

TECHNICAL ADVISORY COMMITTEE

Lee County Metropolitan Planning Organization
Thursday, May 5, 2022
City of Cape Coral Public Works Building
815 Nicholas Parkway East, Cape Coral, FL 33990
9:30 a.m.



Meeting Minutes

The meeting was called to order at 9:32 a.m. by Chair Carl Karakos.

Roll Call

Those present introduced themselves. The roll was recorded by MPO staff. There was a quorum. Those members in attendance included Farhan Butt with Lee County; Dawn Huff with LeeTran; Persides Zambrano with the Cape Coral Department of Public Works; Andrew Waeger with Cape Coral Mini-bus; Anthony Palermo and Carl Karakos with the City of Fort Myers; Jason Smalley with the Town of Fort Myers Beach; Oisin Dolley with the City of Sanibel; Matt Noble and David Willems with the Village of Estero; Scott Philips with the Collier MPO; D’Juan Harris with the Charlotte County – Punta Gorda MPO; and David Lindsay with Lehigh Acres Municipal Services Improvement District. Others in attendance included Don Scott, Ron Gogoi, and Calandra Barraco with the Lee County MPO; Andy Getch with McCormick Taylor; Steve Ludwinski with Corradino Group; Ned Baier with Volkert; Cape Coral Police Department Officer; and Victoria Peters with FDOT.

Agenda Item #1 - Public Comments on Items on the Agenda

Mr. John Majka emailed a public comment at 9:21 a.m. on May 5, 2022 that was read at the meeting by Mr. Don Scott. The emailed comment can be viewed here: [John Majka Public Comment](#)

Agenda Item #2 – LeeTran Report

Ms. Dawn Huff with LeeTran presented the LeeTran report. She provided updates on LeeTran’s three infrastructure projects as well as ridership. The committee briefly discussed Rosa Parks, new service to Cape Coral, LeeTran agreement with Cape Coral for benches, City of Fort Myers Bicycle Pedestrian Advisory Board meetings conversations with companies wishing to provide ride services to underserved and possible coordination with LeeTran, mobility on demand in Bonita Springs, mobility on demand in Lehigh Acres, coordination with Uber, nature of the companies, coordination with the companies, and possible coordination of the companies with LeeTran.

Agenda Item #3 – FDOT Report

Ms. Victoria Peters with FDOT provided the FDOT report. Ms. Peters provided information on the progress of the Work Program, District One Speed Management Workshop, and US41 PD&E public workshop. The committee discussed FDOT’s Target Zero workshop, coordination with the City of Fort Myers, ensuring FDOT workshop doesn’t conflict with Charlotte County Commission meeting schedule, and intersection improvements at US41 and Bonita Beach Road.

New Business

Agenda Item #4 - *Review and Approval of the March 3, 2022 TAC Meeting Summary

Mr. D’Juan Harris made the motion to approve the March 3, 2022 Meeting Summary. Ms. Dawn Huff seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #5 - *Review and Approval of the FY 2022/2023 & FY 2023/2024 Unified Planning Work Program

Mr. Don Scott presented this agenda item for the review and approval of the FY 2022/2023 and FY 2023/2024 Unified Planning Work Program (UPWP). The UPWP was attached to the agenda packet, [posted to the MPO website](#), and shown as slides at the meeting. He provided a Power Point presentation that included slides with information on comments from FHWA/FDOT, budget table changes, introduction changes, funding table changes, and project planning changes. His presentation can be viewed here: [UPWP Presentation](#) Mr. Scott asked if there were any questions or comments. There were none.

Ms. Persides Zambrano made the motion to approve the UPWP. Mr. Scott Philips seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #6 - *Review and Approval of the Federal and State Transportation Priorities

Mr. Scott presented this agenda item for the review and approval of the updated federal and state funded priorities that were attached to the agenda packet, [posted to the MPO website](#), and shown as slides at the meeting. Mr. Scott mentioned additional funding, cost increases, and the changes to the priority list. Mr. Gogoi provided additional project information. Mr. Scott asked if there were any comments. The committee discussed consistency among projects, project programming across counties, and local examples. Chair Karakos noted this was an action item.

