

METROPOLITAN PLANNING ORGANIZATION BOARD

9:00 a.m., Friday, September 21, 2018
Lee County Administration East Building
2201 Second Street, Room 118
Fort Myers, FL 33901
239-244-2220



Meeting Minutes

The meeting was called to order at 9:00 a.m. by Chair Tracey Gore.

The Pledge of Allegiance was recited.

The roll was called. A quorum was present. Lee County MPO Board Members in attendance included Lee County Commissioners John Manning, Brian Hamman, Cecil Pendergrass, and Larry Kiker; City of Cape Coral Councilmembers John Gunter, Dave Stokes, and Jessica Cosden; City of Cape Coral Mayor Joe Coviello; City of Fort Myers Councilmembers Gaile Anthony and Johnny Streets Jr.; Town of Fort Myers Beach Mayor/MPO Board Chair Tracey Gore; City of Bonita Springs Deputy Mayor Peter O'Flinn and Councilmember Fred Forbes; and Village of Estero Mayor Jim Boesch and Councilmember William Ribble.

Others in attendance included D'Juan Harris, Sarah Catala, Lawrence Massey, Zachary Burch, L. K. Nandam, and Wayne Gaither with FDOT; Dave Loveland, Randy Cerchie, and Doug Meurer with Lee County; Lee County MPO staff Don Scott, Ron Gogoi, and Calandra Barraco; MPO legal counsel Derek Rooney; Steve Myers and Paul Goyette with LeeTran; Lee County IT Services; Alan Mandel with Good Wheels; Johnny Limbaugh with Wright Construction; and Dan Moser with the Lee County MPO Bicycle Pedestrian Committee.

Agenda Item #1 - Public Comments on Consent Agenda Items

There were no public comments on consent agenda items.

Agenda Item #2 - Consent Agenda

- A. Approval of the June 22, 2018 Meeting Minutes
- B. Appointment of an At-Large CAC Member
- C. Approval of the Updated Transportation Disadvantaged Service Plan
- D. Resolution of Appreciation for Mike Flanders Service to the MPO

Commissioner John Manning made the motion to approve the Consent Agenda items. Commissioner Larry Kiker seconded the motion. There were no objections, and the motion passed unanimously.

Chair Gore noted that one of the consent agenda items was the recognition of Mike Flanders in appreciation of his service on the MPO Board.

Agenda Item #3 - Public Comments will be Taken at Each Item

Chair Gore noted that public comments will be taken at each item.

Public Hearing Item

Agenda Item #4 - Approval of an Amendment to the FY 2018/2019 through 2022/2023 Transportation Improvement Program to Add the Roll Forward Report

Mr. Scott presented this agenda item to amend the Transportation Improvement Program (TIP) to include the Fiscal Year 2018 Roll Forward projects which are inserted at the end of the TIP and were attached to the agenda packet. Mr. Scott said that each year there are projects that are scheduled to be authorized prior to June 30th (when the previous TIP is in effect) but for various reasons they do not get authorized. He continued that these projects will automatically roll forward in FDOT's Work Program but need to be accounted for in the MPO's TIP. He said this amendment is being done to account for the roll forward projects within the current

TIP. He asked if there were any public comments. There were no public comments. Chair Gore closed public comment for this agenda item.

Commissioner John Manning made the motion to approve the Amendment to the Transportation Improvement Program to add the Roll Forward Report. Commissioner Brian Hamman seconded the motion. A roll call vote was taken. There were no objections, and the motion passed unanimously.

Agenda Item #5 - ^*Approval of Amendments to the Unified Planning Work Program to Match the Increase in FTA 5305 Transit Planning Grant Funds

Mr. Scott presented this agenda item for the review and approval of the Unified Planning Work Program (UPWP) amendment to recognize the increase in FTA 5305 grant funding, the underline and strike through changes to the task sheet and the revised budget table were attached to the agenda packet. He said the FY 2019 and FY 2020 UPWP is being amended to recognize the increased Federal Transit Administration (FTA) 5305 transit planning funding in FY 2019 to match the recently released allocation. He noted the new transit planning funding allocation for FY 2019 is \$281,480, an increase from \$262,500 that was shown in the UPWP that was approved in May. Mr. Scott asked if there was any public comment. There was none. Chair Gore closed public comment for this agenda item.

