

**Lee County Transportation Disadvantaged
Local Coordinating Board
Public Workshop/Regular Meeting
June 3, 2020 at 10:00 a.m.**

Conference Call Number 1-800-356-8278

Conference Access Code 316027

www.leempo.com



Public Workshop and Regular Meeting Minutes

PUBLIC WORKSHOP

Call to Order

The Public Workshop, being held via conference call, was called to order by Chair Jessica Cosden at approximately 10:01 a.m.

The Pledge of Allegiance was recited. Members were introduced as they joined the conference call. There was a quorum.

Those members in attendance included:

A Representative of:	Voting Members	Agency	Alternates to Voting Members	Agency
An elected official from the MPO Board to serve as the official Chairperson.	Jessica Cosden (Present)	City of Cape Coral	No alternate	
A. A local representative of the Florida Department of Transportation (DOT)	Kelley Fernandez (Present)	FDOT	Dale Hanson (Absent) Michelle Peronto (Absent)	FDOT
B. A local representative of the Florida Department of Children and Families (DCF)	Nicole Negron (Present)	DCF	Bryan DeLaHunt (Absent)	DCF
C. A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible	Roger Lloyd (Absent)	Lee County School Board	Debbie Ferris (Absent)	
D. In areas where they exist, a local representative of the Division of Vocational Rehabilitation Services or the Division of Blind Services, representing the Department of Education	Adam Long (Present)		Shantel Chapman (Absent)	
E. A person recommended by the local Veterans Service Office, representing Veterans of the county	(Vacant)		(Vacant)	

F. A person recognized by the Florida Association for Community Action representing the economically disadvantaged	Marisel Orengo (Present)	Lee County Human Services	Kellie-Ann Torres (Absent)	
G. A person representing the Elderly in the county	(Vacant)		(Vacant)	
H. A person with a disability representing the disabled in the county	(Vacant)		(Vacant)	
I-1. [One of Two] Citizen Advocates in the County	(Vacant)		(Vacant)	
I-2. [One of two] Citizen Advocates this one must be a person who uses the transportation service(s) of the system as their primary means of transportation.	(Vacant)		(Vacant)	
J. A local representative for children at risk	Juliana Whitaker (Absent)	Golisano Children's Hospital	Brenda Hernandez (Absent)	Golisano Children's Hospital
K. In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit Systems Board, except in cases where they are also the Community Transportation Coordinator.	N/A		N/A	
L. A local representative of the Florida Department of Elder Affairs	Vacant	Area Agency on Aging	Vacant	Area Agency on Aging
M. An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the CTC.	Michael Griffin (Present)	SWFL Transportation	Ryan Williams (Absent)	Creative Resources
N. A local representative of the Florida Agency for Health Care Administration	Signe Jacobson (Present)	AHCA	Lonnie Thompson (Absent)	AHCA
O. A representative of the Regional Workforce Development Board established in Chapter 445, <i>Florida Statutes</i> .	Jim Wall (Absent)	Career Source SWFL	Jah-Mau Lambert (Absent)	Career Source SWFL
P. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, hospitals, local health department or other home and community based services, etc.	Heidi Shoriak (Absent)	Lee Health Systems	Kim Anderson (Present)	Lee Health Systems
Q. A representative of the Agency for Persons with Disabilities	Leah Watson (Present)	Agency for Persons with Disabilities	Donna Fain (Absent)	Agency for Persons with Disabilities

Also in attendance: Robert Codie, Carlos Menjivar, and Virginia Walter with LeeTran; Deborah Ann DePhillips, a member of the public; John Irvine and David Darm from the Commission for the Transportation Disadvantaged; Brian Raimondo, Don Scott, and Calandra Barraco with the Lee County MPO.

Public Workshop Agenda Item #1 – An Introduction to Florida’s Coordinated Transportation System

Mr. Brian Raimondo presented this agenda item as an Introduction to Florida’s Coordinated Transportation System. He gave a Power Point presentation that included information on Governing Documents, Purpose and Goal of the Florida Commission for the Transportation Disadvantaged (CTD) per F.S. 427.013, Duties of the CTD, Commission Revenues, Designated Official Planning Agency for Lee County and Duties, Local Coordinating Board (LCB) Duties, and Community Transportation Coordinator Duties. The entire presentation can be accessed here: <https://leempo.com/wp-content/uploads/Intro-to-FL-Coordinated-Trans-System-Lee-LCB.pdf>

Public Workshop Agenda Item #2 – Open Forum

Mr. Raimondo asked if there were any public comments. Chair Cosden asked if there were any questions from the LCB or the public. There were none.

Chair Cosden adjourned the Public Workshop at 10:13 a.m.

REGULAR MEETING

Chair Cosden called the LCB Regular Meeting to order at 10:13 a.m.

