

TECHNICAL ADVISORY COMMITTEE

Lee County Metropolitan Planning Organization
Thursday, November 5, 2020
City of Cape Coral Public Works Building
815 Nicholas Parkway East, Cape Coral, FL 33990
9:30 a.m.



Meeting Minutes

The meeting was called to order at approximately 9:30 a.m. by Chair David Murphy. This TAC meeting had both in-person and virtual attendance options.

Roll Call

The members that attended in-person introduced themselves. The roll was recorded by MPO staff. There was a quorum. Those members in attendance included Rick Burriss with the Lee County Department of Community Development (in-person); David Murphy with the Lee County Department of Transportation (in-person); Tyler Brown with the Lee County Port Authority (in-person); Dawn Huff with LeeTran (in-person); Nancy Crocker (in-person) and Debbie Ferris (virtual) with Lee County Schools Transportation; Wyatt Daltry (in-person) with the Cape Coral Department of Community Development; Persides Zambrano with the Cape Coral Department of Public Works (in-person); Anthony Palermo with the City of Fort Myers Department of Planning (virtual); Carl Karakos with the City of Fort Myers Department of Engineering (in-person); Matt Noble with the Village of Estero (in-person); Mike Cook (virtual) with the Lehigh Acres Municipal Services Improvement District; Karen Intriago (virtual) and Josephine Medina (in-person) with the Collier MPO; and Gary Harrell (in-person) and Lakshmi Gurram (virtual) with the Charlotte County-Punta Gorda MPO. Others in attendance included Don Scott (in-person), Ron Gogoi (in-person), and Calandra Barraco (in-person) with the Lee County MPO; Tamara Pigott with Lee County (virtual); Wally Blain with Tindale Oliver (virtual); and Michael Tisch (in-person) and Victoria Peters (in-person) with FDOT.

Agenda Item #1 - Public Comments on Items on the Agenda

There were no public comments on items on the agenda.

Agenda Item #2 - LeeTran Report

Ms. Dawn Huff with LeeTran provided the LeeTran report. Her report contained information on the development of the TDP, beginning of seasonal service, newly installed ticket vending machines, Rosa Parks expansion, Lehigh Park and Ride, and the South Fort Myers center. Chair Murphy mentioned the public comment from Mr. Thomas Kanell that had been emailed to the committees. Mr. Scott said that the public comment had to do with the TDP and the COA updates as well. Mr. Kanell's public comment can be viewed here: <https://leempo.com/wp-content/uploads/Thomas-Kanell-Public-Comment-1.pdf>

Agenda Item #3 – FDOT Report

Mr. Michael Tisch with FDOT provided the FDOT Report. His report contained information on the Work Program and funding. The committee briefly discussed allocations, timing, current sidewalk project in Cape Coral, FDOT contact for the project, funding amount of project, ability of virtual participants to hear in-person discussion, SU and PL funds authorizations, US 41 and Bonita Beach Road project status, and including Lee County staff in future discussion/meetings of the Bonita Beach Road project team. Mr. Tisch introduced Ms. Victoria Peters, also with FDOT, as the new FDOT liaison for the Lee County MPO.

New Business

Agenda Item #4 - *Review and Approval of the October 1, 2020 TAC Meeting Summary

Ms. Persides Zambrano made the motion to approve the October 1, 2020 Meeting Summary. Ms. Dawn Huff seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #5 - *Review and Approve the Amendments to the Unified Planning Work Program

Mr. Scott presented this agenda item for the review and approval of the Unified Planning Work Program (UPWP) amendments to move funding to cover upcoming projects and to revise task language to match current efforts. The tasks sheets were attached to the agenda packet and posted to the website and were in underline and strike through format. Mr. Scott reviewed the following amendments proposed for the FY 2021 Unified Planning Work Program tasks to cover upcoming project funding needs and changes in consultant tasks:

- Add \$10,000 in funding to the consultant services portion of Task 4.5 Lee County Compete Streets Initiative for the survey data collection requirements for the TIGER grant agreement.
- Under Task 4.4 Administrative and Planning Consultant Services, move \$14,000 in funding from the development of the LRTP to the Goods and Freight Element from to match current funding levels.
- Add local match in the amount of \$150,000 to the Cape Coral evacuation study under Task 4.4 Administrative and Planning Consultant Services and remove \$30,000 origin destination study analysis into a separate task to be conducted at a later date. Revise language in the task descriptions to match the scope of the projects.

