

TECHNICAL ADVISORY COMMITTEE

Lee County Metropolitan Planning Organization
Thursday, August 3, 2017
City of Cape Coral Public Works Building
815 Nicholas Parkway East, Cape Coral, FL 33990
9:30 a.m.



Meeting Minutes

The meeting was called to order by Vice-Chair Wayne Gaither at 9:35 a.m.

The roll was taken by Calandra Barraco. A quorum was present at 9:46 a.m. Those members in attendance included Rick Burris with Lee County Department of Community Development; Alicia Dixon with Lee County Port Authority; Wayne Gaither with LeeTran; Gladys Gonzalez and James Buchanon with the Lee County School Board Transportation District; Persides Zambrano with the City of Cape Coral Department of Public Works; Carl Karakos with the City of Fort Myers Department of Engineering; Craig Chandler with the City of Sanibel Department of Planning; Matt Feeney with the City of Bonita Springs Public Works; Eric Ortman with the Collier MPO; and Bob Herrington and Gary Harrell with the Charlotte County – Punta Gorda MPO. Others in attendance included D’Juan Harris with FDOT; Juliet Iglesias with the Lee County Port Authority; and Don Scott, Ron Gogoi, and Calandra Barraco with the Lee County MPO.

Agenda Item #1 - Public Comments on Items on the Agenda

There were no public comments.

Agenda Item #2 - LeeTran Report

Vice-Chair Gaither with LeeTran gave the LeeTran report. He noted there was a slight drop in LeeTran ridership for the month of June. He announced there would be a public workshop on proposed improvements to the Rosa Parks Transportation Center, and it will be held from 4:00 to 5:30 p.m. on August 8 at the Rosa Parks facility. Also, he mentioned the park-and-ride facility construction at Six Mile and Pine Ridge is going well, and they hope to have it completed by the end of the calendar year.

Agenda Item #3 - FDOT Report

D’Juan Harris with FDOT gave the FDOT report. He said FDOT is a month into the work program development cycle for FY 2019-2023 with the epublic hearing open from October 16 through October 20, 2017. He said the epublic hearing is an online format to comment on the draft work program for FY 2019-2023. He announced District One will be hosting a Complete Streets Workshop on September 19, 2017 from 1:00 to 5:00 p.m. in Bartow. He noted that although reservations are not required, attendees should email himself or Deborah Chesna. He added that applications could be submitted for Complete Streets projects at that time although no funding has been announced yet.

To allow time for a quorum to be reached, Vice-Chair Gaither moved to the next non-action item, Agenda Item #8.

New Business

Agenda Item #8 - Update on the Performance Measure Requirements

Don Scott presented this agenda item as an update on performance measure requirements. He explained that the Federal Highway Administration has provided additional information on the performance measure rules along with the deadlines that are now set for the States and MPOs for implementation. He reviewed the summary, outlining the requirements and deadlines, that was attached to the agenda packet. He said the first deadline is for the safety targets, which requires FDOT to provide the target by August 31, 2017. He said FDOT has indicated they will be going with Vision Zero, and the MPO deadline is February 27, 2018. Matt Feeney arrived at 9:46 a.m. and a quorum was reached. Carl Karakos arrived at 9:47 a.m. Mr. Scott reviewed the other performance measure requirements and target setting dates, that were included on the summary sheets attached to the agenda packet, along with the MPO requirements to include the implementation of the measures in the MPO's Long Range Transportation Plan (LRTP) and the Transportation Improvement Program (TIP). Mr. Scott then went over FDOT's performance measures, core measures, and supplementary measures. Mr. Scott also covered the next steps in the process. Vice-Chair Gaither verified a quorum was reached. There was a brief discussion on Vision Zero and the goal of zero lives lost. Vice-Chair Gaither moved back to the action items, beginning with Agenda Item #4.

Agenda Item #4 - *Review and Approval of the June 1, 2017 Meeting Summary

Carl Karakos made the motion to approve this agenda item for the review and approval of the June 1, 2017 Meeting Summary. Eric Ortman seconded the motion. There were no objections and the motion carried unanimously.