Commissioner John Manning made the motion to approve the Amendments to the Unified Planning Work Program to match the increase in FTA 5305 funds. Commissioner Brian Hamman seconded the motion. A roll call vote was taken. There were no objections, and the motion passed unanimously.

New Business

Agenda Item #6 - *Review and Approval of the FDOT Bridge, Pavement and System Performance Measure Targets and the LeeTran Transit Asset Management Plan Targets

Mr. Scott presented this agenda item to review and approve the Performance Measure Targets for Bridge, Pavement, System Performance and Transit Asset Management. He said he would discuss the bridge, pavement, and system performance targets first. He noted at the January MPO Board meeting, the Board adopted Safety Performance Measures that supported FDOT Performance Measure Targets consistent with the Federal Highway requirements of establishing targets by the due date. He continued FHWA has now established an additional set of performance measures for Pavement, Bridge and System Performance for the National Highway System (NHS) and freight. He listed the NHS roads in Lee County. The FDOT performance measure targets for bridge, pavement and system performance were attached to the agenda packet and also shown as slides at the meeting. He said based on guidance from FHWA, FDOT will make risk-based decisions from a long-term assessment of the National Highway System (NHS), and other public roads included in the plan, as it relates to managing its physical assets and laying out a set of investment strategies to address the condition and system performance gaps. He noted that pavement conditions in Florida are all either fair or good. He also noted for freight, the CMAC doesn't apply to Florida. He added that each MPO has until November 16, 2018 to accept/support the FDOT targets, or to develop their own targets. He noted each MPO must also include a narrative description in the Transportation Improvement Program, at the next update/amendment, of the Bridge and Pavement measures and system performance, freight, and anticipated effects the projects will have collectively on meeting these targets. He said the Long-Range Transportation Plan (LRTP) will also need to include narratives on the performance measures, either by the next major update or if the current LRTP gets amended after July of 2018.

He then discussed the transit related targets noting the Federal Transit Administration has set transit asset management performance measures that also require the MPO to adopt targets for. He referenced the LeeTran performance measures that were included in the agenda packet and based on the Federal Transit Administration's identification of transit performance measures that LeeTran is required to report on, along with producing targets. He said the MPO is also required to adopt/support LeeTran's targets or set their own. He reviewed LeeTran's recently completed Transit Asset Management Plan that identified all of their equipment, years of service/mileage, condition, how they will maintain the assets to keep them in good working order and the targets, also attached to the agenda packet and shown as a slide at the meeting. He discussed the information listed below on the target number of years for replacement for the transit assets:

- Buses – 14 years
- Cutaway buses – 10 years
- Vans – 8 years
- Equipment – 25 years
- Building facilities – 40 years

He said the due date for the targets is October 1, 2018. He noted the write-up in the TIP must include how the projects in the TIP support the public transportation targets. Mr. Scott asked if there were any questions or comments, first noting that additional funding will be required if the MPO should choose to adopt different targets that are more stringent. Mr. Scott asked if there was any public comment. There was no public comment. Chair Gore closed public comment.

Commissioner John Manning made the motion to approve the FDOT Bridge, Pavement, and System Performance Measure Targets and the LeeTran Transit Asset Management Plan Targets. Councilmember John Gunter seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #7 - Review of the 2045 Strategic Intermodal System (SIS) Cost Feasible Plan

Ms. Sarah Catala with FDOT presented this agenda item for the review of the Strategic Intermodal System Cost Feasible Plan. She noted FDOT staff has recently developed the Strategic Intermodal System (SIS) Cost Feasible Plan (CFP) that indicates what projects will be done through 2045. She explained the SIS is FDOT's high priority network of facilities that are important to the state's economy and mobility. She added these facilities are FDOT's highest priority for transportation capacity investments. She said for Lee County, the SIS roadway facilities include I-75, SR 80, SR 82 and SR 31. She then discussed the purpose of the Cost Feasible Plan, SIS planning process, statewide funding, CFP funding distribution, and noteworthy projects funded in the CFP. She asked if there were any questions or comments. She also mentioned she had printed larger copies of the CFP, and they were available at the back counter. The Cost Feasible Plan and presentation was attached to the agenda packet and can also be found here: <http://leempo.com/wp-content/uploads/2016/12/M07-10.pdf>

Chair Gore asked if there were any public comments. There were none. Public comment was closed.