Mr. Scott Philips made the motion to approve the Federal and State Transportation Priorities. Mr. Farhan Butt seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #7 - *Review and Approval of the Updated Lee and Collier & Lee and Charlotte-Punta Gorda TRIP Priorities

Mr. Scott presented this agenda item for the review and approval of the updated Lee and Collier and Lee and Charlotte-Punta Gorda MPO TRIP priorities. He noted the Lee/Collier priorities were not complete and would be approved at a later date as Collier was updating cost estimates for their projects. He commented on the prior funding amounts and funding requests. He explained the Lee/Charlotte list had been updated by Charlotte – Punta Gorda MPO staff and could be separated out and approved at this meeting. The priority lists were attached to the agenda packet, [posted to the MPO website](#), and shown as slides at the meeting. Chair Karakos asked if there were any comments. There were none. Mr. Scott noted approval could still be given for the Lee/Charlotte priorities.

Ms. Dawn Huff made the motion to approve the Updated Lee/Charlotte-Punta Gorda TRIP Priorities. Ms. Persides Zambrano seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #8 - *Review and Comment on the Transportation Disadvantaged Service Plan (TDSP)

Mr. Don Scott presented this agenda item for the review and comment on the changes to the TDSP. He reviewed the following list of changes made to the TDSP: Pg 17-18 updated LCB Certification from the March 2022 MPO Board Meeting, Pg 19 removed old roll call sheet for the new one to be added after May 4th LCB meeting, Pg 25 updated Florida unemployment data, Pg 26 updated Monthly Market Detail for Single Family Homes, Pg 34 updated population data, Pg 66 updated Grievance Procedure date of approval to May 4, 2022. The full version of the TDSP can be accessed here:

[TDSP UPDATE](#) He noted the TDSP update had been approved by the LCB at their meeting held the prior day. Chair Karakos asked for approval.

Mr. Scott Philips made the motion to approve the Transportation Disadvantaged Service Plan. Mr. Matt Noble seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #9 - Review of the Draft FY 2022/2023 through FY 2026/2027 Transportation Improvement Program

Mr. Scott presented this agenda item for review of the draft FY 2022/2023 - FY 2026/2027 Transportation Improvement Program (TIP) that can be viewed at the following link: [DRAFT TIP](#) He provided a Power Point presentation that includes slides with information on an overview of the TIP, review of several TIP pages, new construction increase graph, and resurfacing increase graph. His presentation can be viewed here: [TIP Presentation](#) The committee discussed electric vehicle fees, census impact on revenue forecasting, revenue estimating conference, projected revenue versus actual revenue received, use of project leftover funding for other projects, example in City of Fort Myers, balancing funds in new fiscal year, de-obligation, changing managing agency to City of Fort Myers for Challenger project, and carbon reduction grant application for City of Fort Myers.

Other Business

Agenda Item #10 - Public Comments on Items not on the Agenda

There were no public comments on items not on the agenda.

Agenda Item #11 – Announcements

Ms. Zambrano announced her recent promotion to City of Cape Coral Transportation Manager. She also noted there was a planning vacancy that would post in the next few weeks. Chair Karakos asked if she would still be attending the TAC meetings. She replied yes as she would still be briefing Cape City Council for the MPO Board meetings. She also announced the City of Cape Coral would be drafting a multimodal master plan and participating in a SR 78 visioning meeting with FDOT. The committee discussed transit, mobility on demand, and advertising for consultants. Mr. Harris mentioned the Safe Streets for All grant. The committee briefly discussed the grant opportunity, funding match, focus of grant, notice of funding, using bike ped plan as base, coordinating with all local governments, local match, multi-jurisdiction applications encouraged, letters of support, possibility of using FDOT/state funds for local match, contacting all jurisdictions to gauge interest or forming subcommittee, MPO spearheading comprehensive plan, planning exercise easier than implementation, amount needed for comprehensive plan, waiting for notice of funding opportunity to discover details, City of Sanibel interest if including all types of bicycle crashes, competition for planning now and implementation later, projects on state roads, and City of Fort Myers First and Second Street conversions.

Agenda Item #12 - Topics for next meeting

Topics suggested for next meeting included grant notice of funding opportunities. Ms. Zambrano commented on the next Executive Committee meeting and MPO Board meeting. Mr. Scott said the next MPO Board meeting is May 13 at 1:30 p.m. He noted the meeting date was due to the approval deadline for the UPWP.

Agenda Item #13 - Information and Distribution Items

There were no distribution items. Mr. Gogoi discussed Safe Routes to School, June BPCC meeting, needed input from local jurisdictions, and possible SUN Trail projects. Mr. Harris asked about JYLP progress. Chair Karakos provided a quick update.

The meeting was adjourned at 10:44 a.m.

An audio recording of the entire meeting can be accessed here: [TAC May 5 Audio](#)

*Action Items *May Require Action

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