Agenda Item #1 - *Approval of the Minutes from the March 6, 2020 Meeting

Ms. Nicole Negrón made the motion to approve the meeting minutes from March 6, 2020. Ms. Kelley Fernandez seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #2 - Public Comments on Items on or Not on the Agenda

There were no public comments on items on or not on the agenda.

Agenda Item #3 - *Minor Update of the TDSP

Mr. Raimondo presented this agenda item for the Minor Update of the Transportation Disadvantaged Service Plan (TDSP). He said the TDSP is reviewed and updated annually. He referred to the agenda packet and the changes that had been made by LeeTran and MPO staff. He noted this update was late this year due to the abrupt closure of Good Wheels with LeeTran taking over as the Emergency CTC as well as the COVID-19 pandemic. Mr. Raimondo mentioned that the changes included updating LeeTran as the CTC. He said that now is the time for the LCB to review and make changes if they have any. He added that staff is seeking approval of this item. Chair Cosden thanked Mr. Raimondo and commented there was a lot of information. She asked if there were any questions. There were none. She asked for a motion.

Ms. Nicole Negrón made the motion to approve the Minor Update of the TDSP. Ms. Kelley Fernandez seconded the motion. A roll call vote was taken with all present in favor, and the motion passed unanimously.

Mr. Adam Long informed the LCB that Mr. Michael Pierce has passed away.

Agenda Item #4 - *Grievance Procedures

Mr. Raimondo presented this agenda item for approval of the Grievance Procedures. He said that the only changes in the document were updating the CTC to LeeTran instead of Good Wheels. He added this agenda item required approval and asked if there were any questions. Chair Cosden asked if there were any comments or questions. There were none.

Ms. Kelley Fernandez made the motion to approve the update to the Grievance Procedures. Ms. Nicole Negrón seconded the motion. A roll call vote was taken with all in favor, and the motion passed unanimously.

Agenda Item #5 - +Approval of LeeTran’s Trip/Equipment Grant

Mr. Raimondo presented this agenda item for the approval of LeeTran’s Trip/Equipment Grant. Mr. Raimondo deferred to LeeTran staff or CTD staff for further discussion of this item. Mr. Robert Codie with LeeTran asked if the amount of the grant in question was \$1.3 million. Chair Cosden replied yes. Mr. Codie noted that grant had been approved at the last Lee County Commission meeting. Mr. Raimondo added the LCB did not have to approve this grant due to the emergency designation of LeeTran as the county’s CTC and this agenda item was just a place holder in case it was needed.

Agenda Item #6 - Update on Good Wheels Findings/investigation

Mr. Don Scott presented this agenda item on the update of Good Wheels Findings/Investigation. He said the MPO’s Executive Committee had discussed this item on two separate occasions. He added he was able to get several Good Wheels audits from the Auditor General website and comments in each audit indicate a lack of funding reserve and a need for more unrestricted funding. Mr. Scott also reference an audit done by CUTR in which issues were noted regarding the maintenance of vehicles. He added the Lee County Board of County Commissioners’ Chair had a letter drafted and sent to the Inspector General to investigate the issues relating to Good Wheels’ closure. Chair Cosden thanked Mr. Scott for the update. She asked if there were any questions or comments. There were none.

Agenda Item #7 - Program Updates and Distribution Items

Mr. Raimondo presented this agenda item on Program Updates and Distribution Items. He referenced the Quarterly Reports from Quarters 1 through 3 that were included in the agenda packet and said this was included as an information item.

Agenda Item #8 - CTC Updates and Reports

Mr. Carlos Menjivar with LeeTran presented this agenda item on CTC Updates and Reports. Mr. Menjivar noted there were 5,003 trips under TD and discussed the on time performance for those trips. He said the average trip was eight miles one way, and there were zero complaints received under TD. He asked if there were any questions on the data or the TDSP update. He said the overall transition was going well. Chair Cosden asked if there were any questions for Mr. Menjivar. There were none. Ms. Negrón congratulated LeeTran.

Agenda Item #9 - Member Comments

Ms. Fernandez commented on FTA grants for the Federal Fiscal Year 20, an upcoming virtual workshop, and LeeTran’s recent Cares act award of approximately \$800,000. Chair Cosden thanked Ms. Fernandez and asked if there were any other comments.

Chair Cosden noted that the next meeting date is to be determined and information will be sent out when available.

The meeting was adjourned at 10:35 a.m.

*Action Items *May Require Action

Public participation is solicited without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who

require translation services (free of charge) should contact Calandra Barraco with the Lee County MPO at 239-330-2243 or by email at cbarraco@leempo.com at least seven (7) days prior to the meeting. If you are hearing or speech impaired call (800) 955-8770 Voice / (800) 955-8771 TDD. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, national origin, sex, age, disability, religion, or familial status may file a complaint with the Lee County MPO Title VI Coordinator, Calandra Barraco, at 239-330-2243, or in writing at P.O. Box 150045, Cape Coral, Florida 33915-0045.