

**METROPOLITAN PLANNING ORGANIZATION BOARD
EXECUTIVE COMMITTEE**

1:30 p.m., June 7, 2023

Cape Coral Public Works Building
815 Nicholas Parkway E., Cape Coral, FL
Green Room/A200



Meeting Minutes

The meeting was called to order at 1:30 p.m. by MPO Board Vice-Chair/City of Cape Coral Mayor John Gunter.

The roll was recorded by MPO staff. There was a quorum. Those MEC members in attendance included Lee County Commissioner Kevin Ruane; City of Sanibel Vice-Mayor Michael Miller; City of Cape Coral Mayor John Gunter; and Town of Fort Myers Beach Councilmember John R. King. Others in attendance included MPO Legal Counsel Derek Rooney; City of Cape Coral Police Department Officer; Wayne Gaither with FDOT; Laura Dodd with the City of Cape Coral; Chris Kessler and Matthew Finelli with Clifton Larson Allen; and MPO staff Don Scott and Calandra Barraco. The Pledge of Allegiance was recited.

New Business

Agenda Item #1 - Public Comments Taken at Each Item

Vice-Chair Gunter noted public comments would be taken at each agenda item and limited to three minutes.

Agenda Item #2 - *Review and Approval of the March 8, 2023 Meeting Minutes

Councilmember John R. King made the motion to approve the March 8, 2023 Meeting Minutes. Commissioner Kevin Ruane seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #3 - +Review of the Year End Audit for FY 2021/2022

Mr. Chris Kessler introduced himself and his colleague, Mr. Matthew Finelli, both with Clifton, Larson, Allen (CLA), the MPO's auditing firm. Mr. Kessler then presented this agenda item as a review of the Year End Audit for FY 2021/2022 which was attached to the agenda packet, [posted to the MPO website](#), and handed out at the meeting. He briefly reviewed the MPO audit history, financial highlights, new provisions for contracts/obligations/software, and next year's audit. He asked if there were any questions or comments. Vice-Mayor Miller asked about the governance letter. Mr. Kessler provided a hard copy of the letter to the Executive Committee and MPO staff said the letter would be forwarded to Vice-Mayor Miller. Vice-Chair Gunter asked if there were any other committee comments or public comments. There were none. Mr. Scott asked for additional information on the long term software lease provision. Mr. Kessler provided additional information. Vice-Chair Gunter asked if a vote was needed. Mr. Scott replied the audit report was usually accepted by the committee. Mr. Derek Rooney recommended a vote. Due to a momentary loss of quorum while Commissioner Ruane stepped out of the room, the vote was postponed until later in the meeting when quorum was achieved again.

Agenda Item #4 - Presentation and Discussion on the Cape Coral Evacuation Route Study

Mr. Don Scott presented this agenda item as an update on the Cape Coral Evacuation Route Study. He provided a Power Point presentation that can be viewed at the following link: [Cape Coral Evacuation Study](#). Mr. Scott asked if there were any questions. The committee discussed evaluation of hurricane routes and improvements by the City of Cape Coral, regional issue of hurricane

evacuation, examination of the area to the east, permitting in Charlotte County of new signals along Burnt Store Road, Burnt Store Road as one of the main evacuation routes, time model in study, inputs and outputs in model, assumptions based on previous storms, and additional information coming back to the MPO Board with the final study report. Vice-Chair Gunter asked if there were any comments or input from the public. There were none.

Vice-Chair Gunter called the vote for Agenda Item #3 on the MPO's audit.

Commissioner Kevin Ruane made the motion to accept the MPO Year End Audit for FY 2021/2022. Councilmember John R. King seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #5 - Update on the 2020 Urban Area Allocation Discussions and the Proposed Joint Meeting

Mr. Scott presented this agenda item as an update on the 2020 Urban Area Allocation Discussions and Proposed Joint Meeting. He provided a Power Point presentation that can be viewed at the following link: [Urban Area Allocation](#) Vice-Chair Gunter asked if there were any questions from the committee. There were none. Mr. Scott noted the joint Lee/Collier meeting would be held on the third Friday in August at a location to be determined in the Bonita area. Vice-Chair Gunter asked if there were any public comments. There were none.

Agenda Item #6 - Information on Recently Released 2021 Florida Travel Trends Report

Mr. Scott presented this agenda item on the recently released 2021 Florida Travel Trends Report. He provided a Power Point presentation that can be viewed at the following link: [Florida Travel Trends](#) He asked if there were any questions or comments. There were none. Vice-Chair Gunter asked if there were any public comments. There were none.

Agenda Item #7- Overview of the June 16th MPO Board Meeting Agenda

Mr. Scott presented this agenda item as an overview of the June 16 MPO Board Meeting Agenda. He said the meeting agenda will include review and approval of an amendment to the current Transportation Improvement Program, adoption of the new Transportation Improvement Program, approval of the Federal and State Funded Priorities, approval of the Multimodal Box Funded Priorities, approval of the Safe Streets for All Grant Agreement, adoption of a resolution for administrative document approval, adoption of a resolution supporting LeeTran's Safety Performance Targets, and a presentation on the US 41 and Bonita Beach Road Project Development and Environment Study. Vice-Chair Gunter asked if there were any committee or public questions. There were none.

Other Business

Agenda Item #8- Public Comments on Items Not on the Agenda

A member of the public, Mr. John Fleming, provided a public comment on items not on the agenda regarding Burnt Store Road. Vice-Chair Gunter asked if there were any other public comments. There were none. Commissioner Ruane commented on public involvement. Mr. Fleming provided additional public comments on development in the Burnt Store area. Vice-Chair Gunter asked if there were any additional comments or questions. There were none.

Agenda Item #9 – Announcements

Mr. Scott announced there were no MPO Board or Executive Committee meetings scheduled for July.

Agenda Item #10 - Information/Distribution Items

Mr. Scott mentioned the information and/or distribution item that was included in the agenda packet and [posted to the MPO website](#) on an upcoming public meeting regarding a project on SR 78.

The meeting was adjourned at 2:18 p.m.

An audio recording of the meeting can be accessed here: [MEC June 7, 2023](#)

* Action Items * May Require Action

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