Agenda Item #5 - *Amendments to the FY 2017/2018 through FY 2021/2022 Transportation Improvement Program to Add the Roll Forward Report

Mr. Scott presented this agenda item to amend the Transportation Improvement Program (TIP) to include the Fiscal Year 2017 Roll Forward projects which are inserted at the end of the TIP, attached to the agenda packet. He explained that each year there are projects scheduled to be authorized prior to June 30th, when the previous TIP is in effect, but for various reasons they do not get authorized. He said these projects will automatically roll forward in FDOT's Work Program but need to be accounted for in the MPO's TIP. He added this amendment is being done to account for the roll forward projects within the TIP. There were no comments or questions. Vice-Chair Gaither asked for a motion.

Bob Herrington made the motion to approve this agenda item. Carl Karakos seconded the motion. There were no objections and the motion carried unanimously.

Agenda Item #6 - *Endorsement of the Aviation Priorities

Ron Gogoi presented this agenda item to recommend endorsement of the Lee County Port Authority's priorities for aviation projects at the Southwest Florida International Airport and the Page Field Airport. The Lee County Port Authority provided its latest priorities for aviation projects at Southwest Florida International Airport and Page Field for endorsement by the MPO via email and the priorities were emailed to the TAC as well as handed out at the beginning of the meeting. Mr. Gogoi introduced Juliet Iglesias from Lee County Port Authority to answer questions. There were no questions or comments.

Persides Zambrano made the motion to endorse this agenda item. Craig Chandler seconded the motion. There were no objections and the motion carried unanimously.

Agenda Item #7 - *Approval of the Bicycle Pedestrian Safety Action Plan Scope

Mr. Scott presented this agenda item to review and approve the revised scope for updating the Lee MPO Bicycle/Pedestrian Safety Action Plan that was attached to the agenda packet. He said the draft scope for the update of the Bicycle Pedestrian Safety Action Plan (BPSAP) has now been updated to reflect comments that we have received through the first round of Committee Meeting reviews. He provided an overview of the comments that have been made to date, including increasing MPO Board participation and updating policy changes. Vice-Chair Gaither asked if there were any comments or questions. Eric Ortman asked the source of the crash data. Mr. Scott said Signal Four is used. Mr. Karakos asked about gaining access to the data. Mr. Scott said he would send the information out to the TAC. He added FIRES, Florida's Integrated Report Exchange System, is used on occasion. Mr. Gogoi clarified that Signal Four is GeoPlan through the University of Florida. Vice-Chair Gaither asked if there were any questions, comments, or a motion.

Persides Zambrano made the motion to approve this agenda item. Carl Karakos seconded the motion. There were no objections and the motion carried unanimously.

Other Business

Agenda Item #9 - Public Comments on Items not on the Agenda

There were no public comments on items not on the agenda.

Agenda Item #10 - Update of the TAC Bylaws

Mr. Scott presented this agenda item to review the TAC bylaws, to provide updates to membership, and address other needed revisions. He mentioned certification is coming up and the MPO is required to review the bylaws and various MPO agreements to ensure that updates are being addressed in a timely manner. He added that the Lehigh Acres Municipal Services Improvement District requested to be a voting member on the TAC. The TAC bylaws were included in the agenda packet for review by the TAC. He asked the TAC to look over the bylaws and notify the MPO if any revisions need to be made. Vice-Chair Gaither clarified that this will come back through the TAC for review and action. Mr. Scott said yes. There were no further comments or questions.

Agenda Item #11 - Announcements

Vice-Chair Gaither announced the public workshop for proposed improvements at the Rosa Parks facility on August 8, 2017 from 4:00 to 5:30 p.m.

Mr. Scott announced there would be a public workshop for the US 41/Six Mile project and he would forward that information to the TAC.

Agenda Item #12 - Topics for next meeting

Mr. Scott suggested a presentation from Brian Raimondo, MPO staff, on the Signal Four system and inconsistencies in the reports. There was a discussion on the Signal Four data system.

Mr. Gogoi informed the TAC that the US 41/Six Mile project public workshop is on August 17, 2017 at 5:00 p.m. at Florida SouthWestern College on College Parkway.

Agenda Item #13 - Information and Distribution Items

The Aviation priorities for Agenda Item #6 was the only distribution item.

The meeting was adjourned at 10:14 a.m.

*Action Items +May Require Action

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