

Meeting Minutes

Call to Order

The in-person LCB meeting was called to order by Chair Jessica Cosden at 10:02 a.m. The Pledge of Allegiance was recited.

Those in attendance introduced themselves. MPO staff recorded the roll. There was a quorum.

Those members in attendance included:

A Representative of:	Voting Members	Agency	Alternates to Voting Members	Agency
An elected official from the MPO Board to serve as the official Chairperson.	Jessica Cosden (Present)	City of Cape Coral	No alternate	
A. A local representative of the Florida Department of Transportation (DOT)	Michelle Peronto (Present)	FDOT	Dale Hanson (Absent) Paul Simmons (Absent)	FDOT
B. A local representative of the Florida Department of Children and Families (DCF)	Nicole Negron (Absent)	DCF	Bryan DeLaHunt (Present)	DCF
C. A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible	Roger Lloyd (Absent)	Lee County School Board	David Rivera (Absent)	
D. In areas where they exist, a local representative of the Division of Vocational Rehabilitation Services or the Division of Blind Services, representing the Department of Education	Adam Long (Absent)		Shantel Chapman (Absent)	
E. A person recommended by the local Veterans Service Office, representing Veterans of the county	Sgt. James Lear (Absent)		Andrew Satterelee (Present)	
F. A person recognized by the Florida Association for Community Action representing the economically disadvantaged	Marisel Orengo (Absent)	Lee County Human Services	Kellie-Ann Torres (Absent)	

G. A person representing the Elderly in the county	(Vacant)		(Vacant)	
H. A person with a disability representing the disabled in the county	Paul Lewis (Present)		(Vacant)	
I-1. [One of Two] Citizen Advocates in the County	(Vacant)		(Vacant)	
I-2. [One of two] Citizen Advocates this one must be a person who uses the transportation service(s) of the system as their primary means of transportation.	Kathleen Hoover (Absent)		(Vacant)	
J. A local representative for children at risk	Juliana Whitaker (Absent)	Golisano Children's Hospital	Brenda Hernandez (Absent)	Golisano Children's Hospital
K. In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit Systems Board, except in cases where they are also the Community Transportation Coordinator.	N/A		N/A	
L. A local representative of the Florida Department of Elder Affairs	Vacant	Area Agency on Aging	Vacant	Area Agency on Aging
M. An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the CTC.	Michael Griffin (Absent)	SWFL Transportation	Ryan Williams (Absent)	Creative Resources
N. A local representative of the Florida Agency for Health Care Administration	Signe Jacobson (Absent)	AHCA	Lonnie Thompson (Absent) Alma Martinez (Absent)	AHCA
O. A representative of the Regional Workforce Development Board established in Chapter 445, <i>Florida Statutes</i> .	Jah-Mau Lambert (Absent)	Career Source SWFL	Vacant	Career Source SWFL
P. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, hospitals, local health department or other home and community based services, etc.	Heidi Shoriak (Absent)	Lee Health Systems	Kim Anderson (Present)	Lee Health Systems
Q. A representative of the Agency for Persons with Disabilities	Leah Watson (Present)	Agency for Persons with Disabilities	Donna Fain (Absent)	Agency for Persons with Disabilities

Also in attendance: Carlos Menjivar and Jorge Puente with LeeTran; Mary Blum with the Southwest Florida Council of the Blind; Candice Monroy with FDOT; Brian Raimondo and Don Scott with the Lee County MPO.

Agenda Item #1 - *Approval of the Minutes from the May 5, 2021 Public Workshop

Mr. Bryan DeLaHunt made the motion to approve the Public Workshop minutes from May 5, 2021. Ms. Leah Watson seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #2 - *Approval of the Minutes from the May 5, 2021 Regular Meeting

Mr. Bryan DeLaHunt made the motion to approve the Regular Meeting minutes from May 5, 2021. Mr. Paul Lewis seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #3 - Public Comments on Items on or not on the Agenda

There were no public comments on items on or not on the agenda.

