

Minutes

PUBLIC WORKSHOP

Call to Order

The in-person LCB Public Workshop was called to order by Chair Jessica Cosden at approximately 10:05 a.m.

The Pledge of Allegiance was recited.

Introductions

Those in attendance introduced themselves. MPO staff recorded the roll. There was a quorum.

Those members in attendance included:

A Representative of:	Voting Members	Agency	Alternates to Voting Members	Agency
An elected official from the MPO Board to serve as the official Chairperson.	Jessica Cosden (Present)	City of Cape Coral	No alternate	
A. A local representative of the Florida Department of Transportation (DOT)	Michelle Peronto (Present) Candice Monroy (Absent)	FDOT	Dale Hanson (Absent) Paul Simmons (Absent)	FDOT
B. A local representative of the Florida Department of Children and Families (DCF)	Vacant	DCF	Vacant	DCF
C. A local representative of the Public Education Community which could include, but not be limited to, a representative of the District School Board, School Board Transportation Office, or Headstart Program in areas where the School District is responsible	Roger Lloyd (Absent)	Lee County School Board	David Rivera (Absent) Richard Purdue (Absent)	
D. In areas where they exist, a local representative of the Division of Vocational Rehabilitation Services or the Division of Blind Services, representing the Department of Education	Adam Long (Present)		Shantel Chapman (Absent)	

E. A person recommended by the local Veterans Service Office, representing Veterans of the county	James Lear (Present)		Jeff Barkley (Absent)	
F. A person recognized by the Florida Association for Community Action representing the economically disadvantaged	Mariel Orengo (Absent)	Lee County Human Services	Kellie-Ann Torres (Absent)	
G. A person representing the Elderly in the county	Steve Henry (Present)		(Vacant)	
H. A person with a disability representing the disabled in the county	Paul Lewis (Present)		(Vacant)	
I-1. [One of Two] Citizen Advocates in the County	Derek Felder (Present)		(Vacant)	
I-2. [One of two] Citizen Advocates this one must be a person who uses the transportation service(s) of the system as their primary means of transportation.	Kathleen Hoover (Present)		(Vacant)	
J. A local representative for children at risk	Vacant		Vacant	
K. In areas where they exist, the Chairperson or designee of the local Mass Transit or Public Transit Systems Board, except in cases where they are also the Community Transportation Coordinator.	N/A		N/A	
L. A local representative of the Florida Department of Elder Affairs	Vacant	Area Agency on Aging	Vacant	Area Agency on Aging
M. An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the CTC.	Michael Griffin (Absent)	SWFL Transportation	Vacant	Creative Resources
N. A local representative of the Florida Agency for Health Care Administration	Michael Stahler (Absent)	AHCA	Signe Jacobson (Absent) Lonnie Thompson (Absent)	AHCA
O. A representative of the Regional Workforce Development Board established in Chapter 445, <i>Florida Statutes</i> .	Carmen Henry (Present)	Career Source SWFL	Vacant	Career Source SWFL
P. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, hospitals, local health department or other home and community based services, etc.	Vacant	Lee Health Systems	Jenn Souvannasinh (Absent)	Lee Health Systems

Q. A representative of the Agency for Persons with Disabilities	Leah Watson (Absent)	Agency for Persons with Disabilities	Donna Fain (Absent)	Agency for Persons with Disabilities
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Also in attendance: Carlos Menjivar, Ranice Monroe, Virginia Walters, and Toni Fritzo with LeeTran; and Brian Raimondo and Calandra Barraco with the Lee County MPO.

Agenda Item #1 - Transportation Disadvantaged Eligibility Guidelines

Mr. Carlos Menjivar and Ms. Ranice Monroe with LeeTran provided a Power Point presentation handout on the LeeTran Passport Services and the Transportation Disadvantaged (TD) Eligibility Guidelines. The presentation handout included slide pages with information on LeeTran’s mission, Passport programs, demand-response service, Passport pick-up windows and trip planning, paratransit/ADA and governing documents, transportation disadvantaged program/eligibility/governing documents, med-waiver, professional bus operators, and Passport service information. The presentation can be viewed here: [LeeTran Passport Services](#)

Agenda Item #2 - Open Forum

The LCB discussed self-attestation for income, use of public assistance documentation, ongoing medical conditions and automatic renewal, difference between Medicaid and Med-waiver, additional clarification on Medicaid program, dialysis trips, Medicaid providers, Good Wheels example, five areas of qualification, transportation disadvantaged (TD) income qualifications/requirements, information provided on TD website, paratransit/ADA and Ultra services pick-up differences, expansion of Ultra program, daily ridership, lack of forum for ADA concerns, wait times for calls, addition of call center staff and drivers, additional of new and replacement vehicles, limited resources, and reservation time frames,

The public workshop was adjourned at 10:49 a.m.

REGULAR MEETING

The regular meeting was called to order at 10:49 a.m.

Agenda Item #1 - *Approval of the Meeting Minutes from March 1, 2023

Mr. Derek Felder made the motion to approve the Meeting Minutes from March 1, 2023. Mr. Paul Lewis seconded the motion. There were no objections, and the motion passed unanimously.