Commissioner Hamman asked if this was the agenda item discussed at the Executive Committee meeting that included the discussion regarding questions to ask FDOT. Mr. Scott replied yes, and he sent the questions to FDOT. He noted they needed more time to prepare answers and this could be a discussion item at the next meeting. He said the main idea was to find ways to help FDOT move projects forward. Councilmember Gaile Anthony asked where District Five was. Mr. Scott replied Orlando. Councilmember Anthony then asked where District Seven was. Mr. Scott responded the Tampa area. Ms. Catala added it includes Hillsborough and Pinellas counties. Councilmember Jessica Cosden asked if FDOT would provide answers at the next meeting. Mr. Scott said yes. Councilmember Fred Forbes asked if FDOT has a specific predetermined setback to the right of way along I-75. Mr. L. K. Nandam noted the right of way was identified by the fences, and the local municipalities through ordinances control the amount of building setback required beyond that. Chair Gore asked if there was a vote required for this item. Mr. Scott replied no. Chair Gore moved on to the next agenda item.

Agenda Item #8 - Updated MPO Meeting Calendar

Mr. Scott presented this agenda item as an update to the MPO Meeting Calendar. He said FDOT has requested that the MPO change the Board meeting schedule to accommodate a change by the Central Office in the Work Program public meetings and presentations to a December meeting date. He noted that the FDOT Work Program hearing and presentation was originally scheduled for October and as such the MPO schedule included cancelling the December meeting. He noted, the December date, per the bylaws, is Friday December 21st but is just prior to the Christmas vacation so staff is currently exploring other date options, such as Friday, December 14 in the afternoon, around 1:30 p.m. or 2:00 p.m. He said since we are adding a meeting in December, the MEC made a motion to cancel the November 16th meeting.

Mayor Jim Boesch made the motion to adopt the new schedule. Councilmember Dave Stokes seconded the motion.

Commissioner Hamman noted there may be difficulty achieving a quorum if the meeting date of December 21 was kept as that was the Friday before the Christmas holiday break. Chair Gore asked if Mayor Boesch would amend his motion to change the December meeting date to the 14.

Mayor Boesch amended his original motion to adopt the new schedule with the clarification that the December meeting would be held on the 14. Councilmember Stokes also amended his second. There were no objections, and the motion passed unanimously.

Chair Gore asked what time the meeting would be held. Mr. Scott replied around 1:30 p.m. or 2:00 p.m.

Other Business

Agenda Item #9 - Public Comments on Items not on the Agenda

There were no public comments on items not on the agenda.

Agenda Item #10 - LeeTran Report

Mr. Steve Myers with LeeTran stated LeeTran had nothing to report.

Agenda Item #11 - TD Report

Mr. Alan Mandel with Good Wheels gave the TD report. He said Good Wheels was nominated as one of three finalists by the Cape Coral Community Foundation. He said Good Wheels did approximately 11,000 trips in August for medical as well as 5,000 trips related to school charters. He also noted there would be a large increase in Medicaid trips beginning in Lee County on October 1, 2018. He said they are working with Medicaid brokers to accommodate these trips.

Agenda Item #12 - FDOT Report

Mr. D’Juan Harris with FDOT gave the FDOT report. He said FDOT’s first annual Mobility Week will be held October 27 through November 3. He added the purpose of the event is to encourage citizens to participate in safe transportation choices. He said there would be more information to follow. He also mentioned there would be an epublic hearing December 3 – 7 for the Draft Tentative Work Program for FY 2020 through FY 2024. He noted the website would show all new projects. He also said in person events would be held in District One on December 3 at the Lakes Regional Library from 2:00 – 4:00 p.m.

Mr. L. K. Nandam announced that Mr. Harris had taken a promotion to project manager at the Southwest Area Office. Chair Gore congratulated Mr. Harris.

Agenda Item #13 - Announcements

Chair Gore mentioned the local mayors went to the South Florida Water Management District to work on water quality. She thanked the Lee County Commissioners for their support regarding water quality improvements.

Mr. Ron Gogoi referenced the three Safe Routes to School grant projects that the MPO Board had endorsed at a previous meeting. He said the number one project was a request from Bonita Springs, number two was a request from Cape Coral, and number three was Edison Elementary in Fort Myers. He said Edison Elementary received the Safe Routes to School funds for this cycle.

Agenda Item #14 - Information and Distribution Items

There were no information and distribution items.

The meeting was adjourned at 9:33 a.m.

^Roll Call Vote *Action Items +May Require Action

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