Chair Murphy asked if there were any questions or comments from those present in the room. There were none. Mr. Scott asked if there were any questions or comments from those attending virtually. There were none.

Ms. Persides Zambrano made the motion to approve the UPWP Amendments. Mr. Carl Karakos seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #6 - *Review and Approve the TIGER Project Data Collection Scope of Services

Mr. Scott presented this agenda item for the review and approval of the TIGER performance data collection scope of services that was attached to the agenda packet and posted to the website. He said the MPO is required to collect performance measure data for the next four years as part of the performance data collection and reporting requirements that came with the TIGER grant requirements back when it was awarded in 2013. He noted the baseline data was collected in 2015, just prior to construction starting. He added the first year of performance data, after construction completion, was collected last year in mid-December. He continued the collection of bicycle pedestrian counts, crash data analysis and transit ridership are required to be collected each year whereas the survey data collection is required to be collected in 2020 and 2023, this was also collected for the baseline prior to construction. He said the locations identified to collect the counts and survey data are illustrated on the exhibits and are consistent with the prior data collection locations. He asked if there were any comments or questions. The committee briefly discussed the survey and times of collection. Mr. Scott said he would add the information on collection times. Mr. Tisch commented that he has noticed more utilization of the Daniels and Colonial areas and this project seems to be a success. Chair Murphy asked if there were any questions, comments, or a motion. There were no questions or comments.

Mr. Carl Karakos made the motion to approve the TIGER Project Data Collection Scope of Services. Ms. Dawn Huff seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #7 - *Recommend MPO Adoption of Performance Measure Targets

Mr. Ron Gogoi presented this agenda item to review and recommend MPO Board adoption of the 2021 Highway Safety Performance Measure Targets and recommend the MPO Board support of LeeTran's Public Transportation Agency Safety Plan (PTASP) and Transit Asset Management Plan (TAMP) Performance Measure Targets. The staff report and targets reviewed by Mr. Gogoi can be viewed here: <https://leempo.com/wp-content/uploads/T07.Performance-Measures-and-Targets.pdf> Mr. Gogoi's entire presentation can be viewed here: <https://leempo.com/wp-content/uploads/Agenda-Item-7-PM-Targets.pdf> The committee briefly discussed zero targets, vision zero, and the van pool data.

Ms. Persides Zambrano made the motion to recommend MPO Adoption of the 2021 Performance Measure Targets. Mr. Carl Karakos seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #8 - *Review and Approve the SUN Trail Agreement

Mr. Gogoi presented this agenda item to review and recommend MPO Board approval of the SUN Trail Agreement between FDOT and Lee MPO. Mr. Gogoi said the purpose of the SUN Trail Agreement is to provide for FDOT's participation in the Estero Bonita Rail Trail Feasibility Study which will be managed by the MPO. He said the agreement states the terms and conditions upon which FDOT funds will be provided, and also sets forth the manner in which the project will be undertaken and completed. He added the advertisement for the RFP related to the study is currently out, and the project is expected to be underway in February 2021. He noted a copy of the draft SUN Trail Agreement was emailed to committee members and posted to the website on Friday, October 30, 2020. A brief discussion followed on maintenance by Lee County in the unincorporated area of the project, the project not being a high priority for Lee County, strong support for the project from Bonita and Estero, determination of appraisal costs, proportional shares of cost, only doing project in Bonita and Estero, possible connection to JYLP, route of project, no-build option, lack of funding, connection to SUN Trail network, different agreements for each project, high cost of purchase from Seminole Gulf, additional cost of maintenance, total project cost, total length of project, connection to Collier County, Lee County purchase of lands near Babcock, Lee County Conservation 2020 lands, and possible use of those funds for other land acquisitions. Chair Murphy asked for a motion.

