

TECHNICAL ADVISORY COMMITTEE

Lee County Metropolitan Planning Organization
Thursday, February 6, 2020
City of Cape Coral Public Works Building
815 Nicholas Parkway East, Cape Coral, FL 33990
9:30 a.m.



Meeting Minutes

The meeting was called to order at 9:33 a.m. by Chair David Murphy.

Roll Call

The roll was called. There was a quorum. Those members in attendance included Rick Burris with the Lee County Department of Community Development; David Murphy with the Lee County Department of Transportation; Alicia Dixon with the Lee County Port Authority; Dawn Huff with LeeTran; Debbie Ferris with Lee County Schools Transportation District; Wyatt Daltry with the Cape Coral Department of Community Development; Persides Zambrano with Cape Coral Public Works; Carl Karakos with the City of Fort Myers; Kalyani Bhutada with Fort Myers Beach; Craig Chandler with Sanibel; Matt Feeney with Bonita Springs; Matt Noble with Estero; Eric Ortman with the Collier MPO; Gary Harrell with the Charlotte County-Punta Gorda MPO; and Charles Kammerer with the Southwest Florida Regional Planning Council. Others in attendance included Don Scott, Ron Gogoi, and Calandra Barraco with the Lee County MPO; Ned Baier with Volkert; and Wally Blain with Tindale Oliver.

The Pledge of Allegiance was recited.

Agenda Item #1 - Public Comments on Items on the Agenda

There were no public comments on items on the agenda.

Agenda Item #2 - LeeTran Report

Ms. Dawn Huff with LeeTran reported that Tindale Oliver was selected to do LeeTran's TDP and COA update with their first steering committee meeting being held Friday.

Agenda Item #3 - FDOT Report

Mr. Michael Tisch with FDOT reported that the priorities were received from the MPO and FDOT will begin evaluating them soon. He added FDOT was sending out letters to the municipalities for TRIP and CIGP applications.

New Business

Agenda Item #4 - *Review and Approval of the December 5, 2019 TAC Meeting Summary

Mr. Michael Cook made the motion to approve the December 5, 2019 Meeting Summary. Ms. Persides Zambrano seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #5 - *Review and Approval of the January 2, 2020 TAC Meeting Summary

Chair Murphy suggested changing the wording on the LeeTran and FDOT report sections to reflect a member of each agency was not present to deliver the reports.

Ms. Persides Zambrano made the motion to approve the amended January 2, 2020 Meeting Summary. Mr. Michael Cook seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #6 - *Election of Officers for 2020

Mr. Scott presented this agenda item to elect a Chair and a Vice-Chair for 2020. The committee briefly discussed possible nominations with Ms. Persides Zambrano first suggesting Mr. Matt Feeney take over as Chair. Mr. Feeney noted he would accept but may not be able to attend all of the meetings due to a recent influx of grant funding for various Bonita projects and asked if the Vice-Chair be someone that regularly attended to run meetings in his place. The committee then discussed if the current Chair could be re-elected to serve another term. Mr. Scott examined the bylaws and did not find any wording that would prohibit consecutive terms for the Chair.

Mr. Eric Ortman made the motion to re-elect Mr. David Murphy to be the TAC Chair for 2020. Mr. Michael Cook seconded the motion. There were no objections, and the motion passed unanimously.

Ms. Persides Zambrano made the motion to re-elect Mr. Matt Feeney as TAC Vice-Chair for 2020. Mr. Michael Cook seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #7 - *Review and Approval of Memorandum of Understanding for Purchase and Share of Terrestrial Laser Scanner

Mr. Gogoi presented this agenda item for discussion of the Memorandum of Understanding (MOU) between the Lee MPO and the City of Cape Coral for sharing a LIDAR based Terrestrial Laser Scanner. He said it was not a voting item at this meeting but will be brought back at another meeting for approval. He said this will allow more time for review. He also mentioned the insurance requirements and FDOT's intent to have the MOU executed prior to purchase. Mr. Eric Ortman asked the deadline. Mr. Gogoi replied by June 2020 as it is FY 2019/2020 funding. Mr. Gogoi also mentioned the TIP was already amended to include this project. The committee briefly discussed Collier County projects. Mr. Gogoi also mentioned language needed to be added. Mr. Tisch said the additional language needed to include disposal procedures. Chair Murphy asked if there were any more questions or comments and clarified that there was no action on this item. Mr. Gogoi repeated there was no action required at this meeting and this item will come back for approval at another meeting in the future.

