

TECHNICAL ADVISORY COMMITTEE

Lee County Metropolitan Planning Organization
Thursday, September 2, 2021
City of Cape Coral Public Works Building
815 Nicholas Parkway East, Cape Coral, FL 33990
9:30 a.m.



Meeting Minutes

The meeting was called to order at 9:31 a.m. by Chair Persides Zambrano.

Roll Call

The roll was recorded by MPO staff. There was a quorum. Those members in attendance included Ian Sikonia and Juliet Iglesias with Lee County Port Authority; Dawn Huff with LeeTran; Persides Zambrano with the Cape Coral Department of Public Works; Anthony Palermo and Rene Brito with the City of Fort Myers; Oisin Dolley with Sanibel Public Works; Matt Noble with the Village of Estero; Anne McLaughlin and Scott Philips with the Collier MPO; Gary Harrell and Betty-Ann Sherer with the Charlotte County – Punta Gorda MPO; and Mike Cook with the Lehigh Acres Municipal Services Improvement District. Others in attendance included Don Scott, Ron Gogoi, and Calandra Barraco with the Lee County MPO; Steve Ludwinski with the Corradino Group; and Victoria Peters with FDOT.

Agenda Item #1 - Public Comments on Items on the Agenda

There were no public comments on items on the agenda.

Agenda Item #2 – LeeTran Report

Ms. Dawn Huff with LeeTran provided the LeeTran report. She mentioned LeeTran was moving forward with its current projects, working on November service changes, and implementing some TDP recommendations as part of the November changes. She said additional information will be provided in future reports.

Agenda Item #3 – FDOT Report

Ms. Victoria Peters with FDOT provided the FDOT report. She commented FDOT is still working on the draft Tentative Work Program with an e-public hearing and in-person event scheduled for October. She said additional information on the Work Program events will be forwarded as it is decided. She also mentioned Mobility Week was coming in October. She said she would provide additional information for that as the date approaches.

New Business

Agenda Item #4 - *Review and Approval of the August 5, 2021 TAC Meeting Summary

Mr. Mike Cook made the motion to approve the August 5, 2021 Meeting Summary. Mr. Matt Noble seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #5 - *Review and Approval of the Unified Planning Work Program Amendments

Mr. Don Scott presented this agenda item for the review and approval of the Unified Planning Work Program (UPWP) amendments to recognize carry forward federal planning funds and corresponding task changes, update the FTA 5305 funding amount and add in the updated TD grant funding amount. The underline and strike through changes to the task sheets and existing and proposed budget sheets

were attached to the agenda packet, posted to the MPO website, and shown as slides at the meeting. Mr. Scott explained the FY 2022 UPWP, the MPO's budget, is being amended to update the various grant funding amounts to match the most recent allocations and reviewed the following changes: Changing the federal planning funds to recognize the increase in the amount of \$52,565 that is carry forward funds from FY 19/20, of that amount, \$17,000 is added to task 1.1 Program Management, \$11,000 is added to task 1.4 Office Equipment/Resources and \$24,565 is added to task 4.4 for Consultant Services; Revise the FY 2022 Federal Transit Administration 5305 funding to the allocation amount of \$300,534 in task 1.6 Transit Program Management and Support, this includes \$240,427 in federal 5305 funds and \$60,107 in soft match with the FTA 5305 federal funding is now being matched with toll revenue credits, this task is also being revised to reflect the current carry forward amount of \$226,900; Revise the task 4.3 Transportation Disadvantaged Program funding in the amount of \$35,718 to match the FY 2022 allocation. Mr. Scott noted all of these changes were addressed in the tables and the old tables were also included for reference. He reviewed the tables and said the deliverable dates were updated as well. There was a brief discussion on toll revenue credits, local match, additional Federal funding, and increase in transit funding.

Ms. Dawn Huff made the motion to approve the Unified Planning Work Program Amendments. Mr. Tony Palermo seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #6 - *Endorsement of the Aviation Priorities

Mr. Ron Gogoi presented this agenda item on the Endorsement of the Aviation Priorities. Ms. Juliet Iglesias and Mr. Ian Sikonia with the Lee County Port Authority were present to field any questions. The individual priority lists were attached to the agenda packet, posted to the MPO website, and shown as slides at the meeting. Mr. Gogoi provided a brief Power Point presentation that included slides with information on Southwest Florida International Airport (RSW) priorities, RSW new tower, existing vs. planned terminal expansion, RSW landside pavement rehabilitation, RSW airside pavement rehabilitation, and Page Field project list. His presentation can be viewed here: <https://leempo.com/wp-content/uploads/Aviation-Priorities-Revised.pdf> The committee briefly discussed providing an updated presentation on the terminal expansion, terminal expansion Phase I, delay in terminal expansion project due to COVID, additional funding, increase in travel demand, securing funding for construction phase of landside pavement rehabilitation, vaccine site at airport, further explanation of RSW airside pavement project, clarification on funding and matches, further explanations of the Page Field south project, other Page Field projects on the list, and the Punta Gorda airport. Chair Zambrano asked for a motion for an endorsement.

Mr. Ian Sikonia made the motion to endorse the Aviation Priorities. Ms. Dawn Huff seconded the motion. There were no objections, and the motion passed unanimously.

