Chair. He noted, pursuant to the By-Laws of the LCB under ARTICLE IV, Section A, Paragraph 2, the election for the Vice-Chair shall be at the last regularly scheduled meeting of the year. He said currently, Nicole Negron is the LCB Vice-Chair. He added that Ms. Negron was not able to attend today's meeting due to a travel ban at the Department of Children and Families. Mr. Raimondo said he spoke with Ms. Negron prior to the meeting, and she indicated she would like to remain as Vice-Chair for the LCB. Chair Cosden noted that she would remain as Chair. She added that the LCB Chair must be an elected official. Mr. Raimondo reiterated that Chair Cosden agreed to remain as LCB Chair for another year.

**Ms. Deb Reardon made the motion for Ms. Nicole Negron to remain as LCB Vice-Chair. Mr. Bryan DeLaHunt seconded the motion. There were no objections, and the motion passed unanimously.**

### **Agenda Item #4 - \*Endorsement of FTA Grant Applications for Operating and Capital Assistance**

Mr. Raimondo presented this agenda item for the review of the FTA Grant applications. He said annually, FDOT provides money for FTA Grants that the CTC, transit or other transportation providers may apply for. He added FDOT requires each LCB to review and endorse the grant applications. He said Mr. Alan Mandel with Good Wheels would further discuss the grant applications for Good Wheels. Mr. Mandel said the applications are due by December 31, 2018. He discussed the 5310 capital and operating grants that Good Wheels would be applying for. He added the capital grant would be for replacement of at least ten buses. He said the operating grant would be the same as last year. Mr. Raimondo said that although there was nothing formal to present as in previous years, the vehicle prices are determined by the vendor. Mr. Mandel further explained the vehicles are ordered through an FDOT approved procurement site at a price agreed on by FDOT. Mr. Raimondo noted this committee was meeting a month earlier than normal and this could be brought back in March 2019 at the next meeting. Mr. Mandel said it would be best to have the endorsement by the LCB before the applications are submitted to FDOT. Mr. Raimondo stated that Mr. Steve Felter must abstain from the vote due to his employment with FDOT. Chair Cosden asked what is done with the old vehicles. Mr. Mandel said they are used for parts. Ms. Deb Reardon asked if the vehicles can be sold. Mr. Mandel replied yes. He further explained that FDOT holds the title for the vehicles under 200,000 miles, and once the vehicle is over 200,000 miles it is titled to Good Wheels. There was a brief discussion on Good Wheels operating costs. Mr. Michael Pierce said that he is a user of Good Wheels services and knows some vehicles are in disrepair. He said he would like the LCB to endorse Good Wheel's grant requests. Chair Cosden asked Mr. Pierce if he would like to make a motion.

**Mr. Michael Pierce made the motion to endorse Good Wheel's 5310 capital and operating grants. Ms. Deb Reardon seconded the motion. There were no objections, and the motion passed unanimously.**

#### **Agenda Item #5 - Program Updates and Distribution Items**

Mr. Raimondo reviewed the calendar of events, the update on Good Wheel's Evaluation, and the TDSP update for this agenda item. He reminded the LCB that they would not be evaluating Good Wheels this year due to the change in funding source for the MPO's TD program. Mr. Don Scott further explained that all of the state funding was approved under Good Wheels and this means that Good Wheels will be reimbursing the MPO for the TD program. Mr. Scott continued that because the MPO will be paid through Good Wheels, the MPO will not be able to evaluate Good Wheels as that would be a conflict of interest. Mr. Raimondo said the TDSP update will come back to the LCB in March or May. He asked for any changes to be submitted to him. Chair Cosden asked if there were any questions. There were none.

#### **Agenda Item #6 - Good Wheels' Updates and Reports**

Mr. Alan Mandel with Good Wheels discussed funding from the DOT and the Trust fund from licenses. He said changes could result in a reduction of approximately thirty percent in funding. He said he requested \$300,000 from Senator Passidomo. There was a brief discussion on the need for drivers and increased Medicaid trips. Chair Cosden thanked Mr. Mandel for the information. Mr. Mandel said he would send additional information to Chair Cosden. Mr. Mandel referenced the complaints and asked how the LCB would like to define complaints as there was a new employee handling this. Chair Cosden said for consistency they could use the same system as before. Ms. Heidi Shoriak noted there are specific guidelines in healthcare. Mr. Mandel said Medicaid has guidelines, and he could use those.

#### **Agenda Item #7 - Member Comments**

Mr. Steve Felter with FDOT said District Workshops for the Grants for Federal Fiscal Year 2019 were held on October 3 in Fort Myers and October 4 in Bartow. He noted that the due date for applications is December 31, 2018. He said agencies must submit a hard copy and an electronic copy through TransCIP. He said there will be instructional workshop for using FDOT's TransCIP on November 27 in Fort Myers and November 28 in Bartow. He also mentioned a TDP workshop that was being held in Bartow on January 22, 2019. He said FDOT is currently conducting triennial reviews and seventeen agencies have been reviewed thus far. There were no other member comments.

**The meeting was adjourned at 10:51 a.m. Chair Cosden thanked everyone for attending.**

**Chair Cosden announced the next meeting would be held on March 1, 2019.**

#### **\*Action Items**

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