Agenda Item #8 - *Review and Approval of the Amendments to the TAC Bylaws

Mr. Scott presented this agenda item for the review and approval of the amendments to the TAC bylaws, that were attached to the agenda packet, to change the quorum from one half plus one to seven members. Mr. Scott explained there have been recent issues with attaining a quorum and some of the members have asked about cancelling the meeting ahead of the time after polling the members. He continued the MPO is required to give an eight day notice for cancellations which impacts how effective that will be, but more importantly most of the items will still go to the Board for consideration due to the timing of MPO business items. He noted that is why staff is proposing lowering the quorum to match the number of jurisdictions so that the representation at the meeting is still at an adequate level for input. He then pointed out Section Seven of the bylaws regarding amendments adding this will have to come back at the next meeting due to that. The committee briefly discussed the current quorum number and the definition of quorum. Chair Murphy asked if there were any other suggested changes. He also questioned the reasoning behind Estero and

Bonita only having one representative listed. Mr. Scott noted this has been brought up before and the municipalities have never requested additional members. Mr. Gogoi added both municipalities have small staffs. Chair Murphy suggested the engineering department could be added as alternates for both. Mr. Gogoi said he would contact Estero and ask how they would like to proceed. Mr. Cook suggested Lehigh Acres Municipal Services Improvement District be added to the list of members in the bylaws to reflect the roster. Mr. Scott said he would add them. The committee briefly discussed representation from each jurisdiction on the committee. Chair Murphy asked for a motion on the suggestions to change the quorum to seven and add LA-MSID to the list of members. Mr. Scott said the rosters and alternate representatives could be handled administratively and did not require a bylaws amendment.

Mr. Matt Feeney made the motion to approve the Amendments to the TAC Bylaws that would change the quorum to seven and add LA-MSID to the list of members. Mr. Michael Cook seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #9 - +Review of the Updated Lee and Charlotte-Punta Gorda TRIP Priorities

Mr. Scott presented this agenda item for the review and input on updating the Lee and Charlotte-Punta Gorda MPO TRIP priorities ahead of the Joint Lee and Charlotte-Punta Gorda MPO Board meeting on February 21, 2020. Mr. Scott noted they will be discussion only at the upcoming joint meeting and then the two Boards will approve them separately at their next individual meetings. Mr. Scott reviewed the priorities on the list that was attached to the agenda packet and shown as a slide at the meeting. Mr. Harrell mentioned three million in TRIP funding that was identified and applied to Burnt Store Road. The committee further discussed the Burnt Store Road project and the Three Oaks project. Mr. Scott mentioned an upcoming meeting for the Three Oaks project. Chair Murphy said it was being held on February 10 from 4:30 p.m. to 6:30 p.m. at Riverside Church. Mr. Scott asked the committee for any missing projects they felt should be added noting this list came from the CIPs of the jurisdictions. The committee briefly discussed the bicycle and pedestrian facilities that would be on Burnt Store Road. Chair Murphy asked if action was needed on this item. Mr. Scott replied no and said this item will come back for approval at a future meeting. Mr. Gogoi mentioned discretionary funding in the form of the County Incentive Grant Program (CIGP) and asked if any of the municipalities were applying. Ms. Zambrano said Cape Coral had just received \$5 million and asked about the process. Mr. Tisch said applications must be submitted each year. He added that informational letters were sent to each municipality's manager. Chair Murphy asked if the letter was sent to Lee County's Manager Roger Desjarlais and then it gets passed down to appropriate staff. Mr. Tisch replied yes. The committee further discussed what the funding can be used for and match required. Chair Murphy asked for any committee member with a possible project to contact Mr. Gogoi for additional information. Ms. Zambrano asked if the county received money for Kismet/Littleton. Chair Murphy replied yes.

