

Minutes

Call to Order

The in-person LCB meeting was called to order by Chair Jessica Cosden at approximately 10:00 a.m.

The Pledge of Allegiance was recited.

Introductions

Those in attendance introduced themselves. MPO staff recorded the roll. There was a quorum.

Those members in attendance included:

A Representative of:	Voting Members	Agency	Alternates to Voting Members	Agency
An elected official from the MPO Board to serve as the official Chairperson.	Jessica Cosden (Present)	City of Cape Coral	No alternate	
A. A local representative of the Florida Department of Transportation (DOT)	Michelle Peronto (Absent) Candice Monroy (Present)	FDOT	Dale Hanson (Absent) Paul Simmons (Absent)	FDOT
B. A local representative of the Florida Department of Children and Families (DCF)	Bryan DeLaHunt (Present)	DCF	Vacant	DCF
C. A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible	Roger Lloyd (Absent)	Lee County School Board	David Rivera (Absent) Richard Perdue (Absent)	
D. In areas where they exist, a local representative of the Division of Vocational Rehabilitation Services or the Division of Blind Services, representing the Department of Education	Adam Long (Absent)		Vacant	
E. A person recommended by the local Veterans Service Office, representing Veterans of the county	James Lear (Absent)		Jeff Barkley (Absent)	

F. A person recognized by the Florida Association for Community Action representing the economically disadvantaged	Marisel Orengo (Absent)	Lee County Human Services	Kellie-Ann Torres (Absent)	
G. A person representing the Elderly in the county	Steve Henry (Present)		(Vacant)	
H. A person with a disability representing the disabled in the county	Paul Lewis (Present)		(Vacant)	
I-1. [One of Two] Citizen Advocates in the County	Derek Felder (Present)		(Vacant)	
I-2. [One of two] Citizen Advocates this one must be a person who uses the transportation service(s) of the system as their primary means of transportation.	Kathleen Hoover (Absent)		(Vacant)	
J. A local representative for children at risk	Tracy Filla (Present)		Vacant	
K. In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit Systems Board, except in cases where they are also the Community Transportation Coordinator.	N/A		N/A	
L. A local representative of the Florida Department of Elder Affairs	Vacant	Area Agency on Aging	Vacant	Area Agency on Aging
M. An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the CTC.	Michael Griffin (Present)	SWFL Transportation	Ryan Williams (Absent)	Creative Resources
N. A local representative of the Florida Agency for Health Care Administration	Michael Stahler (Present)	AHCA	Vacant	AHCA
O. A representative of the Regional Workforce Development Board established in Chapter 445, <i>Florida Statutes</i> .	Carmen Henry (Present)	Career Source SWFL	Vacant	Career Source SWFL
P. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, hospitals, local health department or other home and community based services, etc.	Ambar Rodriguez (Absent)	Lee Health Systems	Brittini Vizcaino (Present)	Lee Health Systems
Q. A representative of the Agency for Persons with Disabilities	Leah Watson (Present)	Agency for Persons with Disabilities	Donna Fain (Absent)	Agency for Persons with Disabilities

Also in attendance: Ranice Monroe, Virginia Walters, and Toni Fritzo with LeeTran; Jennifer Charles with Lee County Schools; and Brian Raimondo and Don Scott with the Lee County MPO.

Agenda Item #1 - *Approval of the Public Workshop Minutes from May 3, 2023

Mr. Derek Felder made the motion to approve the Public Workshop Minutes from May 3, 2023. Mr. Steve Henry seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #2 - *Approval of the Regular Business Meeting Minutes from May 3, 2023

Mr. Derek Felder made the motion to approve the Regular Business Meeting Minutes from May 3, 2023. Mr. Steve Henry seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #3 – Public Comments on Items on or not on the Agenda

There were no public comments on items on or not on the agenda.

Agenda Item #4 - *Review and Approve Bylaws

Mr. Brian Raimondo presented this agenda item for the review and approval of the LCB Bylaws updates. The LCB Bylaws updates staff report was included in the agenda packet and [posted to the MPO website](#). Mr. Raimondo reviewed the changes. Chair Cosden asked if there were any questions or comments. There were none. Chair Cosden asked for a motion.

Mr. Derek Felder made the motion to approve the LCB Bylaws. Ms. Carmen Henry seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #5 - *Approval of LeeTran's Annual Operating Report (AOR) for FY 2022/23

Mr. Brian Raimondo noted this agenda item was tabled until the next LCB meeting on November 1, 2023. He referred to the information on the AOR that was included in the packet and [posted to the MPO website](#). Chair Cosden asked if a motion was needed to table. Mr. Raimondo replied no. There were no comments or questions.

Agenda Item #6 - *Review and Approve LeeTran's FY 23/24 Rate Model

Mr. Raimondo presented this agenda item for the review and approval of LeeTran's FY 23/24 Rate Model. Ms. Virginia Walters provided additional information on the item. The rate model was attached to the agenda packet and [posted to the MPO website](#).

Mr. Derek Felder made the motion to approve LeeTran's Rate Model. Mr. Paul Lewis seconded the motion. There were no objections, and the motion passed.

Agenda Item #7 - *Review and Approve LeeTran's Trip/Equipment Grant

Mr. Raimondo presented this agenda item for the review and approval of LeeTran's Trip/Equipment Grant. Ms. Walters provided additional information on the item. The grant was attached to the agenda packet and [posted to the MPO website](#). Chair Cosden asked for a motion to endorse the grant.

Mr. Steve Henry made the motion to endorse LeeTran's Trip/Equipment Grant. Ms. Carmen Henry seconded the motion. There were no objections, and the motion passed.

Agenda Item #8 - TDSP Update

Mr. Raimondo introduced this agenda item and explained the Transportation Disadvantaged Service Plan and update. There was a brief discussion on the different applications for LeeTran services, the differences between ADA and transportation disadvantaged services, transportation disadvantaged eligibility, billing and copays, hierarchy and changes, categories and percentages of trips, funding, process for qualification, different options and additional resources, local examples of families in need, prioritization, changes to TDSP document, Federal laws and restrictions related to ADA, other funding sources, public involvement, minor changes made to document, and action needed. The updated document was attached to the agenda packet and [posted to the MPO website](#).

Mr. Derek Felder made the motion to approve the TDSP Update. Ms. Leah Watson seconded the motion. A roll call vote was taken with all in favor, and the motion passed.

Agenda Item #9 - CTC Updates and Reports

Mr. Raimondo explained the agenda item. Ms. Walters with LeeTran presented this agenda item on CTC updates and reports and reviewed the information that was attached to the agenda packet and [posted to the MPO website](#). There was a brief discussion on report data, attainment, goals, funding, drop-off and pick-up times, and report format.

Agenda Item #10 - Members Comments

Members comments included a request from Ms. Brittini Vizcaino for the prior presentation on requirements given at the May LCB meeting, an FDOT report provided by Ms. Candice Monroy, an inquiry from Mr. Paul Lewis on member attendance, an explanation from Mr. Raimondo on staff coordination with members on attendance, and additional information from Mr. Raimondo on MPO meeting/LCB procedures and alternates.

Chair Cosden noted the next meeting date of November 1, 2023. She thanked those present for attending.

The meeting was adjourned at approximately 11:05 a.m.

An audio recording of the entire meeting can be accessed at the following link: [LCB Audio 09/06/23](#)

*Action Items *May Require Action

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