Mr. Sikonia noted Lee County Port Authority was preparing a presentation for the upcoming joint meeting with Collier in October. Chair Zambrano thanked Mr. Sikonia for the update.

Agenda Item #7 - *Review and Approval of the Corridor Congestion Dashboard Scope of Services

Mr. Scott presented this agenda item for the review and approval of the draft scope of services for the corridor congestion dashboard project. The scope was attached to the agenda packet, posted to the MPO website, and shown as slides at the meeting. Mr. Scott explained the scope has been drafted to develop a corridor congestion dashboard to display and report existing and future Lee County specific performance measures. Mr. Scott mentioned previous and current state dashboards, reaching out to Corradino due to dashboard development for the LRTP, compiling data, and including placeholders for future enhancements to insert additional data, such as the origin and destination data that will be

collected and analyzed as part of a separate project. Chair Zambrano asked if the dashboard would be open to the public. Mr. Scott said yes, there will be access to the data on our website. Mr. Scott continued with a brief review of the scope. The committee discussed steering committee members and including representatives from each municipality. Chair Zambrano asked for a motion.

M. Matt Noble made the motion to approve the Corridor Congestion Dashboard Scope of Services. Mr. Gary Harrell seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #8 - *Review and Approval of the General Planning Consultant Scope of Services

Mr. Scott presented this agenda item for the review and approval of the scope of services for the General Planning Consultant activities that will be undertaken over the next three years and select a volunteer to participate on the selection committee. The scope was attached to the agenda packet, posted to the MPO website, and shown as slides during the meeting. Mr. Scott said the Lee MPO currently has ten general planning consultants under contract that were selected back in 2018 to cover a variety of projects/tasks that are included in the MPO's Unified Planning Work Program (UPWP). He noted most of these contracts expire in February, so we are now going out for selection of general planning consultants. He referenced the draft scope of work for the committee's review and added a committee member will be to be chosen to participate on the selection committee consistent with the process we have followed in the past. Chair Zambrano asked if the scope was revised based on current needs. Mr. Scott replied yes, the scope was updated based on current needs. Chair Zambrano asked if there were any comments, suggestions, or a motion.

Ms. Anne McLaughlin made the motion to approve the General Planning Consultant Scope of Services. Mr. Gary Harrell seconded the motion. There were no objections, and the motion passed unanimously.

Mr. Scott asked who will serve on the selection committee. Chair Zambrano said she has served in the past and will serve again if there is not another volunteer. Mr. Scott Philips said he would volunteer to serve on the selection committee. Chair Zambrano asked if it mattered if Mr. Philips was an alternate. Mr. Scott said it did not matter.

Agenda Item #9 - Information on the Development of the 2050 Regional Model and Schedule

Mr. Scott presented this informational agenda item on the Development of the 2050 Regional Model and Schedule. He noted the process for developing the 2050 Long Range Transportation Plan has already started with FDOT releasing the base year data request items and the schedule for developing the 2050 regional model. He referred to the base year data request items that are due by June of 2022 and the project schedule out to adoption, both attached to the agenda packet, posted to the MPO website, and shown as slides at the meeting. Mr. Scott also mentioned the wide range of adoption dates, data being collected, Corkscrew Road development, adding population and widening to the Corkscrew Road area, working with Metro Forecasting, Alico Road and new Amazon facility, land use changes, uncertainty of deadline, SR 31 example, and bringing back amendments in the next few months. The committee discussed length of time for completion of LRTP, regional model history, spreading out tasks to ease funding issues, Amazon facility impacts, non-disclosure agreements and impact on planning, freight related issues, staging issues, current traffic issues at I-75 and Alico, I-75 study, truck staging issue in Charlotte County, lack of rest stop in Charlotte County, other I-75 corridor rest area issues, Walmart distribution center on US 17 and truck staging problems, maintenance and security issues related to truck parking on roads/shoulders, time frame for data, 2019 base year, and transit routes and park and ride locations. Ms. Huff indicated she could probably get the shape file data from 2019 from Tindale Oliver. She asked when Mr. Scott would need the data by. Mr. Scott replied February of 2022.

Other Business

Agenda Item #10 - Public Comments on Items not on the Agenda

There were no public comments on items not on the agenda.

Agenda Item #11 – Announcements

Mr. Harrell mentioned he was still with the Charlotte County – Punta Gorda MPO, but they are currently setting up interviews for possible candidates to fill his position. Chair Zambrano asked if there were any other announcements. Ms. McLaughlin introduced the new Collier MPO planner, Mr. Scott Philips. Mr. Philips then provided a brief introduction of himself.

Agenda Item #12 - Topics for next meeting

Topics suggested for next meeting, which is a scheduled to be a joint meeting with Collier MPO's TAC held at the Estero Rec Center, included railroad, airport, FDOT items, legislation update, census schedule, and regional transit.

Agenda Item #13 - Information and Distribution Items

The Information and Distribution Items included the FDOT RoadWatch Report.

The meeting was adjourned at 10:29 a.m.

An audio recording of the meeting can be accessed here: <https://soundcloud.com/user-390911534/09-02-2021-tacwma>

*Action Items +May Require Action

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