

TECHNICAL ADVISORY COMMITTEE

Lee County Metropolitan Planning Organization
Thursday, September 5, 2019
City of Cape Coral Public Works Building
815 Nicholas Parkway East, Cape Coral, FL 33990
9:30 a.m.



Meeting Minutes

The meeting was called to order by Chair David Murphy at approximately 9:30 a.m.

The Pledge of Allegiance was recited.

The roll was called. There was a quorum. Those members in attendance included Rick Burris with the Lee County Department of Community Development; David Murphy with the Lee County Department of Transportation; Mike Fiigon with the Lee County Port Authority; Persides Zambrano with Cape Coral; Anthony Palermo and Carl Karakos with the City of Fort Myers; Craig Chandler with the City of Sanibel; Matt Feeney with the City of Bonita Springs; Eric Ortman with Collier MPO; Lakshmi Gurram with the Charlotte County-Punta Gorda MPO; Charles Kammerer with the Southwest Florida Regional Planning Council; and Mike Cook with the Lehigh Acres Municipal Services Improvement District. Others in attendance included Ned Baier with Jacobs; Michael Tisch with FDOT; Don Scott and Ron Gogoi with the Lee County MPO; and Steve Ludwinski with the Corradino Group.

Agenda Item #1 - Public Comments on Items on the Agenda

There were no public comments on items on the agenda.

Agenda Item #2 - LeeTran Report

A representative from LeeTran was unable to attend thus there was not a LeeTran report.

Agenda Item #3 - FDOT Report

Mr. Michael Tisch with FDOT gave the FDOT report. He said FDOT is finishing the Work Program and the Tentative Work Program should be ready to present at the next meeting.

New Business

Agenda Item #4 - *Review and Approval of the June 6, 2019 TAC Meeting Summary

Mr. Carl Karakos made the motion to approve the June 6, 2019 Meeting Summary. Mr. Mike Cook seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #5 - *Review and Approval of the August 1, 2019 TAC Meeting Summary

Mr. Charles Kammerer made the motion to approve the August 1, 2019 Meeting Summary. Mr. Mike Cook seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #6 - *Review and Approval of the Roll Forward Amendments

Mr. Don Scott presented this agenda item to amend the Transportation Improvement Program (TIP) to include the Fiscal Year 2019 Roll Forward projects which are inserted at the end of the TIP. The projects were attached to the agenda packet and shown as a slide at the meeting. Mr. Scott

explained that each year there are projects that are scheduled to be authorized prior to June 30th (when the previous TIP is in effect) but for various reasons the projects do not get authorized. He added these projects will automatically roll forward in FDOT's Work Program but need to be accounted for in the MPO's TIP. He said this amendment is being done to account for these projects in the new TIP.

Ms. Persides Zambrano made the motion to approve the Roll Forward Amendments. Mr. Mike Cook seconded the motion. There were no objections, and the motion carried unanimously.

Agenda Item #7 - *Review and Approval of the Scope for the Update of the Fort Myers Bicycle Pedestrian Master Plan

Mr. Ron Gogoi presented this agenda item for the review and approval of the scope of work for the Fort Myers Bicycle Pedestrian Master Plan Update. He noted the project amount is \$125,000. He briefly reviewed the changes made to the scope. Mr. Gogoi then reviewed the process that will be followed once the scope is approved. Chair Murphy asked for a motion if there were no comments or questions.

Mr. Eric Ortman made the motion to approve the Scope for the Fort Myers Bicycle Pedestrian Master Plan Update. Mr. Lakshmi Gurram seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #8 - *Review and Approval of the Joint Lee County MPO and Charlotte County-Punta Gorda MPO TRIP Priorities

Mr. Scott presented this agenda item for the review and approval of the proposed Joint Transportation Regional Incentive Program (TRIP) priorities that were attached to the agenda packet. He said the Charlotte County-Punta Gorda MPO approved the list at their meetings held in July. He noted the TRIP program provides funding for roadway projects on the regional roadway network map. He said the updated TRIP priorities for Lee County included the Burnt Store Road project from Van Buren to the Charlotte County line that was added to the list, consistent with the approved Lee/Collier TRIP priority list. There was a brief discussion on the time frame for the completion and phases of Burnt Store Road. Chair Murphy asked for a motion.

