

**METROPOLITAN PLANNING ORGANIZATION BOARD
EXECUTIVE COMMITTEE**

2:00 p.m., February 12, 2020
Cape Coral Public Works Building
815 Nicholas Pkwy E, Cape Coral, FL
Green Room/A200



Meeting Minutes

The meeting was called to order at 2:00 p.m. by Commissioner Brian Hamman.

The Pledge of Allegiance was recited.

The roll was called. There was a quorum. Those MEC members in attendance included Lee County Commissioner Brian Hamman; City of Sanibel Vice-Mayor Mick Denham; City of Fort Myers Councilmember Fred Burson; Village of Estero Vice-Mayor Katy Errington; City of Cape Coral Mayor Joe Coviello; and Town of Fort Myers Beach Councilmember Bruce Butcher. Others in attendance included MPO Legal Counsel Derek Rooney; Chris Kessler with Clifton Larson Allen; Kyle Grattic with the Lee County School Board Transportation District; Diane Dillon with T. Y. Lin; and MPO staff Don Scott and Calandra Barraco.

Commissioner Hamman asked if the committee had any objections to him chairing the meeting as the MPO Board Chair and Vice-Chair were both absent. There were no objections.

New Business

Agenda Item #1 - Public Comments on New Business Items

There were no public comments on New Business Items.

Agenda Item #2 - *Review and Approval of the January 8, 2020 Meeting Minutes

Councilmember Bruce Butcher made the motion to approve the January 8, 2020 Meeting Minutes. Vice-Mayor Mick Denham seconded the motion. There were no objections. The motion passed unanimously.

Agenda Item #3 - +Review of the Year End Audit for FY 2018/2019

Mr. Don Scott introduced Mr. Chris Kessler with Clifton Larson Allen, the MPO's auditor, to present this agenda item for the review and comment on the MPO's end of year audit for FY 2018/2019. The audit was attached to the agenda packet. Mr. Kessler reviewed the audit noting the audit went as planned. He said the journal entries that were recorded were attached to the audit packet. He referred to several sections of the audit including the opinion, management discussion & analysis, and the differences between 2018 & 2019 revenues. He asked if there were any questions. Councilmember Butcher asked if the MPO pension was part of the Florida State Pension system (FRS). Mr. Kessler replied yes and explained the FRS line item. The committee briefly discussed data risks and the transition between accounting firms. Mr. Scott noted the committee could accept the audit. Commissioner Hamman asked if there was a motion to accept the audit.

Mayor Joe Coviello made the motion to accept the audit as presented. Vice-Mayor Mick Denham seconded the motion. There were no objections, and the motion passed unanimously.

Walk-On Agenda Item – Approval of a CAC Member Appointment

Mr. Scott handed out an application from Ms. Carmen Salome' that was submitted for approval by Commissioner Hamman. Mr. Scott asked the committee if they would take action to approve this appointment. Commissioner Hamman asked Mr. Derek Rooney if this would be acceptable procedurally. Mr. Rooney said it should be covered under the recent resolution. Commissioner Hamman then briefly explained his appointment.

Councilmember Fred Burson made the motion to approve the appointment of Carmen Salome' to the Citizen Advisory Committee. Councilmember Bruce Butcher seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #4 - Presentation on the TIGER Project Performance Measures Results

Mr. Don Scott presented this discussion only agenda item on the results of the TIGER Project Performance Measures. He noted the MPO is required to collect and report performance measures for the completed TIGER project segments each year for the next five years, consistent with the grant requirements. He said the performance measures include bicycle pedestrian counts, traffic crash analysis and transit usage at the bus shelter locations. He mentioned this data is compared with what was collected and reported prior to the construction of the facilities. Mr. Scott then explained the timing requirements of the grant and the weather on the days the counts were done. He also discussed the TIGER project design and construction, wayfinding signs, performance measures/data collection, and count locations. The committee briefly discussed the locations of the counts, the purpose of the data collection, and the definition of success for the project. Mr. Scott continued his presentation with a table of the bike/ped counts, summary of the counts, and a crash analysis comparison. The committee briefly discussed the increased counts and ebikes/escooters. Mr. Scott continued his presentation with information on transit counts. The committee followed with a discussion on bus shelters, transit counts, and the impacts of the economy on transit ridership. Mr. Scott asked if there were any questions noting there would be an origin and destination study next year. The committee briefly discussed bicycle use and counting methods. Mr. Scott said that FDOT is developing a statewide bike/ped database. Vice-Mayor Denham asked how our area compared to others. Mr. Scott said he would find out and bring the information back.