Agenda Item #10 - Discuss Tasks for the FY 2020/2021 & FY 2021/2022 Unified Planning Work Program

Mr. Scott presented this agenda item to discuss planning tasks for the upcoming FY 2021 and FY 2022 Unified Planning Work Program, the MPO's budget. He said this is the time of year to start identifying any new tasks and refine the scopes of ongoing tasks to include in the new Unified Planning Work Program (UPWP) that will come back in draft form at the March meeting (and final approval at the May meeting). He reviewed the following tasks that are currently planned or are being discussed to be included in the budget over the next two years:

- Cape Coral Evacuation Study
- Completion of the City of Fort Myers Master Plan Update
- Completion of the Long Range Plan Update

- Rail Feasibility Study in Estero and Bonita Springs
- Bicycle Pedestrian Safety Project Development and Outreach
- TIGER Performance Measure Data Collection, every year for the next four years
- Modeling Alternatives for New Interchange
- Origin Destination Analysis
- Vehicle Miles Traveled Reduction Alternatives

Chair Murphy asked about modeling and looking at connections to Babcock. The committee further discussed the future needs, buildout at Babcock, Del Prado, funding, SR 31, developer responsibilities, impact fees, exit numbers/road names for interchange study limits, and changing SR 31 to NHS designation.

Agenda Item #11 - Follow up on the Street Lighting Maintenance Agreements

Mr. Scott presented this agenda item as a follow up on the Street Lighting Maintenance Agreements. He said at the December meeting there was a discussion about the proposed changes by FDOT on the street lighting agreements and some of the issues with funding that program moving forward. Chair Murphy discussed the old and new agreements, maintenance, and replacement. Mr. Scott further discussed issues with the lighting maintenance agreements, noting 26% of Florida drivers are uninsured. The committee further discussed lighting needs, funding sources, other area reactions to the new lighting agreements, lighting requirements, lack of incentives, LED lights, possible cost increase, MPO funding of lighting, special lighting districts, lighting features, solar lighting, lack of funding, and maintenance issues. Chair Murphy said there would be a meeting with FDOT in two weeks on the lighting agreement. Mr. Scott said he would pass along any update to Chair Murphy if received.

Agenda Item #12 - Review of the Proposed Transportation Related Legislation

Mr. Scott presented this agenda item for the review of the proposed transportation related legislation. He referred the most recent legislative update from the MPOAC, that was attached to the agenda packet, with the latest developments shown in red text. He started his presentation with a review of SB 1148 on ebikes. Mr. Karakos asked if a local board could change it. Mr. Scott said yes, there was language in the legislation that allowed local governments to decide their own policies. Mr. Scott then reviewed other pertinent legislative items including those on electric vehicle infrastructure, motor vehicle rentals, traffic offenses, school buses, child restraints, express lanes, traffic and pedestrian safety, motor vehicle insurance, aviation fuel tax, and impact fees. The committee briefly discussed HOV lanes, tolls, mid-block crossings and fatalities. HAWK signals, and the aviation fuel tax. Mr. Scott noted between thirty and forty percent of the proposed legislation will pass. He also mentioned that last year the general consensus thought M-Core wouldn't pass yet it did.

Other Business

Agenda Item #13 - Public Comments on Items not on the Agenda

There were no public comments on items not on the agenda.

Agenda Item #14 – Announcements

Chair Murphy again mentioned the Three Oaks public meeting. Mr. Cook announced the receipt of CBDG funding for the construction of the Richmond bridge over the Able Canal in Lehigh Acres. Chair Murphy noted there was a meeting on this at 1:30 p.m. and both boards need to approve. Mr. Feeney reviewed the breakdown of the recent grant funding received by Bonita Springs. Chair Murphy asked about Logan Boulevard. Mr. Feeney said landscaping and guard rails were being installed with a projected ribbon cutting on February 24. Mr. Harrell mentioned that Mr. Scott had been elected as Vice-

Chair of the MPOAC at the last MPOAC meeting. Ms. Dixon announced her agency had an open planner position. The committee briefly discussed the previous planner that held the currently empty position.

Agenda Item #15 - Topics for next meeting

Topics suggested for next meeting included bylaws amendments, agreements, and the Big Carlos bridge project. Chair Murphy also mentioned the Alico Extension project, but only as an information item not intended as a topic for next meeting.

Agenda Item #16 - Information and Distribution Items

There were no information and distribution items.

The meeting was adjourned at 11:16 a.m.

*Action Items +May Require Action

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