Mr. Lakshmi Gurram made the motion to approve the Joint Lee County MPO and Charlotte County – Punta Gorda MPO Trip Priorities. Ms. Persides Zambrano seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #9 - *Review and Approval of the Unified Planning Work Program Amendments to Add the FTA 5305 Grant Funding Application and Adjust Task Funding

Mr. Scott presented this agenda item for the review and approval of the Unified Planning Work Program (UPWP) amendment to recognize the increase in FTA 5305 grant funding and changes in the consultant budget task, the underline and strike through changes to the task sheets and the FTA 5305 application/budget were attached to the agenda packet. Mr. Scott noted the FY 2019 and FY 2020 UPWP is being amended to recognize the increased Federal Transit Administration (FTA) 5305 transit planning funding to match the recently released FY 2019/2020 allocation. He said, in addition, staff revised tasks and budget amounts in the second year of the two year UPWP to reflect budget that was not spent in the first year (FY 2018/2019) of the UPWP. He explained the changes to tasks 1.4 (IT Services), 1.6 (Transit Program) and 4.4 (Consultant Services for MPO Website Update and Bike Ped Counts) are shown in underline and strike through format. He also mentioned funding for the Fort Myers Bike Ped Plan and for the completion of the Fort Myers Beach Lighting Study. There was a brief discussion on website updates. Chair Murphy asked for a motion.

Mr. Matt Feeney made the motion to approve the Amendments to the Unified Planning Work Program to Add the FTA 5305 Grant Funding and Adjust Task Funding. Mr. Carl Karakos seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #10 - *Review and Approval of the Updated LRTP Goals and Objectives

Mr. Scott presented this agenda item for the review and approval of the updated 2045 Long Range Transportation Plan (LRTP) goals and objectives. He said the goals and objectives from the 2040 plan have been revised to account for new planning factors and rapidly developing transportation technology like automated and connected vehicles. He noted staff has updated the goals and objectives from the input that has been received to date regarding comments on environmental issues and adopted target of zero. Chair Murphy asked for a motion.

Ms. Persides Zambrano made the motion to approve the Updated LRTP Goals and Objectives. Mr. Eric Ortman seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #11 - *Review and Approve the Scope of Work for the 2045 Long Range Transit Element Update

Mr. Scott presented this agenda item for the review and approval of the scope of services for updating the Transit Element of the Long Range Transportation Plan, that was attached to the agenda packet and shown as a slide at the meeting. He said the draft scope of services is similar to what has been developed in the past. He noted the update of the transit element will be using data and analysis that was previously developed by LeeTran as part of the Transit Development Plan and the Transit Vision Plan. He added, the transit element recommendations will be consistent with the equipment needs identified in the Transit Asset Management Plan that was adopted by the MPO last year and incorporated the replacement schedule. The committee briefly discussed completion of roadway projects and their possible impact on the transit element, the connection to the TSMO Plan, first mile/last mile services, and the administration of the update.

Ms. Persides Zambrano made the motion to approve the Scope of Work for the 2045 Long Range Transit Element Update. Mr. Rick Burris seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #12 - *Review and Approve the LRTP Public Outreach and Documentation Scope of Services

Mr. Scott presented this agenda item for the review and approval of the draft Long Range Transportation Plan (LRTP) scope of services for public involvement activities and report documentation. He noted the update of the Long Range Plan to 2045 is underway and the Committees are being asked to review and approve the scope of work for public involvement, technical assistance on the analysis of the Needs and Cost Feasible projects, and the report documentation. He referred to and reviewed the draft scope that was included in the agenda packet for consideration, noting it was similar to the previous scope. Chair Murphy asked for a motion.

Mr. Carl Karakos made the motion to approve the LRTP Public Outreach and Documentation Scope of Services. Mr. Charles Kammerer seconded the motion. There were no objections, and the motion passed unanimously.

Other Business

Agenda Item #13 - Public Comments on Items not on the Agenda

There were no public comments on items not on the agenda.

Agenda Item #14 – Announcements

Mr. Karakos brought up several topics that the committee discussed including the Winkler Canal Pathway, the Winkler Challenger Roundabout, and turn lanes on Deleon Street. The committee also discussed costs and funding for various projects in Lee County and across the district. Mr. Scott also mentioned the development of the revenue data and the latest projections. He also commented on autonomous, connected, electric, and shared use vehicles (ACES).

Agenda Item #15 - Topics for next meeting

Topics suggested for next meeting included the Work Program and LRTP items.

Agenda Item #16 - Information and Distribution Items

Mr. Scott mentioned the first M-Cores meeting, noting the second meeting for our area is October 30 in Polk County. The committee then discussed several items including M-Cores, infrastructure, and funding.

The meeting was adjourned at approximately 10:45 a.m.

*Action Items †May Require Action

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