Agenda Item #5 - Review of the Safety Matrix Ranking of Florida Counties and Cities

Mr. Scott presented this agenda item for the review of the Safety Matrix Ranking of Florida Counties and Cities. He said the Florida Department of Transportation analyzes the serious injuries and fatalities over a five year period for each County and City in the State to help rank safety projects. He referred to the matrices that compare the Counties and Cities based on population level that were attached to the agenda packet. He noted the highlighted columns are where that County or City is in the top 25 percent for the particular crash type. He then reviewed the matrices. The committee briefly discussed how the data was calculated, Lee County rankings, and the Dangerous by Design report. Mr. Scott said he might be able to get background information on the data and calculations. Vice-Mayor Denham asked the purposed of this information. Mr. Scott said it might be useful for securing grants. The committee further discussed the rankings of Lee County and cities within the county. Ms. Diane Dillon with T. Y. Lin gave a public comment noting Sanibel recently conducted a bicycle safety study. Commissioner Hamman verified the information could be used to target grants. Mr. Scott replied yes. Mayor Coviello questioned Cape Coral's ranking and the amount of lane miles in the city. Mr. Scott said that it was difficult to find other areas to compare to Cape Coral.

Agenda Item #6 - Updated Transportation Legislation Review

Mr. Scott presented this agenda item as an update on the latest transportation related legislation. He referred to the latest legislative update from the MPOAC with the recent developments shown in red text that was attached to the agenda packet. He said since the last discussion on this item, there have been several additional bills that were not discussed that are included due to their impacts. He reviewed the following bills:

- SB 1000/HB 1371: Traffic and Pedestrian Safety – Requires a traffic control signal at mid-block crosswalks that are not at intersections with a public road. Requires maintaining agency by October 1, 2024 to install a coordinated traffic control signal at those locations or removal of the mid-block crossing.
- SB 378/HB 771: Motor Vehicle Insurance – Repealing provisions which comprise the Florida Motor Vehicle No-Fault Law, revises the motor vehicle insurance coverages that an applicant must show to register certain vehicles, revises garage liability insurance requirements for motor vehicle dealer applicants and revises minimum liability coverage requirements for motor vehicle owners and operators. Mr. Scott added that 26% of drivers in Florida do not have insurance. The committee briefly discussed the high cost of insurance in Florida, insurance fraud, and penalties.
- SB 1192/HB 6061: Tax on Aviation Fuel – Repealing provisions relating to definitions and the tax on aviation fuel. Mr. Scott said this tax has been used to fund airport improvements.

Mr. Scott also mentioned the bills related to impact fees and transportation/rail enterprise. The committee briefly discussed impact fees and the number of proposed bills that might pass. Commissioner Hamman asked if there were any questions. There were none.

Agenda Item #7 - Overview of the Joint Lee Charlotte-Punta Gorda MPO February 21, 2020 MPO Meeting Agenda

Mr. Scott presented this agenda item as an overview of the February 21, 2020 Joint MPO Board meeting agenda. He handed out copies of the agenda for the upcoming joint meeting that included items on Joint TRIP priorities, Burnt Store Road, SR 31, Autonomous and Connected Vehicles, I-75 Purple Heart Designation, 2045 LRTP Model Coordination, and M-Cores. Councilmember Burson asked about M-Cores. Mr. Scott explained the project. The committee briefly discussed the M-Cores project, additional funding for local projects like Burnt Store and the Sanibel Causeway, and correspondence from FDOT and the Governor's office.

Other Business

Agenda Item #8 - Public Comments on Items Not on the Agenda

Ms. Diane Dillon with T. Y. Lin made a public comment on a recent M-Cores meeting and widening SR 31.

Agenda Item #9 – Announcements

Mr. Scott mentioned the I-75 Study Kickoff meetings and the notices that were recently sent out regarding the meeting locations and times. He said the meeting information will also be posted on the website. He encouraged attendance. Councilmember Butcher commented that Lee County spends 17% on transportation funding while the average in the state is 12%. Mr. Scott mentioned the impact of the tolls on this amount. Commissioner Hamman noted many of the projects in Lee County were paid for in cash due to the tolls. Mr. Scott said he had a new cost estimate data sheet that he would bring back to the committee. Mayor Coviello asked about widening Pine Island Road. Mr. Scott said

there has been discussion by FDOT on widening the road (SR 78) but mostly on the end closest to I-75. The committee further discussed the SR 78 corridor and pressure washing medians on US 41. Mr. Scott said he would check on the medians and bring information back. Commissioner Hamman asked if there were any other committee member announcements or comments. There were none. Mr. Scott then handed out the latest MPOAC Legislative Update. Mr. Rooney commented that after further review of the MPO Bylaws, the CAC appointment will need to be taken to the full MPO Board for ratification.

Agenda Item #10 - Information and Distribution Items

The information and distribution items included the latest MPOAC Legislative Update and the Joint Lee/Charlotte MPO meeting agenda.

The meeting was adjourned at 3:06 p.m.

*** Action Items + May Require Action**

Public participation is solicited without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Calandra Barraco with the Lee County MPO at 239-330-2243 or by email at cbarraco@leempo.com at least seven (7) days prior to the meeting. If you are hearing or speech impaired call (800) 955-8770 Voice / (800) 955-8771 TDD. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes they have been discriminated against because of race, color, national origin, sex, age, disability, religion, or familial status may file a complaint with the Lee County MPO Title VI Coordinator, Calandra Barraco, at 239-330-2243, or in writing at P.O. Box 150045, Cape Coral, Florida 33915-0045.