Agenda Item #4 - *Review and Approve Bylaws

Mr. Brian Raimondo presented this agenda item for the review and approval of the updated LCB Bylaws. He said annually the LCB needs to review and approve their Bylaws. He noted the Bylaws were last amended in October 2020 for quorum change. He said the committee could suggest other changes if they would like. He reviewed the following minor changes that were made to the LCB Bylaws: date on the front page changed to September 1, 2021 and date changed to September 1, 2021 on page 10 **ARTICLE XI: Certification**. Chair Cosden asked if there were any questions, comments, or a motion.

Mr. Bryan DeLaHunt made the motion to endorse the updated LCB Bylaws. Ms. Michelle Peronto seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #5 - *Review and Approve LeeTran's Annual Operating Report

Chair Cosden said this item would be tabled to the next meeting as it was not yet ready to be presented. Mr. Raimondo further explained the deadlines and process for approval.

Agenda Item #6 – TDSP Update

Mr. Raimondo moved on to this agenda item as an update on the Transportation Disadvantaged Service Plan (TDSP). Mr. Raimondo mentioned that due to this update, the November 7th LCB meeting would be moved to October 20, 2021 to accommodate the TD Commission deadline for submission. He asked the committee to communicate with him if the date would work and said staff would send an email out. He asked committee members to send him any changes to the TDSP document. Mr. Raimondo asked LeeTran staff if they anticipated any major changes. Mr. Carlos Menjivar responded that no major changes are being made. Mr. Raimondo said the document, with the meeting agenda will be sent out to the committee two weeks prior to the October 20 meeting.

Agenda Item #7 - CTC Updates and Reports

Mr. Carlos Menjivar with LeeTran presented this agenda item on the CTC updates and reports. He reviewed the following report: <https://leempo.com/wp-content/uploads/LCB07.pdf> Mr. Menjivar mentioned TD trips are increasing. He also noted there was a driver shortage. The committee briefly discussed keeping up with TD trips, ADA trips, trip prioritization, turning away trips, paratransit applications and trips, maintaining records of paratransit clients and cross-referencing with TD trips, bus corridor and routes, reports for tracking TD trips, TD funding for trips, determining need to add more service, re-evaluation of routes, new application requests, future plans, average mileage correction on the report, application for TD and ADA, requirement for TD approval, posting information to LeeTran website for TD only applications, Medicaid transports capping rides, LeeTran providing rides when Medicaid runs out, assistance provided by LeeTran, reporting collisions to FDOT, including previous months or full year data in report, trips out of county during GoodWheels, current options for out of

county trips through LeeTran, possible issues with previous GoodWheels out of county trips, and operator payment agenda requirement from TD Commission.

Agenda Item #8 - Member Comments

Mr. Raimondo again asked the members to check their calendars for the rescheduled October 20, 2021 LCB meeting. Chair Cosden said she would be present at the October meeting. Ms. Leah Watson mentioned a room that may be available at her building for upcoming meetings. A brief discussion followed on available parking and room size/occupancy. Ms. Michelle Peronto commented on the FDOT grant cycles, upcoming grant workshop, stimulus funding webinar opportunity, upcoming in-person joint FPTA and TD conference, triennial review progress, and mobility week and opportunities. Ms. Peronto said she would provide her notes for the committee. Mr. Raimondo said staff could forward those notes out to the committee. Mr. Lewis asked what mobility week was. Ms. Peronto explained. Mr. Lewis asked for considerations to be made to include the disabled community. Mr. Menjivar again commented on the driver shortage. Mr. Raimondo asked about driver starting rate. Mr. Menjivar provided the rate. Mr. Scott mentioned the recent virtual FPTA event and complaints regarding finding drivers from across the state. Ms. Peronto said it was a national problem.

Chair Cosden thanked everyone for their attendance and announced that the next LCB meeting will be held on October 20, 2021.

The meeting was adjourned at approximately 10:42 a.m.

An audio recording of the entire meeting can be accessed here: <https://soundcloud.com/user-390911534/09-01-2021-lcbwma>

*Action Items *May Require Action

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