Agenda Item #2 – Public Comments on Items on or not on the Agenda

There were no public comments on items on or not on the agenda.

Agenda Item #3 - *Approval of LeeTran’s 2023/2024 Rate Model

Mr. Brian Raimondo presented this agenda item for the approval of LeeTran’s 2023/2024 Rate Model. LeeTran staff, Ms. Kelley Fernandez emailed a letter to MPO staff regarding the rate model prior to the meeting and LeeTran staff made copies of the letter and handed it out at the meeting. The LeeTran letter can be viewed here: [Rate Model](#). Mr. Raimondo referred to the letter and Ms. Ranice Monroe provided additional information on the item. Chair Cosden asked if there were any questions or comments. Ms. Kathleen Hoover asked about the impact on the price of tickets. Mr. Monroe noted there would be no change to the ticket prices. Mr. Raimondo noted this item and the TDSP, which it will be added to, needs approval prior to July 1, 2023. Mr. Derek Felder asked if the items should be approved together or separately. Mr. Raimondo replied separately. Ms. Michelle Peronto clarified the wording of the motion to include bringing the item back at the

September meeting if any changes are made. Mr. Raimondo verified that the item would be brought back as an action item in September if changes are made, an emergency item in June if needed, or an informational item in September if no changes are made.

Mr. Derek Felder made the motion to approve LeeTran's 2023/2024 Rate Model. Mr. Steve Henry seconded the motion. A roll call vote was taken with no objections, and the motion passed unanimously.

Agenda Item #4 - *Approval of LeeTran's Trip/Equipment Grant FY 2023/2024

Mr. Raimondo noted this agenda item for the approval of LeeTran's 2023/2024 Trip/Equipment Grant for FY 2023/2024 was tabled until the next meeting. The [letter](#) written by Ms. Fernandez from LeeTran that was referenced in Agenda Item #3 and handed out by LeeTran staff also provided information on the tabled trip and equipment grant.

Agenda Item #5 - * Approval of the Transportation Disadvantaged Service Plan Update

Mr. Brian Raimondo presented this agenda item for the review and approval of the Transportation Disadvantaged Service Plan Update (TDSP) and the bulleted changes that were included in the agenda packet and [posted to the MPO website](#). He asked if there were any changes or comments from the members. He said the approval of the TDSP included the addition of the rate model that was approved in Agenda Item #3. Chair Cosden asked if there were any comments. There were none. She asked for a motion.

Mr. Steve Henry made the motion to approve LeeTran's Transportation Disadvantaged Service Plan Update. Ms. Carmen Henry seconded the motion. A roll call vote was taken with no objections, and the motion passed unanimously.

Agenda Item #6 – Approval of the Grievance Procedures Update

Mr. Raimondo presented this agenda item for the approval of the Grievance Procedures Update that was included in the agenda packet and [posted to the MPO website](#). He noted the only change that was made was to the date on the document. Chair Cosden asked if there were any questions or comments. There were none.

Mr. Derek Felder made the motion to approve the Grievance Procedures Update. Mr. Adam Long seconded the motion. A roll call vote was taken with no objections, and the motion passed unanimously.

Agenda Item #7 – Approval of LeeTran's Evaluation

Mr. Raimondo presented this agenda item for the approval of LeeTran's Evaluation. He referred to the evaluation that was included in the agenda packet and [posted to the MPO website](#). He discussed the evaluation including the participating members, the length of the call, and his site visit to LeeTran. He also passed out [page thirty-four](#) that was missing from the original document and explained that it would come back in September as an informational item after LeeTran had filled it out. Chair Cosden asked for a motion.

Ms. Carmen Henry made the motion to approve LeeTran's Evaluation. Mr. Paul Lewis seconded the motion. A roll call vote was taken with no objections, and the motion passed unanimously.

Agenda Item #8 – Program Updates

Mr. Raimondo presented this agenda item on LCB program updates which included information on the cancellation of the June meeting and the next meeting date of September 6.

Agenda Item #9 - CTC Updates and Reports

Mr. Carlos Menjivar with LeeTran presented this agenda item on CTC updates and reports. He reviewed the reports that were included in the agenda packet and [posted to the MPO website](#), noting the dates on the documents should be December 2022 through February 2023. The members briefly discussed volume and response time, service standards, and updating the TDSP as needed.

Agenda Item #10 - Members Comments

Ms. Peronto commented on the nationwide vehicle and staff shortage, her role with FDOT, an upcoming professional development workshop, and the types of FTA grants. Mr. Raimondo asked if other agencies in Lee County besides LeeTran had submitted for any of the grants. Ms. Peronto explained the geographic areas and funding sources, noting final decisions had not been made regarding the recent applications. Mr. James Lear commented on the difficulty of procuring vehicles, the high number of crashes/fatalities, and the importance of using the designated crosswalks. Mr. Lewis commented on LeeTran's free transit day.

Chair Cosden thanked everyone for attending.

The meeting was adjourned at 11:26 a.m.

An audio recording of the entire meeting can be accessed at the following link: [LCB Audio 05/03/23](#)

*Action Items *May Require Action

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