Ms. Persides Zambrano made the motion to approve the SUN Trail agreement. Mr. Matt Noble seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #9 - +Review and Comment on the Draft 2045 LRTP Summary Report

Mr. Scott presented this agenda item to review and provide comments on the draft 2045 Long Range Transportation Plan (LRTP) summary report ([link below](#)). Mr. Scott gave a brief Power Point presentation that included slides with information on population, constrained roadways, public involvement, travel survey, survey results, current needs plan, list of projects, project funding table, roadway projects, and cost feasible tables. The committee briefly discussed Babcock. Mr. Scott continued his presentation with slides on cost feasible projects, transit needs, transit cost feasible plan, and bike ped facilities. The committee briefly discussed the proposed bicycle facilities app, base data needed, and continued requests for hard copy maps. Mr. Scott concluded his presentation with

a slide on bike ped facilities. He asked if there were any questions and asked for any comments to be emailed to him. The committee briefly discussed the City of Fort Myers projects, adding the roundabout at Seaboard, additional information on roundabout being provided to Mr. Scott by Mr. Karakos, Burnt Store projects, PD&E time frames, construction time frames, funding, Century Link building issues, possible solutions, scheduling meeting to discuss, adding to LRTP, planning consistency, timing of Burnt Store projects, phases easier to move forward, time frame for six laning of Pine Island Road in Cape Coral, parallel facilities, modeling of other options, possibility of expanding Hancock, possible improvements to Pondella and 24th, increased traffic congestion, newly approved apartment off SR 78 in Cape Coral, and NHS funds. Chair Murphy asked if there were any other comments or questions. Ms. Zambrano asked if the Burnt Store information was included in the document to the committee. Mr. Scott replied yes, it was in the packet. Chair Murphy asked if there was anything else. There were no additional comments or questions. The summary report can be viewed here: <https://leempo.com/wp-content/uploads/T09a.2045-LRTP-Adoption-Summary-Reportv9.pdf> Mr. Scott's presentation can be viewed here: <https://leempo.com/wp-content/uploads/Agenda-Item-9-2045-LRTP1.pdf>

Agenda Item #10 - Information from the MPOAC Meeting in Orlando

Mr. Scott presented this information only agenda item on the recent MPOAC meeting in Orlando. He gave a brief Power Point presentation that included slides with information on the Secretary of the DOT's presentation at the recent MPOAC meeting in Orlando. Mr. Tisch explained the cash flow and project funding. Ms. Peters commented on statutory requirements. Mr. Scott continued his presentation with additional MPOAC meeting information. Mr. Scott asked if there were any questions or comments. The committee briefly discussed mobility week, the roundabout project for City of Fort Myers, allocations, deferment, project numbers, candidate project number, decisions in December or January, new LAP project, construction funding, and DOT review of project. Chair Murphy asked if there were any additional comments. There were none. Mr. Scott's entire presentation can be accessed here: <https://leempo.com/wp-content/uploads/Agenda-Item-10-MPOAC-Meeting.pdf>

Other Business

Agenda Item #11 - Public Comments on Items not on the Agenda

There were no public comments on items not on the agenda.

Agenda Item #12 – Announcements

Mr. Tisch announced that Mr. Kyle Purvis was replacing Mr. Lawrence Massey. Chair Murphy asked who was replacing Mr. Zachary Burch. Ms. Peters said that Ms. JoAnn May, consultants, and other FDOT staff would be handling the PIO tasks. There was a brief discussion on FDOT retirements, replacements, and open positions. Mr. Karakos announced the ribbon cutting ceremony for the Hanson Street project. There was a brief discussion that followed on the City of Fort Myers Hanson roundabout and the Lee County roundabouts.

Agenda Item #13 - Topics for next meeting

Topics suggested for next meeting included LRTP items. Mr. Scott said the next TAC meeting is December 3, 2020. He also explained the meeting formats and difficulties encountered with hybrid meetings. There was a brief discussion on meeting formats.

Agenda Item #14 - Information and Distribution Items

There were no information and distribution items.

The meeting was adjourned at 11:07 a.m.

An audio recording of the entire meeting can be accessed here: <https://soundcloud.com/user-390911534/11-05-2020-tacwma>

***Action Items †May Require Action**

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